

# Solar Panel Permit Requirements

<input type="checkbox"/>	Provide a complete and accurate permit application
<input type="checkbox"/>	Registered Texas Engineer sealed letter verifying existing roof will structurally support additional loads from proposed solar panels.
<input type="checkbox"/>	Registered Texas Engineer designed and sealed Solar Panel Plans
<input type="checkbox"/>	Registered Texas Engineer designed and sealed Electrical Plans
<input type="checkbox"/>	Elevation drawing showing locations and number of panels with attachment details
<input type="checkbox"/>	Fire pathways shown on plans to comply with Section 1204 of the IFC
<input type="checkbox"/>	Interconnection Agreement – Power provider approval. This can be the email sent from the power provider to the property owner stating the interconnection agreement has been approved.



# APPLICATION FOR SOLAR PANEL PERMIT

TOWN OF LAKESIDE  
9834 CONFEDERATE PARK ROAD  
LAKESIDE, TEXAS 76108  
817-237-1234 EXT 307  
Email: [permits@lakesidetexas.us](mailto:permits@lakesidetexas.us)

PROPERTY INFORMATION			
ADDRESS:			
PROPERTY OWNER INFORMATION			
COMPANY NAME:			
HOMEOWNER			
MAILING ADDRESS:	CITY:	STATE:	ZIP:
PHONE #:	EMAIL:		
CONTRACTOR OR SUBCONTRACTOR INFORMATION			
COMPANY NAME:			
CONTRACTOR NAME:			
MAILING ADDRESS:	CITY:	STATE:	ZIP:
PHONE #:	EMAIL:		
TRADE LICENSE #:	DRIVERS LICENSE#:		
CLASS OF WORK			
ELECTRICAL-SOLAR PANEL	SQUARE FOOTAGE:		
CHECK ONE:	NEW	ADDITION	
DESCRIPTION OF WORK TO BE PERFORMED			

@\$1.00 per SF=

FEES			
Description	Quantity	Price	Total
Permit Fee-@\$1.00 per SF=			
For temporary power service pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances, each		@\$23.50=	
For receptacles, switches, lighting or other outlets		@\$1.10=	
First 20 are \$1.10 each		@\$ .73=	
Additional are \$ .73 each			
For lighting fixtures, sockets, or other lamp holding devices		@\$1.10=	
First 20 are \$1.10 each		@\$ .73=	
Additional are \$ .73 each			
For each fixed residential appliance or receptacle outlets for same or other appliance not exceeding one horsepower (HP) in rating		@\$ 4.75=	
For residential appliances and self-contained factory-wired non-residential appliances not exceeding one horsepower (HP) in rating. Including medical and dental devices; food beverage and ice cream cabinets, illuminated show cases, etc.		@\$ 4.75=	
For motors, generators, transformers, rectifiers, capacitors, industrial heating and air conditioning, heating pumps.		@	
Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA)			
Up to and including 1 each--\$475; Over 1 and not over 10 each--\$12.30; Over 10 and not over 50 each--\$24.60;		(fill in from \$ on left)	
Over 50 and not over 100 each--\$ 49.50; Over 100 each--\$74.50			
For services of 600 volts or less and not over 200 amperes in rating each		@\$30.50=	
For services of 600 volts or less and not over 1000 amperes in rating each		@\$62.15=	
Signs, Outline Lighting and Marquees		@\$24.60=	
Plan Review Fee			

**NOTICE**

**APPLICANT IS RESPONSIBLE FOR CALLING INTO SCHEDULE INSPECTIONS AND MAKING ARRANGEMENTS FOR THE WORK TO BE ACCESSIBLE TO BE INSPECTED.**

**I understand that if work began before a permit was APPROVED, I will be charged twice the permit fee, in accordance with Town of Lakeside Code of Ordinance.**

Signature of Applicant:	Date:
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**OFFICE USE ONLY**

DATE RECEIVED:	PERMIT FEE: \$	PERMIT NUMBER:	DATE ISSUED:
REVIEWED BY:	APPROVED: YES NO* * COMMENTS ATTACHED		

**You will be charged a Plan Review Fee of 50% of the Building Permit Fee for this type of permit.**



### Common Inspection Types

- **Stakeout/Form Survey:** This is normally the first inspection. This inspection is to verify the location or footprint of the project. A form board survey is required on New Residences and New Commercial buildings.
- **Temporary Pole:** To be made after temporary electric pole if any is set. T-Pole must meet the requirements of 2006 NEC, which includes proper grounding and 110/120-volt outlets must be GFCI protected and any requirements required by the utility supplier.
- **Plumbing Rough-In:** To be made after all underground sewer and water piping is installed and tested as per 2003 I.P.C., which will include a water or air test on the sewer and water. If gas is supplied to the project it must be tested also before being covered.
- **Foundation:** This inspection is made prior to placement of concrete. All slabs require this inspection, except flatwork-which is the common term for sidewalks and driveways. However, drive approaches and sidewalks in the city right-of-way do require permits and inspections prior to placement of concrete. An engineer's letter of inspection can be submitted in lieu of city inspection on residential new construction.
- **Plumbing Top Out-Commercial:** Inspection of plumbing in the walls before walls are closed. Plumbing must meet the requirements of the 2013 I.P.C., no intermittent valves are allowed without prior approval from the Building Official.
- **Electrical Rough-Commercial:** Inspection of wiring before walls and ceilings are covered. Electrical work must meet the 2006 NEC.
- **Mechanical Rough-Commercial:** This covers all the ductwork and equipment installed and must be done before walls can be covered. 2013 I.M.C.
- **Framing-Commercial:** This is done after all roughs are complete & inspected. 2013 I.B.C.
- **Framing-Residential:** This inspection is done after all trades are ready for rough inspection. An 8ft. x 8ft. x 4ft. deep trash bin must be on site. 2013 I.R.C.
- **Temporary Electric/Gas:** This inspection is made so utilities can be turned on before a project is finished. After all electrical work and gas piping is safely capped or covered pending inspector's approval. Electric and gas utilities will be released pending final inspection. A letter that we provide must be signed and submitted prior to utilities being released.
- **Finals:** A final inspection will be made on Building, Plumbing, Electrical, and HVAC.

Please don't hesitate to call if we can be of assistance.

## **TO SCHEDULE AN INSPECTION**

1. To schedule an inspection of any permitted project, please call 940-521-0470. Please be prepared to give the address for the job location, the name of the contact person and the telephone number for the contact person. **The Town's inspector will call the contact person to set up an appointment time for the inspection. INSPECTIONS MUST BE REQUESTED THROUGH INSPECTION AT (940) 521-0470.**