



**TOWN OF LAKESIDE
REGULAR CITY COUNCIL MEETING
9830 CONFEDERATE PARK ROAD
LAKESIDE, TX 76108**



Mayor Patrick Jacob - 2023
Place 1 Don Pitts - 2022
Place 2 Kathy Livingston - 2023

Place 3 Wesley Hearn -2022
Place 4 Amy Robinson – Mayor Pro-Tem - 2023
Place 5 Rona Stratton Gouyton - 2022

Pursuant to the provisions of Chapter 551 Texas Government Code, **NOTICE** is hereby given of a Regular City Council Meeting, Town of Lakeside, to be held on Thursday, April 8, 2021 at 6:30 PM via telephonic / videoconference, for considering the following items. Telephonic number for the meeting is 346-248-7799, Meeting ID 684-217-3328 Passcode: 3NF3EN, or via URL link: <https://us02web.zoom.us/j/6842173328?pwd=Y2ZiVk1rUVNPaUlxQ2dQNkh4VkNGUT09>

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Pledge of Allegiance
Roll Call

II. CITIZENS PARTICIPATION AND COMMENTS

An opportunity for citizens to address the City Council on matters which are not scheduled for consideration. To address the Council, please call **346-248-7799, Meeting ID 684-217-3328 Passcode:3NF3EN, or via URL link:**

<https://us02web.zoom.us/j/6842173328?pwd=Y2ZiVk1rUVNPaUlxQ2dQNkh4VkNGUT09>. The Texas Open Meetings Act prohibits deliberation by the Council of any subject which is not on the posted agenda, therefore the Council will not be able to discuss or act on items brought up during the citizen's participation.

III. PROCLAMATION, RESOLUTION AND PRESENTATION

Proclamation – Craig Bennet

IV. PUBLIC HEARING

None

V. ITEMS OF COMMUNITY INTEREST

1. Tuesday April 13, 2021 Virtual Municipal Court @ 3:30 and 5:00 PM
2. Bulk Pickup begins Wednesday April 21, 2021

VI. STAFF REPORTS

- (a) Police
- (b) Administration, Finance and Fire
- (c) Public Works

VII. CONSENT AGENDA

Approve minutes from the March 11, 2021 Regular City Council Meeting. Council may take any action deemed necessary.

VIII. REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION: Council to consider mid-year salary adjustment for the Clerk position. Council may take any action deemed necessary.

ITEM 2. DISCUSSION/ACTION: Council to consider reappointments of Planning and Zoning members; August Zitzka Place 1, Fred Finch Place 2, Fletch Phillips Place 3, Loney Gouyton Place 4, Wayne O. Smith Place 5 and Bud Martin Alternate Place 1. Council may take any action deemed necessary.

IX. EXECUTIVE SESSION

The City Council of the Town of Lakeside Texas, reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

X. CONSIDER AND TAKE ANY ACTION RESULTING FROM EXECUTIVE SESSION

XI. FUTURE AGENDA ITEMS

XII. ADJOURNMENT

This is to certify that a copy of the Notice of the Regular City Council agenda for Thursday April 8, 2021, was posted on the Town of Lakeside electronic message board and Town website (www.lakesidetexas.us), in compliance with Chapter 551, of the Texas Government Code on Thursday April 1, 2021 prior to 6:30 PM.



Norman Craven
Town Administrator/City Secretary



PROCLAMATION HONORING THE RETIREMENT OF PUBLIC WORKS DIRECTOR CRAIG BENNETT
FOR 12 YEARS

01/26/2009 – 04/13/2021

WHEREAS, The Town of Lakeside, Texas strives for excellence in all its activities and endeavors; and

WHEREAS Craig Bennett has been an asset to the Town of Lakeside as Public Works Director; and

WHEREAS Craig Bennett has served the Town of Lakeside with commitment and dedication over the last 12 years; and

WHEREAS On behalf of the entire City Council and staff, we want to express our sincere appreciation to Craig for the 12 years of loyal and dedicated service to the Town of Lakeside. Your expertise has served the citizens of Lakeside very well. On behalf of the City Council, city staff and the citizens of Lakeside we wish you the very best on your much deserved retirement; and

NOW, THEREFORE, I, Patrick Jacob, Mayor of the Town of Lakeside, do hereby urge all citizens and City employees to join me in congratulating Craig Bennett for the outstanding job he did for the Town of Lakeside and wishing him many continued years of happiness and good health.

PROCLAIMED this 8th day of April 2021.

Patrick Jacob
Mayor

ATTEST:

Norman Craven
Town Administrator/City Secretary

Lakeside Police Department	
Calls For Service	
March 2021	
# CALLS	CALL-TYPE
1	911 Hangup
7	Agency Assist
1	Assault
2	Assist Fire
1	City Ord Viol
1	Civil Standby
5	Follow up
9	Investigation
3	Medical Emerg
5	Meet Complaint
4	Motor Veh Crash
1	Reckless Driver
2	Suspicious
22	Vacation Check
1	Warrant Service

Finance Report

Operating Account Balance	\$1,012,556.23
Savings Account Balance	\$0.00
Merchant Account Balance	\$54,056.78
Combined Totals	\$1,066,613.01

Mixed Beverage Tax - 2020	\$4,166.96
Mixed Beverage Tax - 2021	\$820.24
Mixed Beverage Tax - 2022	
Mixed Beverage Tax - 2023	
Mixed Beverage Tax - 2024	
Mixed Beverage Tax - 2025	
	\$4,987.20

Ad Valorem - March	\$17,056.00
<i>Ad Valorem - FY TD</i>	<i>\$655,004.84</i>
Sales Tax Collected - March	\$26,444.82
<i>Sales Tax Collected - FYTD</i>	<i>\$184,663.78</i>
LOGIC - Utility Reserve Fund	\$649,667.06
LOGIC - EDC	\$261,583.37
LOGIC - Streets & Roads	\$112,312.22
LOGIC - General Reserve Fund	\$1,261,228.34
Total Investments	\$2,284,790.99
Interest To Date	\$551.78

Month	Amount
October	\$32,067.46
November	\$64,106.02
December	\$330,909.00
January	\$143,887.54
February	\$66,978.82
March	\$17,056.00
April	
May	
June	
July	
August	
September	
YTD	\$655,004.84

SALES TAX REVENUES
SalesTaxFY 2020-2021

Allocation Period:	October	November	December	January	February	March	April	May	June	July	August	September	
Net Payment	\$27,861.59	\$39,182.04	\$24,441.48	\$32,186.22	\$34,547.63	\$26,444.82							\$184,663.78
Regular Rate	\$13,930.80	\$19,591.02	\$12,220.74	\$16,093.11	\$17,273.82	\$13,222.41							\$92,331.89
100-00-5137 Property Tax Relief	\$3,482.70	\$4,897.76	\$3,055.19	\$4,023.28	\$4,318.45	\$3,305.60							\$23,082.97
100-00-1173 Streets	\$3,482.70	\$4,897.76	\$3,055.19	\$4,023.28	\$4,318.45	\$3,305.60							\$23,082.97
100-00-1174 EDC	\$6,965.40	\$9,795.51	\$6,110.37	\$8,046.56	\$8,636.91	\$6,611.21							\$46,165.95
	\$27,861.59	\$39,182.04	\$24,441.48	\$32,186.22	\$34,547.63	\$26,444.82							

Mixed Beverage

Mixed Beverage	2020	2021
Q1	\$1,661.93	\$820.24
Q2	\$1,597.35	
Q3	\$491.07	
Q4	\$416.61	
Annual	\$4,166.96	\$820.24

RESTRICTED FUNDS
SUMMARY

Restricted Funds	FY Balance	FY 2020-2021	FY 2021-2022	FY 2022-2023	Running Totals
Streets	\$219,006.95	\$23,082.97			\$242,089.92
EDC	\$442,057.24	\$46,165.95			\$488,223.19
					\$730,313.11

Logic Investments

Account Name	Month	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance
Utility 600	October	\$649,323.84			\$104.20	\$649,428.04
1364769001	November	\$649,428.04			\$84.93	\$649,512.97
	December	\$649,512.97			\$82.95	\$649,595.92
	January	\$649,595.92			\$71.14	\$649,667.06
	February	\$649,667.06			\$50.17	\$649,717.23
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
					\$393.39	\$649,667.06

Logic Investments

EDC	October	\$261,445.18			\$41.96	\$261,487.14
1364769002	November	\$261,487.14			\$34.20	\$261,521.34
	December	\$261,521.34			\$33.39	\$261,554.73
	January	\$261,554.73			\$28.64	\$261,583.37
	February	\$261,583.37			\$20.20	\$261,603.57
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
					\$158.39	\$261,583.37

Logic Investments

Streets & Roads	October	\$112,252.91			\$18.01	\$112,270.92
1364769003	November	\$112,270.92			\$14.68	\$112,285.60
	December	\$112,285.60			\$14.33	\$112,299.93
	January	\$112,299.93			\$12.29	\$112,312.22
	February	\$112,312.22			\$8.67	\$112,320.89
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
						\$112,312.22

Logic Investments

Reserve Fund	October	\$1,260,562.00			\$202.29	\$1,260,764.29
1364769004	November	\$1,260,764.29			\$164.93	\$1,260,929.22
	December	\$1,260,929.22			\$161.04	\$1,261,090.26
	January	\$1,261,090.26			\$138.08	\$1,261,228.34
	February	\$1,261,228.34			\$97.39	\$1,261,325.73
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
						\$1,261,228.34
All Funds	\$2,284,790.99	All Interest	\$551.78			\$2,284,790.99

Logic Investments

\$2,283,583.93

Town of Lakeside Property Tax Rates	
2003	0.298000
2004	0.298000
2005	0.298000
2006	0.298000
2007	0.298000
2008	0.298000
2009	0.323516
2010	0.372940
2011	0.372940
2012	0.379248
2013	0.379260
2014	0.379260
2015	0.360192
2016	0.360192
2017	0.375000
2018	0.379000
2019	0.406300
2020	0.406300

REVENUE/EXPENDITURE REPORT

Page: 1

4/1/2021

5:41 am

Tyler

For the Period: 10/1/2020 to 3/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 General fund							
Fund: 100 - General Fund							
Revenues							
Dept: 00							
2174 Jury Fund	0.00	0.00	118.91	28.81	0.00	-118.91	0.0
5111 Current Ad Valorem Taxes	633,138.00	633,138.00	623,113.07	17,056.01	0.00	10,024.93	98.4
5132 CitySales & Use Tax	160,398.00	160,398.00	92,336.89	13,222.41	0.00	68,061.11	57.6
5137 Sale Tax Ad Valorem	40,100.00	40,100.00	23,084.20	3,305.60	0.00	17,015.80	57.6
5140 Sales Tax Streets	40,100.00	40,100.00	23,084.23	3,305.60	0.00	17,015.77	57.6
5145 Sales Tax EDC	80,199.00	80,199.00	46,168.46	6,611.21	0.00	34,030.54	57.6
5150 Franchise Tax	35,000.00	35,000.00	64,202.91	49,322.24	0.00	-29,202.91	183.4
5151 WT Tower Rental & Misc	35,000.00	35,000.00	15,093.70	1,524.30	0.00	19,906.30	43.1
5180 Mixed Beverage Tax	6,500.00	6,500.00	971.43	128.44	0.00	5,528.57	14.9
5210 Building & Improvement Permits	12,500.00	12,500.00	12,991.41	770.40	0.00	-491.41	103.9
5211 Garage Sale Permits	200.00	200.00	120.00	30.00	0.00	80.00	60.0
5223 Animal Licenses & Registration	3,000.00	3,000.00	768.00	312.00	0.00	2,232.00	25.6
5224 Alarm Permit	725.00	725.00	415.00	145.00	0.00	310.00	57.2
5225 Annual Gas Well Permits	0.00	0.00	265.42	0.00	0.00	-265.42	0.0
5228 Royalty from Oil & Gas	1,800.00	1,800.00	263.20	149.17	0.00	1,536.80	14.6
5439 Fire Department	6,500.00	6,500.00	3,432.00	571.00	0.00	3,068.00	52.8
5510 Fines	200,000.00	200,000.00	129,778.42	33,287.82	0.00	70,221.58	64.9
5525 Police Report	0.00	0.00	29.00	5.00	0.00	-29.00	0.0
5526 Animal Impoundment	0.00	0.00	8.00	8.00	0.00	-8.00	0.0
5527 Police Miscellaneous Revenue	1,500.00	1,500.00	2,604.70	6.00	0.00	-1,104.70	173.6
5528 TXDOT	0.00	0.00	900.00	0.00	0.00	-900.00	0.0
5535 Court Time Payment Fee	3,000.00	3,000.00	1,259.46	350.36	0.00	1,740.54	42.0
5536 Court Technology Revenue	1,250.00	1,250.00	2,698.33	1,240.79	0.00	-1,448.33	215.9
5537 Court Security Revenue	1,250.00	1,250.00	3,204.20	1,477.58	0.00	-1,954.20	256.3
5538 Judicial Efficiency Revenue	200.00	200.00	16.59	9.09	0.00	183.41	8.3
5539 Local Truancy Prev Diver Fund	200.00	200.00	3,106.45	1,439.50	0.00	-2,906.45	1553.2
5690 Miscellaneous Revenue	1,000.00	1,000.00	6,442.40	0.00	0.00	-5,442.40	644.2
5694 Street Fund Balance	179,476.00	179,476.00	0.00	0.00	0.00	179,476.00	0.0
5696 COVID-19	116,050.00	116,050.00	0.00	0.00	0.00	116,050.00	0.0
5698 EDC Fund Balance	367,275.00	367,275.00	0.00	0.00	0.00	367,275.00	0.0
5699 Revenue PriorBudgetYearSurplus	206,426.00	206,426.00	0.00	0.00	0.00	206,426.00	0.0
5700 Transfer In	0.00	0.00	155,000.00	0.00	0.00	-155,000.00	0.0
Dept: 00	2,132,787.00	2,132,787.00	1,211,476.38	134,306.33	0.00	921,310.62	56.8
Revenues	2,132,787.00	2,132,787.00	1,211,476.38	134,306.33	0.00	921,310.62	56.8
Expenditures							
Dept: 11 Administration							
6110 Salaries & Wages	89,289.00	89,289.00	46,795.55	8,995.85	0.00	42,493.45	52.4
6111 Hourly Overtime	500.00	500.00	60.23	0.00	0.00	439.77	12.0
6114 Bilingual Pay	900.00	900.00	412.50	0.00	0.00	487.50	45.8
6239 Dental & Vision Insurance	741.00	741.00	374.08	74.88	0.00	366.92	50.5
6241 Health Insurance	23,366.00	23,366.00	11,665.23	2,223.80	0.00	11,700.77	49.9
6242 Life Insurance	83.00	83.00	40.18	7.76	0.00	42.82	48.4
6243 TMRS Employer Contr	10,290.00	10,290.00	4,857.81	810.04	0.00	5,432.19	47.2
6244 WorkersCompensationInsur	404.00	404.00	0.00	0.00	0.00	404.00	0.0
6245 Medicare	1,302.00	1,302.00	679.54	130.46	0.00	622.46	52.2
6246 Social Security	5,567.00	5,567.00	2,905.14	557.76	0.00	2,661.86	52.2
6247 TWC StateUnemploymentInsu	270.00	270.00	49.36	8.54	0.00	220.64	18.3
6331 Supplies	5,000.00	5,000.00	2,632.15	421.25	0.00	2,367.85	52.6
6350 Postage	2,500.00	2,500.00	635.90	74.99	0.00	1,864.10	25.4
6414 Office Equipment M & R	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
6430 City Hall M & R	2,500.00	2,500.00	757.00	180.00	0.00	1,743.00	30.3
6432 Meetings & Miscellaneous	1,000.00	1,000.00	250.00	0.00	0.00	750.00	25.0
6433 Town Hall Construction	35,500.00	35,500.00	8,386.01	280.50	0.00	27,113.99	23.6
6434 Community Center/City Council	80,000.00	80,000.00	1,500.00	0.00	0.00	78,500.00	1.9
6465 Ordinance Codification/Update	1,000.00	1,000.00	495.00	0.00	0.00	505.00	49.5
6466 Bank & Credit Card Fees	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
6470 Property & Liability Insurance	8,125.00	8,125.00	8,637.09	0.00	0.00	-512.09	106.3

REVENUE/EXPENDITURE REPORT

Page: 2

4/1/2021

5:41 am

Tyler

For the Period: 10/1/2020 to 3/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 General fund							
Fund: 100 - General Fund							
Expenditures							
Dept: 11 Administration							
6471 Cell Phones	3,600.00	3,600.00	1,837.50	300.00	0.00	1,762.50	51.0
6480 Dues & Registration	750.00	750.00	606.52	103.00	0.00	143.48	80.9
6481 Advertising	750.00	750.00	65.20	65.20	0.00	684.80	8.7
6483 Electricity	30,000.00	30,000.00	13,647.63	4,958.49	0.00	16,352.37	45.5
6484 Travel & Schools	5,000.00	5,000.00	1,255.00	0.00	0.00	3,745.00	25.1
6486 Subscriptions & Memberships	1,500.00	1,500.00	548.45	123.60	0.00	951.55	36.6
6489 Pre-Employment Testing	150.00	150.00	48.00	48.00	0.00	102.00	32.0
6630 Equipment	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6811 Legal Services	10,000.00	10,000.00	3,547.49	750.00	0.00	6,452.51	35.5
6812 Audit Services	8,000.00	8,000.00	3,550.00	0.00	0.00	4,450.00	44.4
6815 Building Inspector Services	6,500.00	6,500.00	6,618.74	1,312.39	0.00	-118.74	101.8
6816 Fire Protection	216,214.00	216,214.00	108,107.00	0.00	0.00	108,107.00	50.0
6818 Oil&GasDrillingInspectionServi	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6820 Janitorial Service	5,200.00	5,200.00	1,944.00	324.00	0.00	3,256.00	37.4
6821 Tarrant Appraisal District	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6822 TarrantCountryTax Assess/Colle	5,500.00	5,500.00	2,660.70	0.00	0.00	2,839.30	48.4
6823 Election Expenses	6,200.00	6,200.00	0.00	0.00	0.00	6,200.00	0.0
6831 Ambulance Services	4,100.00	4,100.00	0.00	0.00	0.00	4,100.00	0.0
6832 Cannon Digital Services	2,500.00	2,500.00	1,274.18	168.30	0.00	1,225.82	51.0
6836 Surveyor Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6843 COVID-19	116,050.00	116,050.00	0.00	0.00	0.00	116,050.00	0.0
Administration	699,351.00	699,351.00	236,843.18	21,918.81	0.00	462,507.82	33.9
Dept: 12 EDC							
6001 EconomicDevelopmentReserves	93,000.00	93,000.00	0.00	0.00	0.00	93,000.00	0.0
6331 Supplies	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6350 Postage	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6432 Meetings & Miscellaneous	200.00	200.00	0.00	0.00	0.00	200.00	0.0
6481 Advertising	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6484 Travel & Schools	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
6486 Subscriptions & Memberships	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6811 Legal Services	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
6812 Audit Services	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0
EDC	100,000.00	100,000.00	2,000.00	0.00	0.00	98,000.00	2.0
Dept: 14 Municipal Court							
6110 Salaries & Wages	92,434.00	92,434.00	46,012.14	9,408.32	0.00	46,421.86	49.8
6111 Hourly Overtime	3,000.00	3,000.00	2,915.73	1,456.78	0.00	84.27	97.2
6239 Dental & Vision Insurance	865.00	865.00	369.42	46.80	0.00	495.58	42.7
6241 Health Insurance	27,260.00	27,260.00	10,971.94	1,389.87	0.00	16,288.06	40.2
6242 Life Insurance	97.00	97.00	40.22	4.85	0.00	56.78	41.5
6243 TMRS Employer Contr	10,937.00	10,937.00	5,160.95	1,134.71	0.00	5,776.05	47.2
6244 WorkersCompensationInsur	429.00	429.00	0.00	0.00	0.00	429.00	0.0
6245 Medicare	1,384.00	1,384.00	709.44	157.55	0.00	674.56	51.3
6246 Social Security	5,917.00	5,917.00	3,033.56	673.63	0.00	2,883.44	51.3
6247 TWC StateUnemploymentInsu	315.00	315.00	41.08	9.14	0.00	273.92	13.0
6331 Supplies	1,200.00	1,200.00	464.00	464.00	0.00	736.00	38.7
6480 Dues & Registration	700.00	700.00	200.00	100.00	0.00	500.00	28.6
6484 Travel & Schools	1,500.00	1,500.00	131.09	0.00	0.00	1,368.91	8.7
6486 Subscriptions & Memberships	150.00	150.00	55.00	0.00	0.00	95.00	36.7
6804 Court Technology Expense	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6805 Judicial Efficiency Expense	500.00	500.00	464.00	0.00	0.00	36.00	92.8
6807 Court Security Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6813 Municipal Judge	20,000.00	20,000.00	6,000.00	1,200.00	0.00	14,000.00	30.0
6835 Prosecuting Attorney	11,500.00	11,500.00	3,000.00	750.00	0.00	8,500.00	26.1
6837 Juror Fee	1,800.00	1,800.00	90.00	0.00	0.00	1,710.00	5.0
6842 Misc Refunds	0.00	0.00	523.00	257.00	0.00	-523.00	0.0
Municipal Court	185,488.00	185,488.00	80,181.57	17,052.65	0.00	105,306.43	43.2

REVENUE/EXPENDITURE REPORT

Page: 3

4/1/2021

5:41 am

Tyler

For the Period: 10/1/2020 to 3/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 General fund							
Fund: 100 - General Fund							
Expenditures							
Dept: 15 Information Technology							
6629 Capital Outlay Equipment	81,000.00	81,000.00	58,940.83	0.00	0.00	22,059.17	72.8
6809 InformationTechSupport&Service	7,500.00	7,500.00	1,522.76	623.66	0.00	5,977.24	20.3
6819 Software/Computer Support	48,940.00	48,940.00	25,805.61	1,797.52	0.00	23,134.39	52.7
Information Technology	137,440.00	137,440.00	86,269.20	2,421.18	0.00	51,170.80	62.8
Dept: 20 Streets							
6422 Road Repair	50,000.00	50,000.00	6,167.56	125.66	0.00	43,832.44	12.3
6424 Signage	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
Streets	57,000.00	57,000.00	6,167.56	125.66	0.00	50,832.44	10.8
Dept: 22 Parks							
6420 Parks M & R	10,000.00	10,000.00	829.98	204.98	0.00	9,170.02	8.3
Parks	10,000.00	10,000.00	829.98	204.98	0.00	9,170.02	8.3
Dept: 24 Police Department							
6110 Salaries & Wages	514,671.00	514,671.00	225,953.16	52,314.32	0.00	288,717.84	43.9
6111 Hourly Overtime	10,000.00	10,000.00	1,791.40	689.00	0.00	8,208.60	17.9
6112 TXDOT	0.00	0.00	2,200.00	0.00	0.00	-2,200.00	0.0
6113 Salary for OnDuty on Holidays	14,624.00	14,624.00	5,997.92	0.00	0.00	8,626.08	41.0
6239 Dental & Vision Insurance	2,965.00	2,965.00	673.92	112.32	0.00	2,291.08	22.7
6241 Health Insurance	93,462.00	93,462.00	30,394.14	5,065.69	0.00	63,067.86	32.5
6242 Life Insurance	333.00	333.00	72.90	11.64	0.00	260.10	21.9
6243 TMRS Employer Contr	60,128.00	60,128.00	26,890.03	6,074.17	0.00	33,237.97	44.7
6244 WorkersCompensationInsur	28,713.00	28,713.00	7,066.30	0.00	0.00	21,646.70	24.6
6245 Medicare	7,608.00	7,608.00	3,421.02	768.54	0.00	4,186.98	45.0
6246 Social Security	32,530.00	32,530.00	14,628.28	3,286.26	0.00	17,901.72	45.0
6247 TWC StateUnemploymentInsu	1,800.00	1,800.00	10,927.53	2,636.38	0.00	-9,127.53	607.1
6415 Police Radar/Radio M&R	8,200.00	8,200.00	70.00	0.00	0.00	8,130.00	0.9
6460 Police Cars M & R	10,000.00	10,000.00	844.15	0.00	0.00	9,155.85	8.4
6462 Gas & Oil	15,000.00	15,000.00	4,433.00	952.73	0.00	10,567.00	29.6
6470 Property & Liability Insurance	8,125.00	8,125.00	8,125.00	0.00	0.00	0.00	100.0
6471 Cell Phones	5,400.00	5,400.00	2,700.00	450.00	0.00	2,700.00	50.0
6472 Motorcycle Lease	9,600.00	9,600.00	1,100.00	100.00	0.00	8,500.00	11.5
6484 Travel & Schools	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
6486 Subscriptions & Memberships	500.00	500.00	469.50	0.00	0.00	30.50	93.9
6489 Pre-Employment Testing	650.00	650.00	0.00	0.00	0.00	650.00	0.0
6497 Police Car	33,300.00	33,300.00	0.00	0.00	0.00	33,300.00	0.0
6499 Uniforms	5,000.00	5,000.00	409.95	409.95	0.00	4,590.05	8.2
6630 Equipment	25,000.00	25,000.00	846.24	0.00	0.00	24,153.76	3.4
6824 EMC	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6827 Dispatch & Jail Services	50,000.00	50,000.00	16,664.00	0.00	0.00	33,336.00	33.3
6829 Prisoner: Jail Fees & Food	400.00	400.00	0.00	0.00	0.00	400.00	0.0
6830 Lab & Hospital Fees	500.00	500.00	0.00	0.00	0.00	500.00	0.0
Police Department	943,509.00	943,509.00	365,678.44	72,871.00	0.00	577,830.56	38.8
Expenditures	2,132,788.00	2,132,788.00	777,969.93	114,594.28	0.00	1,354,818.07	36.5
Net Effect for General fund	-1.00	-1.00	433,506.45	19,712.05	0.00	-433,507.45	
Fund Type: 2.1 Enterprise funds							
Fund: 600 - Water Fund							
Revenues							
Dept: 00							
5413 Late Charges	11,000.00	11,000.00	5,685.00	1,335.00	0.00	5,315.00	51.7
5437 Returned Check Fees	500.00	500.00	350.00	140.00	0.00	150.00	70.0
5440 Sanitation Fees	135,000.00	135,000.00	69,312.87	11,540.32	0.00	65,687.13	51.3
5441 Sewer Charges	61,000.00	61,000.00	30,041.20	5,041.91	0.00	30,958.80	49.2
5446 Water Sales	745,500.00	745,500.00	352,943.63	58,941.72	0.00	392,556.37	47.3
5447 Water Taps & Extensions	7,500.00	7,500.00	1,750.00	0.00	0.00	5,750.00	23.3

REVENUE/EXPENDITURE REPORT

Page: 4

4/1/2021

5:41 am

Tyler

For the Period: 10/1/2020 to 3/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 2.1 Enterprise funds							
Fund: 600 - Water Fund							
Revenues							
Dept: 00							
5448 Connections	2,500.00	2,500.00	2,885.00	440.00	0.00	-385.00	115.4
5449 Storm Water Fees	0.00	0.00	2,022.00	0.00	0.00	-2,022.00	0.0
5530 Storm Water Mgtm	14,400.00	14,400.00	4,045.50	1,011.00	0.00	10,354.50	28.1
5690 Miscellaneous Revenue	2,500.00	2,500.00	397.75	343.93	0.00	2,102.25	15.9
5699 Revenue PriorBudgetYearSurplus	145,166.00	145,166.00	0.00	0.00	0.00	145,166.00	0.0
Dept: 00	1,125,066.00	1,125,066.00	469,432.95	78,793.88	0.00	655,633.05	41.7
Revenues	1,125,066.00	1,125,066.00	469,432.95	78,793.88	0.00	655,633.05	41.7
Expenditures							
Dept: 40 Water Department							
6110 Salaries & Wages	256,427.00	256,427.00	136,731.25	30,932.12	0.00	119,695.75	53.3
6111 Hourly Overtime	10,500.00	10,500.00	3,494.50	676.38	0.00	7,005.50	33.3
6114 Bilingual Pay	900.00	900.00	375.00	75.00	0.00	525.00	41.7
6239 Dental & Vision Insurance	2,446.00	2,446.00	909.10	159.12	0.00	1,536.90	37.2
6241 Health Insurance	77,106.00	77,106.00	20,882.44	3,613.68	0.00	56,223.56	27.1
6242 Life Insurance	274.00	274.00	98.06	16.49	0.00	175.94	35.8
6243 TMRS Employer Contr	31,767.00	31,767.00	15,272.93	3,511.93	0.00	16,494.07	48.1
6244 WorkersCompensationInsur	11,251.00	11,251.00	7,066.30	0.00	0.00	4,184.70	62.8
6245 Medicare	4,405.00	4,405.00	2,033.23	458.33	0.00	2,371.77	46.2
6246 Social Security	17,186.00	17,186.00	8,693.88	1,959.70	0.00	8,492.12	50.6
6247 TWC StateUnemploymentInsu	891.00	891.00	5,982.23	1,361.12	0.00	-5,091.23	671.4
6331 Supplies	3,500.00	3,500.00	2,343.08	308.46	0.00	1,156.92	66.9
6350 Postage	4,200.00	4,200.00	2,812.01	50.00	0.00	1,387.99	67.0
6360 Chemicals	700.00	700.00	700.00	0.00	0.00	0.00	100.0
6414 Office Equipment M & R	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6450 System M & R	42,600.00	42,600.00	11,069.45	99.99	0.00	31,530.55	26.0
6457 Storm Water Mgt Fee	14,400.00	14,400.00	6,649.00	3,579.00	0.00	7,751.00	46.2
6458 Bacteriological Test	1,300.00	1,300.00	200.00	40.00	0.00	1,100.00	15.4
6459 Generator Inspection	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
6461 Truck/Support Equipment M & R	11,500.00	11,500.00	2,688.42	1,565.88	0.00	8,811.58	23.4
6462 Gas & Oil	12,000.00	12,000.00	3,674.94	987.20	0.00	8,325.06	30.6
6463 TCEQ Public Health Fee	2,200.00	2,200.00	1,999.20	0.00	0.00	200.80	90.9
6464 Water Sampling	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
6470 Property & Liability Insurance	8,125.00	8,125.00	8,515.04	0.00	0.00	-390.04	104.8
6471 Cell Phones	6,000.00	6,000.00	2,175.00	375.00	0.00	3,825.00	36.3
6475 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6479 NTGCD	12,000.00	12,000.00	6,135.25	0.00	0.00	5,864.75	51.1
6480 Dues & Registration	200.00	200.00	0.00	0.00	0.00	200.00	0.0
6481 Advertising	400.00	400.00	0.00	0.00	0.00	400.00	0.0
6483 Electricity	40,000.00	40,000.00	16,860.23	6,107.08	0.00	23,139.77	42.2
6484 Travel & Schools	1,500.00	1,500.00	1,747.00	111.00	0.00	-247.00	116.5
6486 Subscriptions & Memberships	200.00	200.00	187.50	0.00	0.00	12.50	93.8
6489 Pre-Employment Testing	250.00	250.00	96.00	0.00	0.00	154.00	38.4
6499 Uniforms	1,400.00	1,400.00	1,544.87	0.00	0.00	-144.87	110.3
6500 Principal on Debt Service	105,000.00	105,000.00	0.00	0.00	0.00	105,000.00	0.0
6501 Interest on Debt Service	72,850.00	72,850.00	31,453.75	0.00	0.00	41,396.25	43.2
6622 Tank Inspection/Sediment Remov	2,500.00	2,500.00	1,150.00	0.00	0.00	1,350.00	46.0
6623 Water Truck	23,000.00	23,000.00	21,950.00	21,950.00	0.00	1,050.00	95.4
6625 Well - M & R	35,000.00	35,000.00	14,786.00	0.00	0.00	20,214.00	42.2
6630 Equipment	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6631 Water System Improvements	7,500.00	7,500.00	8,345.04	5,750.69	0.00	-845.04	111.3
6811 Legal Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6812 Audit Services	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	100.0
6814 Engineer Services	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
6825 Water System Consultants	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
6828 Sanitation Service	115,446.00	115,446.00	57,681.55	11,516.31	0.00	57,764.45	50.0
6832 Cannon Digital Services	2,500.00	2,500.00	1,274.18	168.30	0.00	1,225.82	51.0
6836 Surveyor Services	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 5

4/1/2021

5:41 am

Tyler

For the Period: 10/1/2020 to 3/31/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 2.1 Enterprise funds							
Fund: 600 - Water Fund							
Expenditures							
Dept: 40 Water Department							
7000 Transfer Out	0.00	0.00	155,000.00	0.00	0.00	-155,000.00	0.0
Water Department	983,824.00	983,824.00	569,576.43	95,372.78	0.00	414,247.57	57.9
Dept: 41 Sewer Department							
6110 Salaries & Wages	63,515.00	63,515.00	26,068.31	6,341.35	0.00	37,446.69	41.0
6111 Hourly Overtime	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6239 Dental & Vision Insurance	494.00	494.00	144.52	18.72	0.00	349.48	29.3
6241 Health Insurance	15,577.00	15,577.00	4,292.09	555.95	0.00	11,284.91	27.6
6242 Life Insurance	55.00	55.00	15.94	1.94	0.00	39.06	29.0
6243 TMRS Employer Contr	7,565.00	7,565.00	2,987.32	726.69	0.00	4,577.68	39.5
6244 WorkersCompensationInsur	3,380.00	3,380.00	0.00	0.00	0.00	3,380.00	0.0
6245 Medicare	957.00	957.00	377.89	91.92	0.00	579.11	39.5
6246 Social Security	4,093.00	4,093.00	1,616.23	393.16	0.00	2,476.77	39.5
6247 TWC StateUnemploymentInsu	180.00	180.00	1,475.89	360.83	0.00	-1,295.89	819.9
6350 Postage	250.00	250.00	0.00	0.00	0.00	250.00	0.0
6360 Chemicals	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6414 Office Equipment M & R	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6450 System M & R	7,000.00	7,000.00	1,684.56	707.76	0.00	5,315.44	24.1
6461 Truck/Support Equipment M & R	3,500.00	3,500.00	243.43	160.00	0.00	3,256.57	7.0
6462 Gas & Oil	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
6467 Soil Sampling	2,400.00	2,400.00	1,525.00	0.00	0.00	875.00	63.5
6470 Property & Liability Insurance	8,125.00	8,125.00	8,515.04	0.00	0.00	-390.04	104.8
6475 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6477 Wastewater Permit Fees	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
6478 Wastewater Testing PH & BOD	1,100.00	1,100.00	570.00	190.00	0.00	530.00	51.8
6483 Electricity	3,000.00	3,000.00	963.37	227.35	0.00	2,036.63	32.1
6484 Travel & Schools	400.00	400.00	0.00	0.00	0.00	400.00	0.0
6486 Subscriptions & Memberships	500.00	500.00	187.50	0.00	0.00	312.50	37.5
6811 Legal Services	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6812 Audit Services	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00	100.0
6814 Engineer Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6836 Surveyor Services	100.00	100.00	0.00	0.00	0.00	100.00	0.0
Sewer Department	141,091.00	141,091.00	56,417.09	9,775.67	0.00	84,673.91	40.0
Expenditures	1,124,915.00	1,124,915.00	625,993.52	105,148.45	0.00	498,921.48	55.6
Net Effect for Enterprise funds	151.00	151.00	-156,560.57	-26,354.57	0.00	156,711.57	
Grand Total Net Effect:	150.00	150.00	276,945.88	-6,642.52	0.00	-276,795.88	



Public Works Monthly Report-March 2021

4.94 MG groundwater produced

Statistics at a glance:

22,108 gallons flushed

743 Total Water connections

50 Total work orders completed

Beacon AMR- 14 Customers notified of possible leaks

Water: We had one main leak at 7801 Ella Young, a contractor for Spectrum hit the water main while boring across the road. We had a small leak on a service line at 225 Copperwood. The calibration of our 3 chlorine residual meters have been checked for accuracy. Monthly Bacteriological samples came back clean.

Storm Water: The annual storm water report was done and mailed to Tceq. A drainage ditch at 8904 Claiborn was dug out and the culvert running under the driveway was cleaned.

Wastewater: The pump and motor for the aeration pond was picked up and re-installed. The monthly effluent samples were within permit limits.

Street Maintenance: Some road debris cleanup was done on Sommerville. 5 tons of asphalt was used to complete some pothole jobs and some asphalt was put in a bad spot on Silver Creek near CPR.

Ella Young Project Phase 1: Tejas Construction Co. has been working since March 1st. They have installed over 3,000 feet of water main, 9 gate valves, and 2 fire hydrants. There is a small portion of Sommerville that still needs water main installed and afterwards they will begin installing all of the service lines in phase 1.

Thank you,

James McDonald
Assistant Public Works Director

Position	Current Rate	Increase	Hrs Remaining	Budgeted	Projected	FY Increase	MC	SS	TMRSE	WC	Total Increase
Clerk 1	\$16.87	\$20.00	1040	\$17,544.80	\$20,800.00	\$3,255.20	\$47.20	\$201.82	\$373.05	\$93.60	\$3,970.87
Clerk 2	\$16.87	\$20.00	1040	\$17,544.80	\$20,800.00	\$3,255.20	\$47.20	\$201.82	\$373.05	\$93.60	\$3,970.87
											\$7,941.74

In the name and by the authority of

The State of Texas

STATEMENT OF APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date Affiant's Signature

Position to Which Appointed _____

SWORN TO and Subscribed before me by on this _____ day of _____, 20____.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____, Town of Lakeside, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Date

Affiant's Signature

SWORN TO and Subscribed before me on this ____ day of _____, 20____
.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

STATEMENT OF APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date Affiant's Signature

Position to Which Appointed _____

SWORN TO and Subscribed before me by on this _____ day of _____, 20____.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____, Town of Lakeside, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Date

Affiant's Signature

SWORN TO and Subscribed before me on this ____ day of _____, 20____

.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

STATEMENT OF APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date Affiant's Signature

Position to Which Appointed _____

SWORN TO and Subscribed before me by on this _____ day of _____, 20____.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____, Town of Lakeside, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Date

Affiant's Signature

SWORN TO and Subscribed before me on this ____ day of _____, 20____
.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

STATEMENT OF APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date Affiant's Signature

Position to Which Appointed _____

SWORN TO and Subscribed before me by on this _____ day of _____, 20____.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____, Town of Lakeside, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Date

Affiant's Signature

SWORN TO and Subscribed before me on this ____ day of _____, 20____

.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

STATEMENT OF APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date Affiant's Signature

Position to Which Appointed _____

SWORN TO and Subscribed before me by on this _____ day of _____, 20____.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____, Town of Lakeside, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Date

Affiant's Signature

SWORN TO and Subscribed before me on this ____ day of _____, 20____
.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

STATEMENT OF APPOINTED OFFICER

(Pursuant to Tex. Const. art. XVI, §1(b), amended 2001)

I, _____, do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

Date Affiant's Signature

Position to Which Appointed _____

SWORN TO and Subscribed before me by on this _____ day of _____, 20____.

Signature of Person Administering Oath

Printed Name

Title

In the name and by the authority of

The State of Texas

OATH OF OFFICE

I, _____, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of _____, Town of Lakeside, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God.

Date

Affiant's Signature

SWORN TO and Subscribed before me on this ____ day of _____, 20____

.

Signature of Person Administering Oath

Printed Name

Title