



**TOWN OF LAKESIDE  
REGULAR CITY COUNCIL MEETING  
9830 CONFEDERATE PARK ROAD  
LAKESIDE, TX 76108**



Mayor Patrick Jacob - 2021

Place 1 Don Pitts - 2022

Place 2 Kathy Livingston - 2021

Place 3 Wesley Hearn -2022

Place 4 Amy Robinson – Mayor Pro-Tem - 2021

Place 5 Rona Stratton Gouyton - 2022

***Pursuant to the provisions of Chapter 551 Texas Government Code, NOTICE is hereby given of a Regular City Council Meeting, Town of Lakeside, to be held on Thursday, February 11, 2021 at 6:30 PM via telephonic / videoconference, for considering the following items. Telephonic number for the meeting is 346-248-7799, Meeting ID 684-217-3328 Passcode: 3NF3EN, or via URL link: <https://us02web.zoom.us/j/6842173328?pwd=Y2ZiVk1rUVNPaUlxQ2dQNkh4VkNGUT09>***

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Pledge of Allegiance

Roll Call

**II. CITIZENS PARTICIPATION AND COMMENTS**

An opportunity for citizens to address the City Council on matters which are not scheduled for consideration. To address the Council, please call **346-248-7799, Meeting ID 684-217-3328 Passcode:3NF3EN, or via URL link:**

<https://us02web.zoom.us/j/6842173328?pwd=Y2ZiVk1rUVNPaUlxQ2dQNkh4VkNGUT09>. The Texas Open Meetings Act prohibits deliberation by the Council of any subject which is not on the posted agenda, therefore the Council will not be able to discuss or act on items brought up during the citizen's participation.

**III. PROCLAMATION, RESOLUTION AND PRESENTATION**

Resolution 2021-002 Council to consider approval of Atmos Cities Steering Committee 2021 Assessment. Council may take any action deemed necessary.

**IV. PUBLIC HEARING**

None

**V. ITEMS OF COMMUNITY INTEREST**

1. Friday February 12, last day to file for Mayor, Place 2, and Place 4 on Town Council.
2. Monday February 15, Town Hall closed for President's Day.
3. Wednesday February 17 Bulk Pickup begins

**VI. STAFF REPORTS**

- (a) Police
- (b) Administration, Finance and Fire
- (c) Public Works

**VII. CONSENT AGENDA**

Approve minutes from the January 14, 2021 Regular City Council Meeting. Council may take any action deemed necessary.

**VIII. REGULAR AGENDA**

**ITEM 1. DISCUSSION/ACTION:** Council to consider Ordinance No. 417, calling/ordering the May 1, 2021 Special Election for Voters to vote for or against the reallocation of Sale and Use Tax from the Economic Development Corporation, the Street Maintenance Tax and Property Relief Tax and authorize the Town Administrator to execute a Joint Election Agreement and Contract with Tarrant County Election Administration to administer the Election, and authorizing other Election provisions, as necessary. Council may take any action deemed necessary.

**ITEM 2. DISCUSSION/ACTION:** Council to consider 2" road overlay on Paint Brush Rd from Confederate Park Road to Emily; Driveway to pump station #2 and street sweeping at a cost of \$78,834. Council may take any action deemed necessary.

**ITEM 3. DISCUSSION/ACTION:** Council to review and file the Fiscal Year 2019/2020 financial audit report. Council may take any action deemed necessary.

**ITEM 4. DISCUSSION/ACTION:** Council to review and file the 2020 Racial Profile report. Council may take any action deemed necessary.

**ITEM 5. DISCUSSION/ACTION:** Mayor to brief Council on 2021 Tarrant County Transportation Bond Program. Council may take any action deemed necessary.

**IX. EXECUTIVE SESSION**

The City Council of the Town of Lakeside Texas, reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), 418.183 (homeland security).

**X. CONSIDER AND TAKE ANY ACTION RESULTING FROM EXECUTIVE SESSION**

**XI. FUTURE AGENDA ITEMS**

**XII. ADJOURNMENT**

This is to certify that a copy of the Notice of the Regular City Council agenda for Thursday February 11, 2021, was posted on the Town of Lakeside electronic message board and Town website ([www.lakesidetexas.us](http://www.lakesidetexas.us)), in compliance with Chapter 551, of the Texas Government Code on Thursday February 4, 2021 prior to 6:30 PM.



Norman Craven  
Town Administrator/City Secretary

RESOLUTION NO. 2021-002

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION

WHEREAS, the Town of Lakeside is a regulatory authority under the Gas Utility Regulatory Act (GURA) and has exclusive original jurisdiction over the rates and services of Atmos Energy Corporation, Mid-Tex Division (Atmos) within the municipal boundaries of the Town; and

WHEREAS, the Atmos Cities Steering Committee (ACSC) has historically intervened in Atmos rate proceedings and gas utility related rulemakings to protect the interests of municipalities and gas customers residing within municipal boundaries; and

WHEREAS, ACSC is participating in Railroad Commission dockets and projects, as well as court proceedings and legislative activities, affecting gas utility rates; and

WHEREAS, the Town is a member of ACSC; and

WHEREAS, in order for ACSC to continue its participation in these activities which affects the provision of gas utility service and the rates to be charged, it must assess its members for such costs; NOW THEREFORE,

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKESIDE TEXAS:

I.

That the Town is authorized to continue its membership with the Atmos Cities Steering Committee to protect the interests of the Town of Lakeside and protect the interests of the customers of Atmos Energy Corporation, Mid-Tex Division residing and conducting business within the Town limits.

II.

The Town is further authorized to pay its 2021 assessment to the ACSC in the amount of five cents (\$0.05) per capita.

III.

A copy of this Resolution and approved assessment fee payable to “*Atmos Cities Steering Committee*” shall be sent to:

Brandi Stigler  
Atmos Cities Steering Committee  
c/o Arlington City Attorney’s Office, Mail Stop 63-0300  
101 S. Mesquite St., Suite 300  
Arlington, Texas 76010

PRESENTED AND PASSED on this the 11th day of February 2021, by a vote of 5 ayes and 0 nays at a regular meeting of the Town Council of the Town of Lakeside, Texas.

\_\_\_\_\_  
Signature  
Mayor

ATTEST:

\_\_\_\_\_  
Signature  
City Secretary

APPROVED AS TO FORM:  
Town Attorney

BY\_\_\_\_\_

<b>Lakeside Police Department</b>	
<b>Calls For Service</b>	
<b>January 2021</b>	
<b># CALLS</b>	<b>CALL-TYPE</b>
1	911 Hangup
4	ACO Call
16	Agency Assist
1	Alarm Residence
11	Assist Fire
4	City Ord Viol
1	Civil Standby
3	Disturbance
1	Follow up
30	Investigation
2	Medical Emerg
9	Meet Complaint
6	Motor Veh Crash
1	PR Contact
17	Public Assist
3	Reckless Driver
7	Suspicious
4	Traffic Hazard
4	Welfare Check

Finance Report

Operating Account Balance	\$900,669.62
Savings Account Balance	\$0.00
Merchant Account Balance	\$35,966.04
Combined Totals	<b>\$936,635.66</b>

Mixed Beverage Tax - 2020	\$4,166.96
Mixed Beverage Tax - 2021	
Mixed Beverage Tax - 2022	
Mixed Beverage Tax - 2023	
Mixed Beverage Tax - 2024	
Mixed Beverage Tax - 2025	
	\$4,166.96

Ad Valorem - January	\$330,909.00
<i>Ad Valorem - FY TD</i>	<i>\$570,970.02</i>
Sales Tax Collected - January	\$24,441.48
<i>Sales Tax Collected - FYTD</i>	<i>\$123,671.33</i>
LOGIC - Utility Reserve Fund	\$649,595.92
LOGIC - EDC	\$261,554.73
LOGIC - Streets & Roads	\$112,299.93
LOGIC - General Reserve Fund	\$1,261,090.26
<b>Total Investments</b>	<b>\$2,284,540.84</b>
<b>Interest To Date</b>	<b>\$381.63</b>

Ad Valorem FY 2020-2021

Month	Amount
October	\$32,067.46
November	\$64,106.02
December	\$330,909.00
January	\$143,887.54
February	
March	
April	
May	
June	
July	
August	
September	
<b>YTD</b>	<b>\$570,970.02</b>

SALES TAX REVENUES  
SalesTaxFY 2020-2021

Allocation Period:	October	November	December	January	February	March	April	May	June	July	August	September	
Net Payment	<b>\$27,861.59</b>	<b>\$39,182.04</b>	<b>\$24,441.48</b>	<b>\$32,186.22</b>									\$123,671.33
Regular Rate	\$13,930.80	\$19,591.02	\$12,220.74	\$16,093.11									\$61,835.67
100-00-5137 Property Tax Relief	\$3,482.70	\$4,897.76	\$3,055.19	\$4,023.28									\$15,458.92
100-00-1173 Streets	\$3,482.70	\$4,897.76	\$3,055.19	\$4,023.28									\$15,458.92
100-00-1174 EDC	\$6,965.40	\$9,795.51	\$6,110.37	\$8,046.56									\$30,917.83
	<b>\$27,861.59</b>	<b>\$39,182.04</b>	<b>\$24,441.48</b>	<b>\$32,186.22</b>									



Mixed Beverage

Mixed Beverage	2020	2021
Q1	\$1,661.93	<b>426.38</b>
Q2	\$1,597.35	
Q3	\$491.07	
Q4	\$416.61	
Annual	\$4,166.96	

RESTRICTED FUNDS  
SUMMARY

Restricted Funds	FY Balance	FY 2020-2021	FY 2021-2022	FY 2022-2023	Running Totals
Streets	\$219,006.95	\$15,458.92			\$234,465.87
EDC	\$442,057.24	\$30,917.83			\$472,975.07
					<b>\$707,440.94</b>

Logic Investments

Account Name	Month	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance
Utility 600	October	\$649,323.84			\$104.20	\$649,428.04
1364769001	November	\$649,428.04			\$84.93	\$649,512.97
	December	\$649,512.97			\$82.95	\$649,595.92
	January					\$0.00
	February					\$0.00
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
					\$272.08	\$649,595.92

Logic Investments

EDC	October	\$261,445.18			\$41.96	\$261,487.14
1364769002	November	\$261,487.14			\$34.20	\$261,521.34
	December	\$261,521.34			\$33.39	\$261,554.73
	January					\$0.00
	February					\$0.00
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
					<b>\$109.55</b>	<b>\$261,554.73</b>

Logic Investments

Streets & Roads	October	\$112,252.91			\$18.01	\$112,270.92
1364769003	November	\$112,270.92			\$14.68	\$112,285.60
	December	\$112,285.60			\$14.33	\$112,299.93
	January					\$0.00
	February					\$0.00
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
						<b>\$112,299.93</b>

Logic Investments

Reserve Fund	October	\$1,260,562.00			\$202.29	\$1,260,764.29
1364769004	November	\$1,260,764.29			\$164.93	\$1,260,929.22
	December	\$1,260,929.22			\$161.04	\$1,261,090.26
	January					\$0.00
	February					\$0.00
	March					\$0.00
	April					\$0.00
	May					\$0.00
	June					\$0.00
	July					\$0.00
	August					\$0.00
	September					\$0.00
						<b>\$1,261,090.26</b>
<b>All Funds</b>	<b>\$2,284,540.84</b>	<b>All Interest</b>	<b>\$381.63</b>			<b>\$2,284,540.84</b>

Town of Lakeside Property Tax Rates	
2003	0.298000
2004	0.298000
2005	0.298000
2006	0.298000
2007	0.298000
2008	0.298000
2009	0.323516
2010	0.372940
2011	0.372940
2012	0.379248
2013	0.379260
2014	0.379260
2015	0.360192
2016	0.360192
2017	0.375000
2018	0.379000
2019	0.406300
2020	0.406300

## REVENUE/EXPENDITURE REPORT

Page: 1

2/1/2021

5:51 am

Tyler

For the Period: 10/1/2020 to 2/28/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 General fund							
<b>Fund: 100 - General Fund</b>							
Revenues							
Dept: 00							
2174 Jury Fund	0.00	0.00	64.59	0.00	0.00	-64.59	0.0
5111 Current Ad Valorem Taxes	633,138.00	633,138.00	461,573.93	0.00	0.00	171,564.07	72.9
5132 CitySales & Use Tax	160,398.00	160,398.00	61,840.67	0.00	0.00	98,557.33	38.6
5137 Sale Tax Ad Valorem	40,100.00	40,100.00	15,460.14	0.00	0.00	24,639.86	38.6
5140 Sales Tax Streets	40,100.00	40,100.00	15,460.18	0.00	0.00	24,639.82	38.6
5145 Sales Tax EDC	80,199.00	80,199.00	30,920.34	0.00	0.00	49,278.66	38.6
5150 Franchise Tax	35,000.00	35,000.00	8,438.52	0.00	0.00	26,561.48	24.1
5151 WT Tower Rental & Misc	35,000.00	35,000.00	12,030.10	0.00	0.00	22,969.90	34.4
5180 Mixed Beverage Tax	6,500.00	6,500.00	416.61	0.00	0.00	6,083.39	6.4
5210 Building & Improvement Permits	12,500.00	12,500.00	9,368.03	0.00	0.00	3,131.97	74.9
5211 Garage Sale Permits	200.00	200.00	80.00	0.00	0.00	120.00	40.0
5223 Animal Licenses & Registration	3,000.00	3,000.00	352.00	0.00	0.00	2,648.00	11.7
5224 Alarm Permit	725.00	725.00	210.00	0.00	0.00	515.00	29.0
5228 Royalty from Oil & Gas	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	0.0
5439 Fire Department	6,500.00	6,500.00	1,719.00	0.00	0.00	4,781.00	26.4
5510 Fines	200,000.00	200,000.00	68,198.99	0.00	0.00	131,801.01	34.1
5525 Police Report	0.00	0.00	6.00	0.00	0.00	-6.00	0.0
5527 Police Miscellaneous Revenue	1,500.00	1,500.00	1,659.08	0.00	0.00	-159.08	110.6
5528 TXDOT	0.00	0.00	2,200.00	0.00	0.00	-2,200.00	0.0
5535 Court Time Payment Fee	3,000.00	3,000.00	630.10	0.00	0.00	2,369.90	21.0
5536 Court Technology Revenue	1,250.00	1,250.00	364.32	0.00	0.00	885.68	29.1
5537 Court Security Revenue	1,250.00	1,250.00	421.80	0.00	0.00	828.20	33.7
5538 Judicial Efficiency Revenue	200.00	200.00	5.00	0.00	0.00	195.00	2.5
5539 Local Truancy Prev Diver Fund	200.00	200.00	390.98	0.00	0.00	-190.98	195.5
5690 Miscellaneous Revenue	1,000.00	1,000.00	6,292.40	0.00	0.00	-5,292.40	629.2
5694 Street Fund Balance	179,476.00	179,476.00	0.00	0.00	0.00	179,476.00	0.0
5696 COVID-19	116,050.00	116,050.00	0.00	0.00	0.00	116,050.00	0.0
5698 EDC Fund Balance	367,275.00	367,275.00	0.00	0.00	0.00	367,275.00	0.0
5699 Revenue PriorBudgetYearSurplus	206,426.00	206,426.00	0.00	0.00	0.00	206,426.00	0.0
Dept: 00	2,132,787.00	2,132,787.00	698,102.78	0.00	0.00	1,434,684.22	32.7
Revenues	2,132,787.00	2,132,787.00	698,102.78	0.00	0.00	1,434,684.22	32.7
Expenditures							
Dept: 11 Administration							
6110 Salaries & Wages	89,289.00	89,289.00	26,696.90	0.00	0.00	62,592.10	29.9
6111 Hourly Overtime	500.00	500.00	9.62	0.00	0.00	490.38	1.9
6114 Bilingual Pay	900.00	900.00	300.00	0.00	0.00	600.00	33.3
6239 Dental & Vision Insurance	741.00	741.00	280.60	0.00	0.00	460.40	37.9
6241 Health Insurance	23,366.00	23,366.00	8,889.42	0.00	0.00	14,476.58	38.0
6242 Life Insurance	83.00	83.00	32.01	0.00	0.00	50.99	38.6
6243 TMRS Employer Contr	10,290.00	10,290.00	2,944.54	0.00	0.00	7,345.46	28.6
6244 WorkersCompensationInsur	404.00	404.00	0.00	0.00	0.00	404.00	0.0
6245 Medicare	1,302.00	1,302.00	387.32	0.00	0.00	914.68	29.7
6246 Social Security	5,567.00	5,567.00	1,655.86	0.00	0.00	3,911.14	29.7
6247 TWC StateUnemploymentInsu	270.00	270.00	26.85	0.00	0.00	243.15	9.9
6331 Supplies	5,000.00	5,000.00	1,394.19	0.00	0.00	3,605.81	27.9
6350 Postage	2,500.00	2,500.00	435.92	0.00	0.00	2,064.08	17.4
6414 Office Equipment M & R	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
6430 City Hall M & R	2,500.00	2,500.00	577.00	0.00	0.00	1,923.00	23.1
6432 Meetings & Miscellaneous	1,000.00	1,000.00	250.00	0.00	0.00	750.00	25.0
6433 Town Hall Construction	35,500.00	35,500.00	8,105.51	0.00	0.00	27,394.49	22.8
6434 Community Center/City Council	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
6465 Ordinance Codification/Update	1,000.00	1,000.00	495.00	0.00	0.00	505.00	49.5
6466 Bank & Credit Card Fees	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
6470 Property & Liability Insurance	8,125.00	8,125.00	8,615.04	0.00	0.00	-490.04	106.0
6471 Cell Phones	3,600.00	3,600.00	1,200.00	0.00	0.00	2,400.00	33.3
6480 Dues & Registration	750.00	750.00	503.52	0.00	0.00	246.48	67.1
6481 Advertising	750.00	750.00	0.00	0.00	0.00	750.00	0.0



## REVENUE/EXPENDITURE REPORT

Page: 2

2/1/2021

5:51 am

Tyler

For the Period: 10/1/2020 to 2/28/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 General fund							
<b>Fund: 100 - General Fund</b>							
Expenditures							
Dept: 11 Administration							
6483 Electricity	30,000.00	30,000.00	5,832.19	0.00	0.00	24,167.81	19.4
6484 Travel & Schools	5,000.00	5,000.00	1,255.00	0.00	0.00	3,745.00	25.1
6486 Subscriptions & Memberships	1,500.00	1,500.00	424.85	0.00	0.00	1,075.15	28.3
6489 Pre-Employment Testing	150.00	150.00	0.00	0.00	0.00	150.00	0.0
6630 Equipment	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6811 Legal Services	10,000.00	10,000.00	2,047.49	0.00	0.00	7,952.51	20.5
6812 Audit Services	8,000.00	8,000.00	3,550.00	0.00	0.00	4,450.00	44.4
6815 Building Inspector Services	6,500.00	6,500.00	3,858.19	0.00	0.00	2,641.81	59.4
6816 Fire Protection	216,214.00	216,214.00	108,107.00	0.00	0.00	108,107.00	50.0
6818 Oil&GasDrillingInspectionServi	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6820 Janitorial Service	5,200.00	5,200.00	1,296.00	0.00	0.00	3,904.00	24.9
6821 Tarrant Appraisal District	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6822 TarrantCountryTax Assess/Colle	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
6823 Election Expenses	6,200.00	6,200.00	0.00	0.00	0.00	6,200.00	0.0
6831 Ambulance Services	4,100.00	4,100.00	0.00	0.00	0.00	4,100.00	0.0
6832 Cannon Digital Services	2,500.00	2,500.00	661.16	0.00	0.00	1,838.84	26.4
6836 Surveyor Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6843 COVID-19	116,050.00	116,050.00	0.00	0.00	0.00	116,050.00	0.0
Administration	699,351.00	699,351.00	189,831.18	0.00	0.00	509,519.82	27.1
Dept: 12 EDC							
6001 EconomicDevelopmentReserves	93,000.00	93,000.00	0.00	0.00	0.00	93,000.00	0.0
6331 Supplies	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6350 Postage	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6432 Meetings & Miscellaneous	200.00	200.00	0.00	0.00	0.00	200.00	0.0
6481 Advertising	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6484 Travel & Schools	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
6486 Subscriptions & Memberships	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
6811 Legal Services	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
6812 Audit Services	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	100.0
EDC	100,000.00	100,000.00	2,000.00	0.00	0.00	98,000.00	2.0
Dept: 14 Municipal Court							
6110 Salaries & Wages	92,434.00	92,434.00	25,984.79	0.00	0.00	66,449.21	28.1
6111 Hourly Overtime	3,000.00	3,000.00	552.20	0.00	0.00	2,447.80	18.4
6239 Dental & Vision Insurance	865.00	865.00	331.92	0.00	0.00	533.08	38.4
6241 Health Insurance	27,260.00	27,260.00	9,858.08	0.00	0.00	17,401.92	36.2
6242 Life Insurance	97.00	97.00	38.13	0.00	0.00	58.87	39.3
6243 TMRS Employer Contr	10,937.00	10,937.00	2,775.28	0.00	0.00	8,161.72	25.4
6244 WorkersCompensationInsur	429.00	429.00	0.00	0.00	0.00	429.00	0.0
6245 Medicare	1,384.00	1,384.00	384.76	0.00	0.00	999.24	27.8
6246 Social Security	5,917.00	5,917.00	1,645.33	0.00	0.00	4,271.67	27.8
6247 TWC StateUnemploymentInsu	315.00	315.00	26.94	0.00	0.00	288.06	8.6
6331 Supplies	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
6480 Dues & Registration	700.00	700.00	100.00	0.00	0.00	600.00	14.3
6484 Travel & Schools	1,500.00	1,500.00	131.09	0.00	0.00	1,368.91	8.7
6486 Subscriptions & Memberships	150.00	150.00	55.00	0.00	0.00	95.00	36.7
6804 Court Technology Expense	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6805 Judicial Efficiency Expense	500.00	500.00	464.00	0.00	0.00	36.00	92.8
6807 Court Security Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6813 Municipal Judge	20,000.00	20,000.00	2,400.00	0.00	0.00	17,600.00	12.0
6835 Prosecuting Attorney	11,500.00	11,500.00	2,250.00	0.00	0.00	9,250.00	19.6
6837 Juror Fee	1,800.00	1,800.00	90.00	0.00	0.00	1,710.00	5.0
6842 Misc Refunds	0.00	0.00	266.00	0.00	0.00	-266.00	0.0
Municipal Court	185,488.00	185,488.00	47,353.52	0.00	0.00	138,134.48	25.5
Dept: 15 Information Technology							
6629 Capital Outlay Equipment	81,000.00	81,000.00	57,550.84	0.00	0.00	23,449.16	71.1
6809 InformationTechSupport&Service	7,500.00	7,500.00	508.62	0.00	0.00	6,991.38	6.8

## REVENUE/EXPENDITURE REPORT

Page: 3

2/1/2021

5:51 am

Tyler

For the Period: 10/1/2020 to 2/28/2021		Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 1.1 General fund								
<b>Fund: 100 - General Fund</b>								
Expenditures								
Dept: 15 Information Technology								
6819	Software/Computer Support	48,940.00	48,940.00	22,011.94	0.00	0.00	26,928.06	45.0
	Information Technology	137,440.00	137,440.00	80,071.40	0.00	0.00	57,368.60	58.3
Dept: 20 Streets								
6422	Road Repair	50,000.00	50,000.00	300.09	0.00	0.00	49,699.91	0.6
6424	Signage	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
	Streets	57,000.00	57,000.00	300.09	0.00	0.00	56,699.91	0.5
Dept: 22 Parks								
6420	Parks M & R	10,000.00	10,000.00	375.00	0.00	0.00	9,625.00	3.8
	Parks	10,000.00	10,000.00	375.00	0.00	0.00	9,625.00	3.8
Dept: 24 Police Department								
6110	Salaries & Wages	514,671.00	514,671.00	119,639.19	0.00	0.00	395,031.81	23.2
6111	Hourly Overtime	10,000.00	10,000.00	1,102.40	0.00	0.00	8,897.60	11.0
6112	TXDOT	0.00	0.00	2,200.00	0.00	0.00	-2,200.00	0.0
6113	Salary for OnDuty on Holidays	14,624.00	14,624.00	4,675.04	0.00	0.00	9,948.96	32.0
6239	Dental & Vision Insurance	2,965.00	2,965.00	561.60	0.00	0.00	2,403.40	18.9
6241	Health Insurance	93,462.00	93,462.00	23,598.46	0.00	0.00	69,863.54	25.2
6242	Life Insurance	333.00	333.00	64.32	0.00	0.00	268.68	19.3
6243	TMRS Employer Contr	60,128.00	60,128.00	14,475.87	0.00	0.00	45,652.13	24.1
6244	WorkersCompensationInsur	28,713.00	28,713.00	7,066.30	0.00	0.00	21,646.70	24.6
6245	Medicare	7,608.00	7,608.00	1,850.32	0.00	0.00	5,757.68	24.3
6246	Social Security	32,530.00	32,530.00	7,912.00	0.00	0.00	24,618.00	24.3
6247	TWC StateUnemploymentInsu	1,800.00	1,800.00	5,482.30	0.00	0.00	-3,682.30	304.6
6415	Police Radar/Radio M&R	8,200.00	8,200.00	70.00	0.00	0.00	8,130.00	0.9
6460	Police Cars M & R	10,000.00	10,000.00	507.53	0.00	0.00	9,492.47	5.1
6462	Gas & Oil	15,000.00	15,000.00	2,596.08	0.00	0.00	12,403.92	17.3
6470	Property & Liability Insurance	8,125.00	8,125.00	8,125.00	0.00	0.00	0.00	100.0
6471	Cell Phones	5,400.00	5,400.00	1,800.00	0.00	0.00	3,600.00	33.3
6472	Motorcycle Lease	9,600.00	9,600.00	800.00	0.00	0.00	8,800.00	8.3
6484	Travel & Schools	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
6486	Subscriptions & Memberships	500.00	500.00	469.50	0.00	0.00	30.50	93.9
6489	Pre-Employment Testing	650.00	650.00	0.00	0.00	0.00	650.00	0.0
6497	Police Car	33,300.00	33,300.00	0.00	0.00	0.00	33,300.00	0.0
6499	Uniforms	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6630	Equipment	25,000.00	25,000.00	569.34	0.00	0.00	24,430.66	2.3
6824	EMC	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6827	Dispatch & Jail Services	50,000.00	50,000.00	16,664.00	0.00	0.00	33,336.00	33.3
6829	Prisoner: Jail Fees & Food	400.00	400.00	0.00	0.00	0.00	400.00	0.0
6830	Lab & Hospital Fees	500.00	500.00	0.00	0.00	0.00	500.00	0.0
	Police Department	943,509.00	943,509.00	220,229.25	0.00	0.00	723,279.75	23.3
Expenditures		2,132,788.00	2,132,788.00	540,160.44	0.00	0.00	1,592,627.56	25.3
Net Effect for General Fund		-1.00	-1.00	157,942.34	0.00	0.00	-157,943.34	94,234.0
Change in Fund Balance:				156,642.34				
Net Effect for General fund		-1.00	-1.00	157,942.34	0.00	0.00	-157,943.34	
Fund Type: 2.1 Enterprise funds								
<b>Fund: 600 - Water Fund</b>								
Revenues								
Dept: 00								
5413	Late Charges	11,000.00	11,000.00	3,405.00	0.00	0.00	7,595.00	31.0
5437	Returned Check Fees	500.00	500.00	175.00	0.00	0.00	325.00	35.0
5440	Sanitation Fees	135,000.00	135,000.00	34,744.05	0.00	0.00	100,255.95	25.7
5441	Sewer Charges	61,000.00	61,000.00	15,034.05	0.00	0.00	45,965.95	24.6
5446	Water Sales	745,500.00	745,500.00	188,975.30	0.00	0.00	556,524.70	25.3

## REVENUE/EXPENDITURE REPORT

Page: 4

2/1/2021

5:51 am

Tyler

For the Period: 10/1/2020 to 2/28/2021

Original Bud.

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal

% Bud

Fund Type: 2.1 Enterprise funds

**Fund: 600 - Water Fund**

## Revenues

Dept: 00

5447 Water Taps & Extensions	7,500.00	7,500.00	1,750.00	0.00	0.00	5,750.00	23.3
5448 Connections	2,500.00	2,500.00	1,820.00	0.00	0.00	680.00	72.8
5530 Storm Water Mgtm	14,400.00	14,400.00	3,039.00	0.00	0.00	11,361.00	21.1
5690 Miscellaneous Revenue	2,500.00	2,500.00	44.32	0.00	0.00	2,455.68	1.8
5699 Revenue PriorBudgetYearSurplus	145,166.00	145,166.00	0.00	0.00	0.00	145,166.00	0.0

Dept: 00

1,125,066.00

1,125,066.00

248,986.72

0.00

0.00

876,079.28

22.1

## Revenues

1,125,066.00

1,125,066.00

248,986.72

0.00

0.00

876,079.28

22.1

## Expenditures

Dept: 40 Water Department

6110 Salaries & Wages	256,427.00	256,427.00	74,287.18	0.00	0.00	182,139.82	29.0
6111 Hourly Overtime	10,500.00	10,500.00	1,667.56	0.00	0.00	8,832.44	15.9
6114 Bilingual Pay	900.00	900.00	225.00	0.00	0.00	675.00	25.0
6239 Dental & Vision Insurance	2,446.00	2,446.00	740.56	0.00	0.00	1,705.44	30.3
6241 Health Insurance	77,106.00	77,106.00	16,988.81	0.00	0.00	60,117.19	22.0
6242 Life Insurance	274.00	274.00	84.42	0.00	0.00	189.58	30.8
6243 TMRS Employer Contr	31,767.00	31,767.00	8,176.73	0.00	0.00	23,590.27	25.7
6244 WorkersCompensationInsur	11,251.00	11,251.00	7,066.30	0.00	0.00	4,184.70	62.8
6245 Medicare	4,405.00	4,405.00	1,101.33	0.00	0.00	3,303.67	25.0
6246 Social Security	17,186.00	17,186.00	4,709.13	0.00	0.00	12,476.87	27.4
6247 TWC StateUnemploymentInsu	891.00	891.00	3,167.87	0.00	0.00	-2,276.87	355.5
6331 Supplies	3,500.00	3,500.00	1,281.77	0.00	0.00	2,218.23	36.6
6350 Postage	4,200.00	4,200.00	1,615.00	0.00	0.00	2,585.00	38.5
6360 Chemicals	700.00	700.00	700.00	0.00	0.00	0.00	100.0
6414 Office Equipment M & R	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6450 System M & R	42,600.00	42,600.00	8,177.33	0.00	0.00	34,422.67	19.2
6457 Storm Water Mgt Fee	14,400.00	14,400.00	2,070.00	0.00	0.00	12,330.00	14.4
6458 Bacteriological Test	1,300.00	1,300.00	120.00	0.00	0.00	1,180.00	9.2
6459 Generator Inspection	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
6461 Truck/Support Equipment M & R	11,500.00	11,500.00	710.52	0.00	0.00	10,789.48	6.2
6462 Gas & Oil	12,000.00	12,000.00	2,063.83	0.00	0.00	9,936.17	17.2
6463 TCEQ Public Health Fee	2,200.00	2,200.00	1,999.20	0.00	0.00	200.80	90.9
6464 Water Sampling	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
6470 Property & Liability Insurance	8,125.00	8,125.00	8,515.04	0.00	0.00	-390.04	104.8
6471 Cell Phones	6,000.00	6,000.00	1,425.00	0.00	0.00	4,575.00	23.8
6475 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6479 NTGCD	12,000.00	12,000.00	6,135.25	0.00	0.00	5,864.75	51.1
6480 Dues & Registration	200.00	200.00	0.00	0.00	0.00	200.00	0.0
6481 Advertising	400.00	400.00	0.00	0.00	0.00	400.00	0.0
6483 Electricity	40,000.00	40,000.00	7,999.51	0.00	0.00	32,000.49	20.0
6484 Travel & Schools	1,500.00	1,500.00	475.00	0.00	0.00	1,025.00	31.7
6486 Subscriptions & Memberships	200.00	200.00	187.50	0.00	0.00	12.50	93.8
6489 Pre-Employment Testing	250.00	250.00	0.00	0.00	0.00	250.00	0.0
6499 Uniforms	1,400.00	1,400.00	1,259.27	0.00	0.00	140.73	89.9
6500 Principal on Debt Service	105,000.00	105,000.00	0.00	0.00	0.00	105,000.00	0.0
6501 Interest on Debt Service	72,850.00	72,850.00	0.00	0.00	0.00	72,850.00	0.0
6622 Tank Inspection/Sediment Remov	2,500.00	2,500.00	1,150.00	0.00	0.00	1,350.00	46.0
6623 Water Truck	23,000.00	23,000.00	0.00	0.00	0.00	23,000.00	0.0
6625 Well - M & R	35,000.00	35,000.00	14,786.00	0.00	0.00	20,214.00	42.2
6630 Equipment	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6631 Water System Improvements	7,500.00	7,500.00	1,942.87	0.00	0.00	5,557.13	25.9
6811 Legal Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6812 Audit Services	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00	100.0
6814 Engineer Services	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
6825 Water System Consultants	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
6828 Sanitation Service	115,446.00	115,446.00	34,648.93	0.00	0.00	80,797.07	30.0
6832 Cannon Digital Services	2,500.00	2,500.00	661.16	0.00	0.00	1,838.84	26.4
6836 Surveyor Services	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0

## REVENUE/EXPENDITURE REPORT

Page: 5

2/1/2021

5:51 am

Tyler

For the Period: 10/1/2020 to 2/28/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund Type: 2.1 Enterprise funds							
<b>Fund: 600 - Water Fund</b>							
Expenditures							
Water Department	983,824.00	983,824.00	223,138.07	0.00	0.00	760,685.93	22.7
Dept: 41 Sewer Department							
6110 Salaries & Wages	63,515.00	63,515.00	15,360.01	0.00	0.00	48,154.99	24.2
6111 Hourly Overtime	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6239 Dental & Vision Insurance	494.00	494.00	144.52	0.00	0.00	349.48	29.3
6241 Health Insurance	15,577.00	15,577.00	4,292.09	0.00	0.00	11,284.91	27.6
6242 Life Insurance	55.00	55.00	16.96	0.00	0.00	38.04	30.8
6243 TMRS Employer Contr	7,565.00	7,565.00	1,760.20	0.00	0.00	5,804.80	23.3
6244 WorkersCompensationInsur	3,380.00	3,380.00	0.00	0.00	0.00	3,380.00	0.0
6245 Medicare	957.00	957.00	222.67	0.00	0.00	734.33	23.3
6246 Social Security	4,093.00	4,093.00	952.32	0.00	0.00	3,140.68	23.3
6247 TWC StateUnemploymentInsu	180.00	180.00	866.57	0.00	0.00	-686.57	481.4
6350 Postage	250.00	250.00	0.00	0.00	0.00	250.00	0.0
6360 Chemicals	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6414 Office Equipment M & R	100.00	100.00	0.00	0.00	0.00	100.00	0.0
6450 System M & R	7,000.00	7,000.00	115.47	0.00	0.00	6,884.53	1.6
6461 Truck/Support Equipment M & R	3,500.00	3,500.00	83.43	0.00	0.00	3,416.57	2.4
6462 Gas & Oil	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00	0.0
6467 Soil Sampling	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	0.0
6470 Property & Liability Insurance	8,125.00	8,125.00	8,515.04	0.00	0.00	-390.04	104.8
6475 Equipment Rental	500.00	500.00	0.00	0.00	0.00	500.00	0.0
6477 Wastewater Permit Fees	2,500.00	2,500.00	1,250.00	0.00	0.00	1,250.00	50.0
6478 Wastewater Testing PH & BOD	1,100.00	1,100.00	285.00	0.00	0.00	815.00	25.9
6483 Electricity	3,000.00	3,000.00	519.89	0.00	0.00	2,480.11	17.3
6484 Travel & Schools	400.00	400.00	0.00	0.00	0.00	400.00	0.0
6486 Subscriptions & Memberships	500.00	500.00	187.50	0.00	0.00	312.50	37.5
6811 Legal Services	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
6812 Audit Services	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00	100.0
6814 Engineer Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
6836 Surveyor Services	100.00	100.00	0.00	0.00	0.00	100.00	0.0
Sewer Department	141,091.00	141,091.00	39,071.67	0.00	0.00	102,019.33	27.7
Expenditures	1,124,915.00	1,124,915.00	262,209.74	0.00	0.00	862,705.26	23.3
Net Effect for Water Fund	151.00	151.00	-13,223.02	0.00	0.00	13,374.02	-8,757.0
Change in Fund Balance:			-13,223.02				
Net Effect for Enterprise funds	151.00	151.00	-13,223.02	0.00	0.00	13,374.02	
Grand Total Net Effect:	150.00	150.00	144,719.32	0.00	0.00	-144,569.32	

**Lake Worth Fire Department  
Monthly Fire Services Report Lakeside FY 2020**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Totals
<b>Incident Type</b>													
Structure Fire	0	0	1	0									1
Trash Fire	0	0	0	0									0
Vehicle Fire	0	0	1	0									1
Grass Fire	0	0	0	0									0
Other Fire	0	0	0	0									0
EMS	12	9	8	5									34
Hazmat	0	0	0	0									0
Spill / Leak	1	0	0	0									1
Electrical Emergency	1	0	1	0									2
Bomb Threats	0	0	0	0									0
Citizen Assist	2	1	1	4									8
Lock Out/In	0	0	0	1									1
Cancelled Enroute	1	0	0	0									1
Automatic Fire Alarms	0	0	0	0									0
False Alarm/Good Intent	0	3	0	0									3
<b>Totals</b>	17	13	12	10									52
<b>Repsonse Time</b>	5:37	5:40	6:33	5:56									
<b>Inspections</b>	3	0	0	0	0	0	0	0	0	0	0	0	3
<b>Re-Inspections</b>	6	6	0	0	0	0	0	0	0	0	0	0	12
<b>Structural Fire Loss</b>	0.00	0.00	3,000.00	0.00									\$3,000.00
<b>Vehicle Fire Loss</b>	0.00	0.00	5,000.00	0.00									5,000.00
<b>Total</b>													



# TOWN OF LAKESIDE

9834 CONFEDERATE PARK RD

LAKESIDE, TX 76108

[www.lakesidetexas.us](http://www.lakesidetexas.us)

[lakeside@lakesidetexas.us](mailto:lakeside@lakesidetexas.us)



On December 10, 2020, the Lakeside Town Council approved funding to replace water mains and service lines within the Ella Young subdivision.

The project will be in two phases.

Phase 1 – Replacing water lines along Ella Young, Midland and Sommerville. Approximately 44 customers.

Phase 2 – Replacing water lines along Eastland, Hood, Tyler, and a small portion of Ella Young. Approximately 41 Customers.

Phase 1 is planned to begin the week of February 8, 2021 and take 60-90 days weather permitting.

Phase 2 is planned to begin in June 2021 and take 60-90 days weather permitting.

All work is planned within the right of way, with little impact on traffic.

We ask you not park on the street during construction to allow our contractor full access to the right of way.



## *Public Works Monthly Report-January 2021*

4.25 MG groundwater produced

### *Statistics at a glance:*

32,484 gallons flushed

740 Total connections

51 Total work orders completed

Beacon AMR- 11 Customers notified of possible leaks

---

**Water:** The semi-annual production report for July-December 2020 was completed and sent to NTGCD along with the productions fees due. This amount was \$4,271.33 for 34,170,600 gallons. The DLQOR (disinfectant level quarterly operating report) was completed and submitted to TCEQ. Monthly Bacteriological samples came back clean.

**Wastewater:** Annual soil samples were taken at the irrigation field at the wastewater plant. We are awaiting the analysis results, and these will be reported to TCEQ. The monthly effluent samples were within permit limits. Routine maintenance continues.

**Street Maintenance:** 9 tons of asphalt was used for road repair on Crest Ridge and Stone. Some debris clean-up was done on Crest Ridge, Aquilla and Ella Young. We are currently waiting for Reliable Paving to come out and do some curb repairs in various locations. This totaled 74 linear feet of curb.

**Ella Young Project:** Tejas Construction Co. has begun working on phase 1 of the improvement project in the Ella Young area. Notices from the Town have been hand delivered to all customers within the project range. Tejas has also delivered notices to these customers with their contact information attached should anyone have concerns or complaints during construction.

Thank you,

James McDonald  
Assistant Public Works Director



**TOWN OF LAKESIDE  
REGULAR CITY COUNCIL MINUTES  
9830 CONFEDERATE PARK ROAD  
LAKESIDE, TX 76108**



Mayor Patrick Jacob - 2021  
Place 1 Don Pitts - 2022  
Place 2 Kathy Livingston - 2021

Place 3 Wesley Hearn -2022  
Place 4 Amy Robinson – Mayor Pro-Tem - 2021  
Place 5 Rona Stratton Gouyton - 2022

**Pursuant to the provisions of Chapter 551 Texas Government Code, NOTICE is hereby given of a Regular City Council Meeting, Town of Lakeside, to be held on Thursday, January 14, 2021 at 6:30 PM via telephonic / videoconference, for considering the following items. Telephonic number for the meeting is 872-240-3212 access code: 335-241-365#, or via URL link: <https://www.gotomeet.me/TOLS>**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT**

Mayor Patrick Jacob called the Council Meeting to order at 6:30 pm. The following City Council Members and staff were present:

Pat Jacob	Mayor
Don Pitts	Council Member Place 1
<del>Katherine Livingston</del>	<del>Council Member Place 2</del>
Wesley Hearn	Council Member Place 3
Amy Robinson	Council Member Place 4
Rona Stratton Gouyton	Council Member Place 5
Norman Craven	Town Administrator/City Secretary
Ken East	Town Attorney
Lee Pitts	Police Chief
Craig Bennett	Public Works Director

**II. CITIZENS PARTICIPATION AND COMMENTS**

An opportunity for citizens to address the City Council on matters which are not scheduled for consideration. To address the Council, please call **872-240-3212 access code: 335-241-365#, or via URL link: <https://www.gotomeet.me/TOLS>**. The Texas Open Meetings Act prohibits deliberation by the Council of any subject which is not on the posted agenda, therefore the Council will not be able to discuss or act on items brought up during the citizen's participation.

**III. PROCLAMATION, RESOLUTION AND PRESENTATION**

Resolution 2021-001 Calling a General Election for Mayor, Place 2, and Place 4. Council Member Amy Robinson made a motion to approve Resolution 2021-001 Calling a General Election for Mayor, Place 2, and Place 4. Council Member Don Pitts seconded the motion. The motion passed 4 for and 0 against.

**IV. PUBLIC HEARING**

None



If you have a disability that requires special arrangements and you plan to attend this public meeting, please contact the Town Administrator at (817) 237-1234 EXT. 303 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.



**V. ITEMS OF COMMUNITY INTEREST**

Wednesday January 13, 2021 First day to file for Mayor, Place 2, or Place 4  
Monday January 18, 2021 Town Holiday  
Wednesday January 20, 2021 Bulk Pickup begins  
Friday February 12, 2021 Last day to file for Mayor, Place 2, or Place 4

**VI. STAFF REPORTS**

- (a) Police *Chief Pitts provided the monthly Police report.*
- (b) Administration, Fire and Finance *Mr. Craven provided the monthly finance report.*
- (c) Public Works *Mr. Bennett provided the monthly public works report.*

**VII. CONSENT AGENDA**

Approve minutes from the December 10, 2020 Regular City Council Meeting. Council may take any action deemed necessary. *Council Member Don Pitts made a motion to approve Consent Agenda. Council Member Rona Stratton Gouyton seconded the motion. The motion passed 4 for and 0 against.*

**VIII. REGULAR AGENDA**

**ITEM 1. DISCUSSION/ACTION:** Staff to brief Council on Ordinance No. 417, calling/ordering the May 1, 2021 Election for Voters to vote for or against the reallocation of Sale and Use Tax from the Economic Development Corporation, the Street Maintenance Tax and Property Relief Tax and authorize the Town Administrator to execute a Joint Election Agreement and Contract with Tarrant County Election Administration to administer the Election, and authorizing other Election provisions, as necessary. Council may take any action deemed necessary. *No Action taken. Moved to the February Council meeting.*

**IX. EXECUTIVE SESSION**

*None*

**X. CONSIDER AND TAKE ANY ACTION RESULTING FROM EXECUTIVE SESSION**

**XI. FUTURE AGENDA ITEMS**

**XII. ADJOURNMENT**

*Mayor Jacob adjourned the meeting at 7:07 pm.*

ATTEST:

---

Patrick Jacob  
Mayor

---

Norman Craven  
Town Administrator / City Secretary



If you have a disability that requires special arrangements and you plan to attend this public meeting, please contact the Town Administrator at (817) 237-1234 EXT. 303 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting.

**TOWN OF LAKESIDE, TEXAS  
ORDINANCE NO. 417**

**AN ORDINANCE OF THE CITY COUNCIL OF THE TOWN OF LAKESIDE, TEXAS, ORDERING A SPECIAL ELECTION TO BE HELD ON MAY 1, 2021 TO SUBMIT A PROPOSITION ON REPEALING THE SALES AND USE TAX OF ONE-HALF (1/2) OF ONE PERCENT FOR THE BENEFIT OF THE TYPE B ECONOMIC DEVELOPMENT CORPORATION; REPEALING THE SALES AND USE TAX OF ONE-FOURTH (1/4) OF ONE PERCENT FOR THE MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; REPEALING THE PROPERTY TAX RELIEF OF ONE-FOURTH (1/4) OF ONE PERCENT FOR PROPERTY RELIEF; INCREASING THE LOCAL SALES AND USE TAX FROM THE RATE OF ONE (1) PERCENT TO A RATE OF TWO (2) PERCENT; MAKING PROVISIONS FOR CONDUCTING OF SUCH ELECTION; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the Town of Lakeside, Texas (the City) hereby finds and determines that an election should be held under the provisions of Chapter 321, as amended, of the Texas Tax Code, to eliminate the collection of the sales and use tax within the City for the benefit of a Type B Economic Development Corporation; and to eliminate the Property Relief Tax; and to eliminate the collection of the sales and use tax under the provisions of Chapter 327, as amended, Texas Tax Code, for the benefit of maintenance and repair of municipal streets; and to adopt a sales and use tax within the City of two percent; and

**WHEREAS**, the City will hold a special election on May 1, 2021; and

**WHEREAS**, in accordance with the requirements of Chapter 321, as amended, of the Texas Tax Code, the combined rate of all local sales and use taxes imposed by the City and other political subdivisions having territory in the City will not exceed two (2) percent; and

**WHEREAS**, the Council hereby finds and determines that it is in the best interest of the citizens of the City to hold this election on the date set forth below pursuant to a contract with Tarrant County for joint election service.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE TOWN OF LAKESIDE, TEXAS THAT:**

**SECTION 1.** An election shall be held on the 1st day of May 2021, a uniform election date, in the Town of Lakeside, Texas, which date is not less than fifteen (15) nor more than ninety (90) days from the date of the adoption of this ordinance, for submitting the following proposition to the qualified voters of the City:

## **PROPOSITION**

**“THE ABOLITION OF THE LOCAL SALES AND USE TAX FOR THE SALES AND USE TAX OF ONE-HALF (1/2) OF ONE PERCENT FOR THE BENEFIT OF THE TYPE B ECONOMIC DEVELOPMENT CORPORATION; REPEALING THE SALES AND USE TAX OF ONE-FOURTH (1/4) OF ONE PERCENT FOR THE MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; REPEALING THE PROPERTY TAX RELIEF OF ONE-FOURTH (1/4) OF ONE PERCENT FOR PROPERTY RELIEF; INCREASING THE LOCAL SALES AND USE TAX FROM THE RATE OF ONE (1) PERCENT TO A RATE OF TWO (2) PERCENT.**

**SECTION 2.** The City Secretary is hereby authorized to contract (the “Contract”) with Tarrant County for joint election services. At the time the contract and its attachments are finalized, it shall be signed by the Town Administrator and made a part of this Ordinance as Exhibit “A”. In the event of a conflict between this Ordinance and the Contract, the Contract shall control.

**SECTION 3.** The Election Day polling places for this election is designated pursuant to Section 271.003 of the Texas Election Code, and the Council finds that the following location can most adequately and conveniently serve the voters in this election, and that this location will facilitate the orderly conduct of the election:

<u>Polling</u>	<u>Location</u>	<u>County Precinct</u>
Tarrant County Sheriff’s Office – North Patrol Division	6651 Lake Worth Blvd.	4091

**SECTION 4.** The Presiding Election Judge and Alternate Presiding Election Judge shall be appointed by Tarrant County as indicated in the Contract and authorized by Chapter 271 of the Texas Election Code.

**SECTION 5.** Heider Garcia, the Tarrant County Elections Administrator, (“Elections Administrator”) is hereby designated as the Early Voting Clerk for the election. Early voting by personal appearance shall commence on Monday April 19, 2021 and shall continue until Tuesday April 27, 2021. Specific days, times and locations shall be designated by the Election Administrator and included in the Contract (to be included as an Attachment after its approval). The main early voting location shall be at the Tarrant County Election Center at 2700 Premier Street, Fort Worth, Texas 76111. The early voting site in Lake Worth shall be at the Tarrant County Sheriff’s Office – North Patrol Division located at 6651 Lake Worth Boulevard, Lake Worth, Texas, and at various other locations in Tarrant County, which will be supplied by Tarrant County Elections. On at least two weekdays during the early voting period, the location for early voting shall be open for at least twelve (12) hours as mandated by state law.

**SECTION 6.** The Elections Administrator shall be responsible for the Early Voting applications and ballots. Applications for early voting by mail may be delivered to Heider Garcia, County of Tarrant, Elections Administrator, 2700 Premier Street, Fort Worth, Texas 76111, not later than close of business on Tuesday April 20, 2021, if delivered in person, and Tuesday April 20, 2021 if delivered by mail. Early voting ballots shall be mailed to the Elections Administrator at the same address. The City Secretary is directed to forward applications and ballots he or she may receive to the Elections Administrator as provided in the Contract.

**SECTION 7.** The official ballot shall be prepared in accordance with the Texas Election Code, as amended, to permit electors to vote "FOR" or "AGAINST" the proposition set forth in Section 1 of this Ordinance.

**SECTION 8.** All resident qualified electors of the City shall be permitted to vote at said election and, on the day of the election, such electors shall vote at the polling place designated for the Election Precinct in which they reside.

**SECTION 9.** A proper notice of this election, including a Spanish and Vietnamese translation thereof, shall be posted not later than the 21<sup>st</sup> day before the election on the bulletin board used for posting notices of meetings of the City Council and shall also be published at least once not earlier than the 30<sup>th</sup> day not later than the 10<sup>th</sup> day before the election in the newspaper of general circulation in the City.

**SECTION 10.** All expenditures necessary for the conduct of the election, the purchase of material therefore, and the employment of all election officials are hereby authorized, and shall be conducted in accordance with the Contract and the Election Code.

**SECTION 11.** The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgement and finding of the Council.

**SECTION 12.** All ordinances and resolutions, or parts thereof, which are in conflict or inconsistent with any provisions of this Ordinance are hereby repealed to the extent of such conflict, and the provision of this Ordinance shall be and remain controlling as to the matters ordained herein.

**SECTION 13.** If any provision of this Ordinance or the application thereof to any person or circumstances shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and this Council hereby declares that this Ordinance would have been enacted without such invalid provision.

**SECTION 14.** It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

**SECTION 15.** This ordinance shall be in force and effect and after the date of its adoption, and it is so ordained.

**PASSED AND APPROVED** by the City Council of the Town of Lakeside on January 14, 2021.

**TOWN OF LAKESIDE**

By: \_\_\_\_\_  
Patrick Jacob, Mayor

**ATTEST:**

\_\_\_\_\_  
Norman Craven, City Secretary

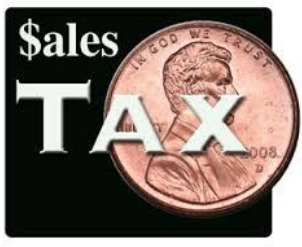
**APPROVED AS TO FORM AND LEGALITY:**

\_\_\_\_\_  
Kenneth E. East, City Attorney

# Local Sales & Use Tax

Town of Lakeside





# Sales & Use Tax Summary

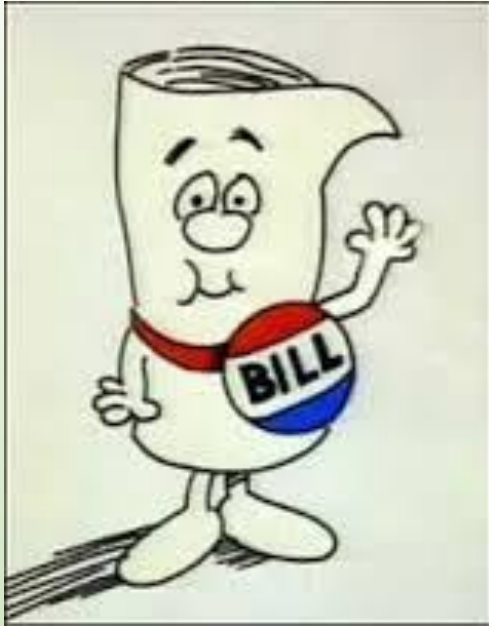
- The state's sales tax rate is 6.25 percent. Cities, counties, and some special purpose districts may impose sales taxes up to an additional two percent. The total sales tax rate **cannot exceed 8.25 percent** in any area.
- In 1967, the legislature provided that the rate of the general revenue sales tax must be set at one percent (1%), and up until September 2015, dedicated sales taxes were capped at certain amounts.
- For example, an economic development corporation sales tax could not exceed one-half of one percent (.50%). Similarly, the street maintenance sales tax could not exceed one-fourth of one percent (.25%).

# Lakeside Sales & Use Tax Rate

The Town of Lakeside's Sales and Use Tax rate is 8.25% with the City retaining 2% as follows:

Town of Lakeside General Fund	1%
Lakeside Economic Development Corp.	.50%
Lakeside Street Maintenance	.25%
Lakeside Property Relief Tax	.25%





# House Bill 157

- On September 1, 2015, House Bill 157 went into effect which essentially removes the current caps on the dedicated sales taxes and authorizes a city to hold an election to *reallocate sales tax revenue within the two percent local sales tax cap.*
- In a nutshell, the bill allows a city to assess its funding priorities and reallocate the distribution of its general and dedicated sales taxes, so long as the total local tax rate does not exceed two percent.
- Note that H.B. 157 gives cities the ability to hold an election to reallocate or adopt *city* sales taxes. Local sales taxes that have been adopted by other local governments that have overlapping jurisdiction with a city cannot be repealed or reallocated by city action.

# How would the City reallocate sales & use tax revenue?



- To reallocate the distribution of sales and use taxes the City must hold an election to *reallocate sales tax revenue within the two percent local sales tax cap*.
- The next uniform election date is **May 1, 2021**.
- The last day to order a special election for May is **February 12, 2021**.
- Any propositions approved for the reallocation of sales tax revenue would not go into effect until **January 2022**.

# Sales & Use Tax Allocation

## Sales & Use Tax FY 2019-2020

Town of Lakeside- CURRENT		
City's General Fund	1.00%	\$179,276
Economic Development Corp.	0.50%	\$93,681
Street Maintenance	0.25%	\$44,819
Property Relief Tax	0.25%	\$44,819
Total	2.00%	\$358,552

Town of Lakeside- PROPOSED OPTION A		
City's General Fund	2.00%	\$358,552
Economic Development Corp.	0.00%	\$0.00
Street Maintenance	0.00%	\$0.00
Property Relief Tax	0.00%	\$0.00
Total	2.00%	\$358,552

# Lakeside Economic Development Corporation

- LSEDC is a Type B Economic Development tax. Section 4B tax can be used to fund projects that are typically considered to be community development initiatives. Funds can only be used for authorized categories under Section 4B of the Development Corporation Act. Expenditures by the Economic Development Corporation must be approved by the City Council prior to expenditure.
- LSEDC current Reserve Fund Balance = **\$464,928**

# Street Maintenance Tax

- Street Maintenance Tax Reserve Fund Balance = \$230,442

# Discussion



# Town of Lakeside Special Election

### Proposition - Reallocation of Sales & Use Taxes

On January 14, 2021, the City Council approved an ordinance calling for a special election for the purposes of submitting a proposition for adoption or rejection on the question of reallocating the dedicated sales and uses taxes of the Economic Development Corporation, Street Maintenance and Property Relief.

## What is Sales and Use Tax?

The State of Texas imposes a state sales tax of 6.25% on all retail sales, leases and rentals of most goods, as well as taxable services. Cities may impose local sales tax at a rate of up to 2% for a combined state and local tax rate not to exceed 8.25%. State law capped the amounts of the additional sales and use taxes. For example, the rate of the general revenue sales tax was set at 1.0% and dedicated sales taxes such as economic development corporation sales tax could not exceed .50%. Similarly, the street maintenance sales tax could not exceed .25%.

### What is the Town of Lakeside's Sales and Use Tax Rate?

The Town of Lakeside currently imposes sales and use taxes at the rate of 8.25%, of which 2% is allocated as follows:

- Town of Lakeside General Fund 1.0%
- Economic Development Corporation .50%
- Street Maintenance .25%
- Property Relief Tax 25%

## Why is the City Council calling a special election?

On September 1, 2015, House Bill 157 went into effect which essentially removed the current caps on the general and dedicated sales taxes and authorizes a city to hold an election to *reallocate sales tax revenue within the two percent local sales tax cap*. In a nutshell, the bill allows a city to assess its funding priorities and reallocate the distribution of its general and dedicated sales taxes, so long as the total local tax rate does not exceed 2%.

## What is the Ballot Language?

*"The abolition of the sales and use tax authorized under The Development Corporation Act of 1979 and Chapters 501, 502 and 505 of the Local Government Code, in the Town of Lakeside, Texas; the adoption of a local sales and use tax in the Town of Lakeside, Texas, at the rate of one-eighth of one percent to provide revenue for maintenance and repair of municipal streets; and the adoption of a local sales and use tax in the Town of Lakeside at the rate of one and five-eighths percent."*

[ ] FOR [ ] AGAINST

## Why is the ballot language worded this way?

State law allows for a combined ballot proposition which protects the city's interest by eliminating the risk that one tax will be voted out by the citizens without the other tax being voted in. State legislation governs requirements for the wording of the ballot, which has led to some confusion due to reading **"...and the adoption of a local sales and use tax..."**

The proposition does not call for an increase in the overall sales tax rate. If the proposition is adopted by the voters, there will be **absolutely no increase in the overall sales tax rate**. It will **reduce** the Economic Development Corporation Sales and Use Tax from .50% to .0% and the Street Maintenance Tax from .25 to 0% and the Property Tax Relief from 25% to 0%. It will **increase** the Town of Lakeside General Fund from 1.00% to 2.00%. If the proposition is not adopted, there will be no change in the sales tax rates. This change leaves the overall tax rate the same.

## What is the Economic Development Corporation Sales Tax and how is it used?

This is a Type B Economic Development Tax Section 4B can be used to fund projects that are typically considered to be community development initiatives. Funds can only be used for authorized categories under Section 4B of the Development Corporation Act. Expenditures by the Economic Development Corporation must be approved by the Town Council prior to expenditure. The Economic Development Corporation sales and use tax currently generates approximately \$442,000 per year.

## What is Street Maintenance Sales Tax and how is it used?

This tax provides revenue for maintenance and repair of municipal streets. Funds may be used only to maintain and repair municipal streets and sidewalks that existed on the date of the election to adopt the tax. Funds may not be used to build new streets. The Street Maintenance sales and use tax currently generates approximately \$219,000 per year.

## What is Property Relief Tax and how does it increase city revenue?

The sales tax for property tax relief is an optional, dedicated city sales tax, the revenues of which offset an equivalent amount of city property tax revenue. It does not increase city revenue. The sales tax for property relief merely shifts existing revenue from property taxes to sales taxes.

# CITY of LAKESIDE 2021

2" OVERLAY :

1-25-21

#1 PAINT BRUSH (1886 + CREST RIDGE DR) 28,308 SF 3146 SY  
 TACK .12 377 gal @ 1.08 407<sup>00</sup>  
 SURFACE 2" 348 TONS 24 220<sup>00</sup>  
 24 627  
 Plus 10% Contingency 2462  
 \$27 090<sup>00</sup>

#2 PAINT BRUSH (CREST RIDGE DR to Emily)  
 24,660 SF 2740 SY  
 TACK .12 329 GAL 356<sup>00</sup>  
 SURFACE 2" 301 TONS 21 070<sup>00</sup>  
 21 426<sup>00</sup>  
 10% 2142<sup>00</sup>  
 \$23 568<sup>00</sup>

## DRIVE to Pump Station

24,230 SF 2692 SY  
 TACK .12 323 GALS 349<sup>00</sup>  
 SURFACE 2" 296 TONS 20 720<sup>00</sup>  
 21 069<sup>00</sup>  
 10% 2107<sup>00</sup>  
 \$23 176<sup>00</sup>

TRAILSIDE Ct E

SWEET ONLY

NO CHARGE

Grand Total \$78,834<sup>00</sup>



**Town of Lakeside, Texas**

**Financial Statements**

**September 30, 2020**

Hagen, Sharp & Company, PLLC  
Certified Public Accountants and Consultants  
1521 N Cooper St. Suite 850  
Arlington, TX 76011  
817-704-6400

## **Table of Contents**

<u>Description</u>	<u>Page No.</u>
Independent Auditor's Report	1
<b>Basic Financial Statements</b>	
Government-Wide Financial Statements:	
Statement of Net Position	3
Statement of Activities	5
Fund Financial Statements	
Governmental Funds	
Balance Sheet	6
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	7
Statement of Revenues, Expenditures and Changes in Fund Balance	8
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities	9
Proprietary Funds	
Statement of Net Position	10
Statement of Revenues, Expenses and Changes in Fund Net Position	12
Statement of Cash Flows	13
Notes to Basic Financial Statements	15
<b>Required Supplementary Information</b>	
General Fund – Statement of Revenues, Expenditures and Changes in Fund Balance Budget and Actual	34
Notes to Required Supplementary Budget Information	35
Schedule of Changes in Net Pension Liability and Related Ratios – TMRS	36
Schedule of the Town's Pension Contributions – TMRS	38
Schedule of Changes in Total OPEB Liability and Related Ratios – TMRS	39

# **Hagen, Sharp & Company, PLLC**

## **Certified Public Accountants**

---

### **INDEPENDENT AUDITOR'S REPORT**

To the Town Council  
Town of Lakeside, Texas

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Lakeside, Texas (the "Town") as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the Town of Lakeside, Texas as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, pension system and other post-employment benefit supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Management has not presented the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in appropriate operational, economic or historical context. Our opinion on the basic financial statements is not affected by this missing information.

*Hagen, Sharp & Company*

Hagen, Sharp & Company, PLLC  
Arlington, Texas  
December 22, 2020

**Town of Lakeside, Texas**  
Government-Wide Statement of Net Position  
September 30, 2020

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Cash and cash-like investments	\$ 1,541,917	\$ 1,411,992	\$ 2,953,909
Property taxes receivable, net of allowance for uncollectibles	-	-	-
Accounts receivable	27,862	101,617	129,479
Restricted assets:			
Customer deposits	-	47,575	47,575
Capital assets:			
Land	21,474	136,275	157,749
Building	725,057	65,519	790,576
Furniture and equipment	381,681	448,660	830,341
Water system	-	4,290,751	4,290,751
Sewer system	-	511,808	511,808
Less: accumulated depreciation	(477,748)	(1,988,161)	(2,465,909)
<b>TOTAL ASSETS</b>	<b>\$ 2,220,243</b>	<b>\$ 5,026,036</b>	<b>\$ 7,246,279</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Deferred outflows of resources for pensions	-	-	-
Deferred outflows of resources for OPEB	-	-	-
<b>TOTAL DEFERRED OUTFLOWS OF RESOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
Government-Wide Statement of Net Position  
September 30, 2020

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>LIABILITIES</b>			
Accounts payable	\$ 65,194	\$ 16,580	\$ 81,774
Accrued liabilities	82,105	8,627	90,732
Payable from restricted assets:			
Customer deposits	-	47,575	47,575
Non-current liabilities:			
Due within one year:			
Long-term debt	-	115,000	115,000
Due in more than one year:			
Long-term debt	-	1,780,000	1,780,000
Net pension liability	192,190	90,235	282,425
OPEB liability	23,238	10,911	34,149
<b>TOTAL LIABILITIES</b>	<b>362,727</b>	<b>2,068,928</b>	<b>2,431,655</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred inflows of resources for pensions	43,358	20,357	63,715
Deferred inflows of resources for OPEB	430	202	632
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>43,788</b>	<b>20,559</b>	<b>64,347</b>
<b>NET POSITION</b>			
Invested in capital assets , net of related debt	650,464	1,569,852	2,220,316
Unrestricted	1,163,264	1,366,697	2,529,961
<b>TOTAL NET POSITION</b>	<b>\$ 1,813,728</b>	<b>\$ 2,936,549</b>	<b>\$ 4,750,277</b>

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
**Government-Wide Statement of Activities**  
**For the Year Ended September 30, 2020**

Program Activities	Expenses	Program Revenues		
		Fees, Fines and Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
GOVERNMENTAL ACTIVITIES				
General and administrative	\$ 773,148	\$ 27,351	\$ -	\$ -
Corporation court	157,496	-	-	-
Public works	44,406	-	-	-
Police department	842,292	178,306	-	-
TOTAL GOVERNMENTAL ACTIVITIES	1,817,342	205,657	-	-
BUSINESS-TYPE ACTIVITIES				
Water, sewer and sanitation	1,057,053	1,000,708	-	-
Interest on long-term debt	65,245	-	-	-
TOTAL BUSINESS-TYPE ACTIVITIES	1,122,298	1,000,708	-	-
TOTAL GOVERNMENT	\$ 2,939,640	\$ 1,206,365	\$ -	\$ -

**GENERAL REVENUES**

Property taxes  
Franchise taxes  
Sales taxes  
Interest  
Other

**TOTAL GENERAL REVENUES**

**CHANGE IN NET POSITION**

**NET POSITION, BEGINNING OF YEAR, AS RESTATED**

**NET POSITION, END OF YEAR**

The accompanying notes are an integral part of these financial statements.

Net (Expense) Revenue  
and Changes in Net Assets

Governmental Activities	Business-Type Activities	Total
\$ (745,797)	\$ -	\$ (745,797)
(157,496)	-	(157,496)
(44,406)	-	(44,406)
(663,986)	-	(663,986)
(1,611,685)	-	(1,611,685)
-	(56,345)	(56,345)
-	(65,245)	(65,245)
-	(121,590)	(121,590)
(1,611,685)	(121,590)	(1,733,275)
652,893	-	652,893
71,674	-	71,674
362,912	-	362,912
19,241	7,887	27,128
159,173	-	159,173
1,265,893	7,887	1,273,780
(345,792)	(113,703)	(459,495)
2,159,520	3,050,252	5,209,772
<u>\$ 1,813,728</u>	<u>\$ 2,936,549</u>	<u>\$ 4,750,277</u>



**Town of Lakeside, Texas**

**Balance Sheet**

**Governmental Funds**

**September 30, 2020**

	General Fund	Total Governmental Funds
ASSETS		
Cash and cash-like investments	\$ 1,541,917	\$ 1,541,917
Property taxes receivable, net of allowance for uncollectibles	-	-
Accounts receivable	27,862	27,862
TOTAL ASSETS	<u>\$ 1,569,779</u>	<u>\$ 1,569,779</u>
LIABILITIES AND FUND BALANCES		
LIABILITIES		
Accounts payable	\$ 65,194	\$ 65,194
Accrued liabilities	82,105	82,105
TOTAL LIABILITIES	<u>147,299</u>	<u>147,299</u>
FUND BALANCES		
Unassigned	<u>1,422,480</u>	<u>1,422,480</u>
TOTAL FUND BALANCES	<u>1,422,480</u>	<u>1,422,480</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 1,569,779</u>	<u>\$ 1,569,779</u>

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
Reconciliation of the Governmental Funds Balance Sheet to  
Government-Wide Statement of Net Position  
September 30, 2020

Total fund balance per governmental funds balance sheet	\$	1,422,480
---	----	-----------

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds balance sheet		650,464
---	--	---------

Deferred inflows and outflows related to pension activities		(43,358)
---	--	----------

Deferred inflows and outflows related to pension activities		(430)
---	--	-------

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds Balance Sheet but are included in the governmental activities of the Statement of Net Position

Net pension liability	(192,190)	
Total OPEB liability	<u>(23,238)</u>	<u>(215,428)</u>

Total net position of governmental activities	\$	<u><u>1,813,728</u></u>
---	----	-------------------------

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended September 30, 2020**

	General Fund	Total Governmental Funds
REVENUES		
Property taxes	\$ 652,893	\$ 652,893
Franchise taxes	71,674	71,674
Sales taxes	362,912	362,912
Fines and service fees	178,306	178,306
Permits and inspections	27,351	27,351
Interest	19,241	19,241
Other	159,173	159,173
TOTAL REVENUES	<u>1,471,550</u>	<u>1,471,550</u>
EXPENDITURES		
General and administrative	790,657	790,657
Corporation court	157,496	157,496
Public works	44,406	44,406
Police department	840,369	840,369
TOTAL EXPENDITURES	<u>1,832,928</u>	<u>1,832,928</u>
Excess (deficiency) of revenues over (under) expenditures	(361,378)	(361,378)
NET CHANGE IN FUND BALANCES	(361,378)	(361,378)
FUND BALANCE, BEGINNING OF YEAR	<u>1,783,858</u>	<u>1,783,858</u>
FUND BALANCE, END OF YEAR	<u><u>\$ 1,422,480</u></u>	<u><u>\$ 1,422,480</u></u>

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
Reconciliation of the Statement of Revenues, Expenditures, and  
Changes in Fund Balance of Governmental Funds  
to the Statement of Activities  
For the Year Ended September 30, 2020

Net change in fund balance - total governmental funds	\$	(361,378)
---	----	-----------

Amounts reported for governmental activities in the  
statement of activities are different because:

Governmental funds report capital outlay as expenditures. However, in the government-wide statement of activities and changes in net assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets recorded in the current period.		273,251
--	--	---------

Depreciation on capital assets is reported in the government-wide statement of activities and changes in net assets, but does not require the use of current financial resources. Therefore, depreciation is not reported as an expenditure in governmental funds.		(54,606)
--	--	----------

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Net pension obligation		(198,767)
OPEB obligation		(4,292)

Change in net position of governmental activities	\$	(345,792)
---	----	-----------

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
**Statement of Net Position**  
**Proprietary Funds**  
**September 30, 2020**

	Business-Type Activities	
	Enterprise Funds	
	Water, Sewer and Sanitation	Total
ASSETS		
CURRENT ASSETS		
Cash and cash-like investments	\$ 1,411,992	\$ 1,411,992
Accounts receivable	101,617	101,617
TOTAL CURRENT ASSETS	<u>1,513,609</u>	<u>1,513,609</u>
NON-CURRENT ASSETS		
Restricted Assets		
Customer deposits	47,575	47,575
TOTAL NON-CURRENT ASSETS	<u>47,575</u>	<u>47,575</u>
CAPITAL ASSETS		
Land	136,275	136,275
Building	65,519	65,519
Furniture and equipment	448,660	448,660
Water system	4,290,751	4,290,751
Sewer system	511,808	511,808
	<u>5,453,013</u>	<u>5,453,013</u>
Less: accumulated depreciation	<u>(1,988,161)</u>	<u>(1,988,161)</u>
TOTAL CAPITAL ASSETS, NET	<u>3,464,852</u>	<u>3,464,852</u>
TOTAL ASSETS	<u><u>\$ 5,026,036</u></u>	<u><u>\$ 5,026,036</u></u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred outflows of resources for pensions	-	-
Deferred outflows of resources for OPEB	-	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>-</u>	<u>-</u>

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
**Statement of Net Position**  
**Proprietary Funds**  
**September 30, 2020**

	Business-Type Activities Enterprise Funds	
	Water, Sewer and Sanitation	Total
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable	\$ 16,580	\$ 16,580
Accrued liabilities	8,627	8,627
Bonds payable-current portion	115,000	115,000
<b>TOTAL CURRENT LIABILITIES</b>	<u>140,207</u>	<u>140,207</u>
<b>CURRENT LIABILITIES DUE     FROM RESTRICTED ASSETS</b>		
Customer deposits	47,575	47,575
<b>TOTAL CURRENT LIABILITIES DUE     FROM RESTRICTED ASSETS</b>	<u>47,575</u>	<u>47,575</u>
<b>NON-CURRENT LIABILITIES</b>		
Bonds payable-net	1,780,000	1,780,000
Net pension liability	90,235	90,235
OPEB liability	10,911	10,911
<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>1,881,146</u>	<u>1,881,146</u>
<b>TOTAL LIABILITIES</b>	<u>2,068,928</u>	<u>2,068,928</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflows of resources for pensions	20,357	20,357
Deferred inflows of resources for OPEB	202	202
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<u>20,559</u>	<u>20,559</u>
<b>NET POSITION</b>		
Invested in capital assets, net of related debt	1,569,852	1,569,852
Unrestricted	1,366,697	1,366,697
<b>TOTAL NET POSITION</b>	<u>\$ 2,936,549</u>	<u>\$ 2,936,549</u>

The accompanying notes are an integral part of theses financial statements.

**Town of Lakeside, Texas**  
Statement of Revenues, Expenses and Changes in Fund Net Position  
Proprietary Funds  
For the Year Ended September 30, 2020

	Business-Type Activities Enterprise Funds	
	Water, Sewer and Sanitation	Total
OPERATING REVENUES		
Water sales	\$ 783,682	\$ 783,682
Sewer sales	60,128	60,128
Fees	7,620	7,620
Sanitation services	137,738	137,738
Penalties and services charges	7,200	7,200
Other	4,340	4,340
TOTAL OPERATING REVENUES	1,000,708	1,000,708
OPERATING EXPENSES		
Personnel services	575,351	575,351
Supplies and materials	14,468	14,468
Utilities and telephone	41,155	41,155
Insurance	14,982	14,982
Maintenance	84,407	84,407
Other expenses	26,321	26,321
Contractual services	137,866	137,866
Engineering and professional services	13,450	13,450
Depreciation	149,053	149,053
TOTAL OPERATING EXPENSES	1,057,053	1,057,053
LOSS FROM OPERATIONS	(56,345)	(56,345)
NON-OPERATING REVENUE (EXPENSES)		
Interest revenues	7,887	7,887
Interest and fiscal charges	(65,245)	(65,245)
TOTAL NON-OPERATING EXPENSE	(57,358)	(57,358)
CHANGE IN NET POSITION	(113,703)	(113,703)
NET POSITION, BEGINNING OF YEAR, AS RESTATED	3,050,252	3,050,252
NET POSITION, END OF YEAR	\$ 2,936,549	\$ 2,936,549

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
**Statement of Cash Flows**  
**Proprietary Funds**  
For the Year Ended September 30, 2020

	Business-Type Activities Enterprise Funds	
	Water, Sewer and Sanitation	Total
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from customers and other	\$ 1,029,724	\$ 1,029,724
Cash paid to suppliers	(334,438)	(334,438)
Cash paid to employees	(480,012)	(480,012)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>215,274</u>	<u>215,274</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest received	7,887	7,887
Purchase of property and equipment	(134,751)	(134,751)
NET CASH USED BY INVESTING ACTIVITIES	<u>(126,864)</u>	<u>(126,864)</u>
CASH FLOWS FROM CAPITAL AND AND RELATED FINANCING ACTIVITIES		
Principal payments-bonds	(110,000)	(110,000)
Interest and fiscal charges	(65,245)	(65,245)
NET CASH USED FOR CAPITAL AND AND RELATED FINANCING ACTIVITIES	<u>(175,245)</u>	<u>(175,245)</u>
DECREASE IN CASH AND CASH EQUIVALENTS	(86,835)	(86,835)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR (including \$47,228 in restricted assets)	<u>1,546,402</u>	<u>1,546,402</u>
CASH AND CASH EQUIVALENTS, END OF YEAR (including \$47,575 in restricted assets)	<u>\$ 1,459,567</u>	<u>\$ 1,459,567</u>

The accompanying notes are an integral part of these financial statements.



**Town of Lakeside, Texas**  
**Statement of Cash Flows**  
**Proprietary Funds**  
For the Year Ended September 30, 2020

	Business-Type Activities Enterprise Funds	
	Water, Sewer and Sanitation	Total
RECONCILIATION OF INCOME FROM OPERATIONS TO NET CASH FROM OPERATING ACTIVITIES		
LOSS FROM OPERATIONS	\$ (56,345)	\$ (56,345)
ADJUSTMENTS TO RECONCILE INCOME FROM OPERATIONS TO NET CASH FROM OPERATING ACTIVITIES		
Depreciation	149,053	149,053
Decrease in accounts receivable	28,669	28,669
Increase in accounts payable	538	538
Decrease in accrued expenses	(2,327)	(2,327)
Increase in customer deposit	347	347
Increase in net pension liability	35,446	35,446
Increase in OPEB liability	2,971	2,971
Increase in pension deferred inflows	57,877	57,877
Decrease in OPEB deferred inflows	(955)	(955)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>\$ 215,274</u>	<u>\$ 215,274</u>

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Town of Lakeside, Texas (the “Town”) was formed as an incorporated town on March 10, 1958. The Town is governed by an elected mayor and five-member council and provides the following services to the citizens of the Town: library, police department, water and sewer utilities, fire and ambulance, and general administration.

The financial statements of the Town have been prepared to conform to accounting principles generally accepted in the United States of America (“GAAP”) as applicable to state and local governments. The Governmental Accounting Standards Board (“GASB”) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant accounting and reporting policies and practices used by the Town are described below.

**A. Financial Statement Presentation**

The basic financial statements are prepared in conformity with GAAP which requires the government-wide financial statements to be prepared using the accrual basis of accounting and the economic resources measurement focus. Government-wide financial statements do not provide information by fund, but distinguish between the Town’s governmental activities and business-type activities. The Town’s statement of net position includes both non-current assets and non-current liabilities. The government-wide statement of activities also reflects depreciation expense of the Town’s capital assets.

In addition to the government-wide financial statements, the Town has prepared fund financial statements, which use the modified accrual basis of accounting and the current financial resources measurement focus for governmental funds. The accrual basis of accounting and the economic resources measurement focus is utilized by the pension trust fund. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

**B. Reporting Entity**

The Town’s basic financial statements include the accounts of all Town operations. GASB Statement No. 61, *The Financial Reporting Entity: Omnibus – an amendment of GASB Statements No. 14 and No. 34*, defines component units as legally separate entities that meet any one of the following tests:

- The organization is legally separate (can sue and be sued in their own name).
- The Town holds the corporate powers of the organization.
- The Town appoints a voting majority of the organization’s board.
- The Town is able to impose its will on the organization.
- The organization has the potential to impose a financial benefit/burden on the Town.
- There is fiscal dependency by the organization on the Town.

Based on these criteria, the Town of Lakeside has no component units.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

*C. Government-Wide and Fund Financial Statements*

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the activities of the Town. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The government-wide statement of activities demonstrates the degree to which the direct expenses of a functional category (general and administrative, police, etc.) are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, 2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment and 3) grants and contributions that are restricted to meeting the capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. All franchise fees are based on gross receipts and are included in general revenues. The net cost is normally covered by general revenue (property and sales taxes, franchise fees, interest income, etc.).

The Town segregates transactions related to certain functions or activities into separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental and proprietary activities.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The only governmental fund of the Town is the General Fund. It accounts for all revenues and expenditures of the Town.

Proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The accounting objectives are determinations of net income, financial position and cash flow. All assets and liabilities are included on the Statement of Net Position. The only proprietary fund of the Town is the Water, Sewer and Sanitation Fund. It is used to account for the provision of water, sewer and sanitation services to the residents of the Town. Activities of the fund include administration, operations and maintenance of the water and sewer system and billing and collection activities. The fund distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with ongoing operations. Operating expenses include the cost of personal and contractual services, supplies and depreciation on capital assets. All other revenues and expenses are reported as non-operating revenues and expenses.

The government-wide focus is more on the sustainability of the Town as an entity and the change in aggregate financial position resulting from the activities of the fiscal period. The focus of the fund financial statements is on the major individual funds. Each presentation provides valuable information that can be analyzed and compared to enhance the usefulness of the information.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Measurement Focus and Basis of Accounting**

The government-wide statements and financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. However, the Town has established an allowance for delinquent taxes equivalent to 100 percent of uncollected property taxes. As of September 30, 2020, there was \$9,615 in levied delinquent property taxes that were fully reserved. Gross receipts of taxes, licenses, and charges for services, fines and other revenues are recorded as revenue when received as they are generally not measurable until received.

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting.

**E. Budgetary Data**

Budgets are adopted on a basis consistent with GAAP. Annual appropriated budgets are adopted for the General Fund. All annual unencumbered appropriations lapse at fiscal year end.

The Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – General Fund presents a comparison of budgetary data to actual results. The General Fund utilizes the same basis of accounting for both budgetary purposes and actual results.

**F. Capital Assets**

Capital assets include property, plant, equipment and infrastructure assets and are defined by the Town as assets with an initial, individual cost of more than \$2,500 and an estimated useful life in excess of one year. Capital assets are reported in the governmental activities column in the government-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. There is no capitalized interest associated with capital acquisitions for the year ended September 30, 2020.

The Town has elected to account for infrastructure assets on a prospective basis beginning October 1, 2003. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives for buildings and water and sewer system and equipment are 20 to 40 and 5 to 10 years, respectively.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Capital asset activity for the year ended September 30, 2020, was as follows:

**Governmental Activities:**

	<b>Balance 10/1/2019</b>		<b>Additions</b>		<b>Deletions</b>		<b>Balance 9/30/2020</b>
<b>Capital Assets:</b>							
Land	\$ 21,474	\$	-	\$	-	\$	21,474
Building	485,541		239,516		-		725,057
Furniture & equipment	347,946		33,735		-		381,681
	<u>\$ 854,961</u>	\$	<u>273,251</u>	\$	<u>-</u>	\$	<u>1,128,212</u>
<b>Accumulated Depreciation:</b>							
Building	\$ (171,435)	\$	(17,446)	\$	-	\$	(188,881)
Furniture & equipment	(251,707)		(37,160)		-		(288,867)
	<u>\$ (423,142)</u>	\$	<u>(54,606)</u>	\$	<u>-</u>	\$	<u>(477,748)</u>
<b>Governmental Activities Net Capital Assets</b>	<u>\$ 431,819</u>	\$	<u>218,645</u>	\$	<u>-</u>	\$	<u>650,464</u>

**Business-Type Activities (Water, Sewer and Sanitation Fund):**

	<b>Balance 10/1/2019</b>		<b>Additions</b>		<b>Deletions</b>		<b>Balance 9/30/2020</b>
<b>Capital Assets:</b>							
Land	\$ 136,275	\$	-	\$	-	\$	136,275
Building	65,519		-		-		65,519
Furniture & equipment	313,909		134,751		-		448,660
Water & sewer system	4,802,559		-		-		4,802,559
	<u>\$ 5,318,262</u>	\$	<u>134,751</u>	\$	<u>-</u>	\$	<u>5,453,013</u>
<b>Accumulated Depreciation:</b>							
Building	\$ (16,890)	\$	(3,276)	\$	-	\$	(20,166)
Furniture & equipment	(263,449)		(38,557)		-		(302,006)
Water & sewer system	(1,558,769)		(107,220)		-		(1,665,989)
	<u>\$ (1,839,108)</u>	\$	<u>(149,053)</u>	\$	<u>-</u>	\$	<u>(1,988,161)</u>
<b>Business-Type Activities Net Capital Assets</b>	<u>\$ 3,479,154</u>	\$	<u>(14,302)</u>	\$	<u>-</u>	\$	<u>3,464,852</u>

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Depreciation was charged to programs as follows:

**Governmental Activities:**

General and administrative	\$ 18,948
Police department	<u>35,658</u>
	<u>\$ 54,606</u>

**Business-Type Activities:**

Water, sewer and sanitation	\$ <u>149,053</u>
	<u>\$ 149,053</u>

**G. Fund Balance**

Governmental fund balances classified as nonspendable are amounts that are not in spendable form or are required to be maintained intact. Fund balances classified as restricted are balances with constraints placed on the use of resources by creditors, grantors, contributors, or laws or regulations of other governments. Fund balances classified as committed can only be used for specific purposes pursuant to constraints imposed by the Town Council through an ordinance or resolution. Assigned fund balances are constrained by the intent to be used for specific purposes, neither restricted nor committed. Assignments are made by Town management based on Council direction. Unassigned fund balances are amounts that are available for any purpose.

**H. Net Position**

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt, consist of capital assets net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvements of those assets, and adding back unspent proceeds. Net position is reported as restricted or committed when there are limitations imposed on their use either through the enabling legislations adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

**I. Cash and Cash-Like Investments**

For purposes of the statement of cash flows, the Water, Sewer and Sanitation Fund and in all other financial statements of financial position consider all short-term investments with a maturity of three months or less at the date of acquisition, plus net proceeds from bond sales to be cash equivalents.

**J. Restricted Assets**

Restricted assets in the Water, Sewer and Sanitation Fund include customer security deposits.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**K. Compensated Absences**

The Town's employees earn vacation leave for each year of work performed. The accrual rate increases with years of service to a maximum of four weeks after fifteen years of service. Employees earn compensatory time to the extent they work overtime. Accrued vacation leave and compensatory time is accrued when incurred in the financial statements. At September 30, 2020, accrued compensated absences for the governmental fund and proprietary fund were \$30,467 and \$8,627, respectively.

**L. Long-term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums/discounts and issuance costs are deferred and amortized over the life of the bonds using the effective interest method and straight line method, respectively. Bonds payable are reported net of the applicable bond premium or discount.

**M. Pension Plan**

The fiduciary net position of the Texas Municipal Retirement System ("TMRS") has been determined using the flow of economic resources measurement focus and full accrual basis of accounting. For purposes of measuring the net pension liability, this includes deferred outflows and inflows of resources related to pensions, pension expense, and information about assets, liabilities, and additions to/deductions from TMRS's fiduciary net position. Benefit payments, including refunds of employee contributions, are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**N. Other-Post Employment Benefits (OPEB)**

The Town participates in a defined-benefit group-term life insurance plan, both for current and retired employees, administered by the TMRS. The Town reports the total liability for this plan on the government-wide and proprietary fund financial statements. Information regarding the Town's total OPEB liability is obtained from TMRS through a report prepared for the Town by TMRS' consulting actuary, Gabriel Roeder Smith & Company.

**O. Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position and/or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure/reduction of liability) until then. The following items that qualify for reporting in this category.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

- Deferred outflows of resources for pension - Reported in the government wide financial statement of net position, this deferred outflow results from pension plan contributions made after the measurement date of the net pension liability and the results of 1) differences between projected and actual earnings on pension plan investments; 2) changes in actuarial assumptions; 3) differences between expected and actual actuarial experiences and 4) changes in the Town's proportional share of pension liabilities. The deferred outflows of resources related to pensions resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the next fiscal year. The deferred outflows resulting from differences between projected and actual earnings on pension plan investments will be amortized over a closed five-year period. The remaining pension related deferred outflows will be amortized over the expected remaining service lives of all employees (active and inactive employees) that are provided with pensions through the plan.
- Deferred outflows of resources for other post-employment benefits ("OPEB") - Reported in the government wide financial statement of net position, this deferred outflow results from OPEB plan contributions made after the measurement date of the net OPEB liability and the results of 1) differences between projected and actual earnings on OPEB plan investments and 2) changes in the Town's proportional share of OPEB liabilities. The deferred outflows of resources related to OPEB resulting from Town contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability in the next fiscal year. The deferred outflows resulting from differences between projected and actual earnings on OPEB plan investments will be amortized over a closed five-year period. The remaining OPEB related deferred outflows will be amortized over the expected remaining service lives of all employees (active and inactive employees) that are provided with OPEB through the plan.

In addition to liabilities, the statement of financial position and/or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue or reduction of expense) until that time. The following items that qualify for reporting in this category.

- Deferred inflows of resources for unavailable revenues - Reported only in the governmental funds balance sheet, unavailable revenues from property taxes, EMS services, and other miscellaneous items arise under the modified accrual basis of accounting. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.
- Deferred inflows of resources for pension – Reported in the government wide financial statement of net position, these deferred inflows result primarily from 1) changes in actuarial assumptions; 2) differences between expected and actual actuarial experiences and 3) changes in the Town's proportional share of pension liabilities. These pension related deferred inflows will be amortized over the expected remaining service lives of all employees (active and inactive employees) that are provided with pensions through the pension plan.



**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

- Deferred inflows of resources for other post-employment benefits (“OPEB”) – Reported in the government wide financial statement of net position, these deferred inflows result primarily from 1) changes in actuarial assumptions and 2) differences between expected and actual actuarial experiences. These OPEB related deferred inflows will be amortized over the expected remaining service lives of all employees (active and inactive employees) that are provided with OPEB through the plan.

**P. Accounting Standards Updates**

The GASB has issued the following statements which will be effective in future years as described below after the issuance in May 2020 of Statement No.95 of the Governmental Accounting Standard Board *Postponement of the Effective Dates of Certain Authoritative Guidance*.

Statement No. 84, *Fiduciary Activities*, which is effective for the Town beginning in reporting periods after December 15, 2019. This statement improves guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

Statement No. 87, *Leases*, which is effective for the Town beginning in fiscal years after June 15, 2021. The objective of this statement is to improve accounting and financial reporting for leases; enhancing the comparability of financial statements between governments; and also enhancing the relevance, reliability and consistency of information about the leasing activities of governments.

Statement No. 89, *Accounting for Interest Costs Incurred before the End of a Construction Period*, which is effective for the Town for reporting periods beginning after December 15, 2020. The objectives of this statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest costs incurred before the end of a construction period.

Statement No. 90, *Majority Equity Interests*, which is effective for the Town for reporting periods after December 15, 2019. The objectives of this statement are to improve the consistency and comparability of reporting a government’s majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.

Statement No, 91, *Conduit Debt Obligations*, which is effective for the Town’s reporting period beginning after June 15, 2021. The objectives of this statement are to provide a single method of reporting conduit debt obligations by issues and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures.

**2. CASH, CASH-LIKE INVESTMENTS AND INVESTMENTS**

Deposits - At September 30, 2020, the carrying amount of the Town’s cash deposits was \$3,001,484 (bank balance was \$3,058,818). The balance of cash on hand was \$1,027.

Investments – State statutes and the Town’s Investment Policy govern the investments of the Town. The Town is authorized to invest in obligations of the United States of America, its agencies or instrumentalities, direct obligations of the State of Texas and agencies thereof, other obligations, the principal and interest of which are unconditionally guaranteed by the State of Texas and the United States

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**2. CASH, CASH-LIKE INVESTMENTS AND INVESTMENTS (CONTINUED)**

of America, obligations of states, agencies thereof, counties, cities, and other political subdivision of any state, rated as to investment quality by a nationally recognized investment rating firm, and having received a rating of not less than A or its equivalent; certificates of deposit of state and national banks domiciled in Texas, guaranteed or insured by the FDIC, or its successor or are secured as to principal by obligations describe above; government pools rated AAA or AAAM or their equivalents, and other investment options which are more restricted than those allowed by State law.

As of September 30, 2020, the Town had the following investments:

<b>Investments</b>	<b>Fair Value</b>	<b>Weighted Ave Maturity (in days)</b>	<b>Credit Risk</b>
Local Gov't Invest Pools	\$ 2,283,584	1	AAAm
Total Fair Value	<u>\$ 2,283,584</u>		

*Credit Risk.* In accordance with its investment policy, the Town minimizes credit risk by limiting investments to the safest type of investments.

*Custodial Credit Risk.* State status require that all Town deposits in financial institutions be fully insured by the Federal Deposit Insurance Corporation, collateralized by U.S. Government obligations or obligations of Texas and its agencies that have a market value of not less than the principal amount of deposits, or by a Letter of Credit from a Federal Agency.

The Town's investments in local government investment pools include investments in Logic. These are public fund investment pools operating as SEC 2a-7 like pools in full compliance with the Public Funds Investment Act and are rated as AAA money market funds by Standard & Poor's.

**3. PROPERTY TAXES**

Property taxes are levied on October 1 on the assessed value listed as of the prior January 1 and are due and payable at that time. All unpaid taxes attach as a lien on property as of January 1 and become enforceable February 1. Penalty and interest is charged at 7 percent on delinquent taxes beginning February 1 and increases each month to 18 percent on July 1.

Appraised values are established by the Tarrant Appraisal District at 100 percent of estimated market value and certified by the Appraisal Review Board. The assessed value for the tax roll of January 1, 2019, upon which the original levy for fiscal year 2020 was based, was \$155,462,564.

In Texas, county-wide central appraisal districts are required to assess all property within the appraisal district on the basis of 100 percent of its appraised value and are prohibited from applying any assessment ratios. The value of property within the appraisal district must be reviewed every three years. The Town may challenge appraised values established by the appraisal district through various appeals, and, if necessary, legal action. Under this system, the Town sets tax rates on Town property. However, if the effective tax rate, excluding tax rates for bonds and other contractual obligations, adjusted for new improvements, exceeds the rate for the previous year by more than 8 percent, qualified voters of the Town

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

### 3. PROPERTY TAXES (CONTINUED)

may petition for an election to determine whether to limit the tax rate to no more than 8 percent above the tax rate of the previous year.

Property tax revenues are recognized when levied to the extent that they result in current receivable available for financing current operations. The Town has chosen to establish an allowance for delinquent taxes equal to 100 percent of uncollected ad valorem taxes. Current tax collections for the period ended September 30, 2020 were 97.0 percent of tax levy.

### 4. DEBT AND LIABILITIES

On November 14, 2013, the Town issued Revenue Certificates of Obligation, Series 2013 of \$2,540,000 with interest rates of 2.0 to 3.125 percent with maturities on August 15 from 2014 through 2027. Interest on notes is due every February and August 15, beginning August 15, 2014. The Certificates were issued to construct a water line. Activity for the year ended September 30, 2020 was as follows:

<b>Balance</b> <b>10/1/2019</b>	<b>Additions</b>	<b>Payments</b>	<b>Balance</b> <b>9/30/2020</b>
\$ 2,005,000	\$ -	\$ (110,000)	\$ 1,895,000

Future minimum payments on bond obligations are as follows:

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2021	\$ 115,000	\$ 62,612	\$ 177,612
2022	120,000	60,025	180,025
2023	125,000	57,175	182,175
2024	125,000	53,894	178,894
2025	135,000	50,144	185,144
Thereafter	1,275,000	223,744	1,498,744
	<u>\$ 1,895,000</u>	<u>\$ 507,594</u>	<u>\$ 2,402,594</u>

### 5. DEFINED BENEFIT PENSION PLAN

#### A. Plan Description

The Town provides pension benefits for all of its full-time employees through a nontraditional, joint contributory, hybrid defined benefit plan (the "Plan"). The Plan is administered by the Texas Municipal Retirement System. TMRS's defined benefit pension plan is an agency created by the State of Texas and administered in accordance with the Texas Municipal Retirement System Act, Subtitle G, Title 8, Texas Government Code (the "TMRS Act") as an agent multiple-employer retirement and disability pension system for municipal employees in the State of Texas. As such, TMRS is a public trust fund that has the responsibility of administering the System in accordance with the TMRS Act and bears a fiduciary obligation to its members and their beneficiaries. The Texas Legislature establishes benefits and contribution rates within the guidelines of the Texas Constitution.

The Pension Fund's Board of Trustees does not have the authority to establish or amend benefit terms. Although the Governor, with the advice and consent of the Senate, appoints the Board, TMRS is not fiscally dependent on the State of Texas.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**5. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

As of December 31, 2019, pension plan membership consisted of the following:

Inactive plan members or beneficiaries currently receiving benefits	5
Inactive plan members entitled to but not yet receiving benefits	20
Active plan members	18
<b>Total</b>	<u><u>43</u></u>

**B. Pension Plan Fiduciary Net Position**

Detailed information about the TMRS's fiduciary net position is available in a separately issued Comprehensive Annual Financial Report that includes financial statements and required supplementary information. That report may be obtained from the TMRS website at [www.tmr.com](http://www.tmr.com).

**C. Benefits Provided**

Upon retirement, benefits depend on the sum of the employee's contributions, with interest, and the Town-financed monetary credits, with interest. Town-financed monetary credits are composed of three sources: prior service credits, current service credits, and updated service credits. Prior Service Credit, granted by each entity joining TMRS, is a monetary credit equal to the accumulated value of the percentage of prior service credit adopted times an employee's deposits that would have been made, based on the average salary prior to participation, for the number of months the employee has been employed, accruing 3% annual interest, and including the matching ratio adopted by the Town. Monetary credits for service since each plan began (or current service credits) are a percent (100%, 150%, or 200%) of the employee's accumulated contributions.

In addition, the Town may grant, either annually or on an annually repeating basis, another type of monetary credit referred to as updated service credit. This monetary credit is determined by hypothetically re-computing the member's account balance by assuming that the current member deposit rate of the Town has always been in effect. The computation also assumes that the member's salary has always been the member's average salary using a salary calculation based on the 36-month period ending a year before the effective date of calculation. This hypothetical account balance is increased by 3% each year (not the actual interest credited to the member's account in previous years), and increased by the Town match currently in effect. The resulting sum is then compared to the member's actual account balance increased by the actual Town match and actual interest credited.

At retirement, the benefit is calculated as if the sum of the employee's contributions with interest and the Town financed monetary credits with interest were used to purchase an annuity. Members may choose to receive their retirement benefit in one of seven payment options: retiree life only; one of three survivor lifetime options; or one of three guaranteed term options. Employees can retire at age 60 and above with 5 or more years of service or with 25 years of service regardless of age.

**D. Contributions**

The contribution rate for employees of the Town is 5% of employee gross earnings and the Town's matching percentage is 200%, as adopted by the governing body of the Town. Under the state law governing TMRS, the contribution rate is determined annually by the actuary, using the Entry Age Normal ("EAN") actuarial cost method.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**5. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

Contributions are made monthly by both the employees and the Town. Since the Town must know its contribution rate in advance for budgetary purposes, there is a one-year delay between the actuarial valuation that serves as the basis for the contribution rate and the calendar year when the rate goes into effect. The Town made contributions totaling \$78,697 in 2019, based on the December 31, 2018 actuarial valuation.

**E. Actuarial Assumptions**

The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial methods and assumptions:

Valuation date	Actuarially determined contribution rates are calculated as of December 31 and become effective in January 13 months later.
Actuarial Cost method	Entry Age Normal
Amortization method	Level Percent of Payroll, Closed
Remaining amortization period	24.0 years
Asset valuation method	10-year smoothed market; 12% soft corridor
Actuarial assumptions:	
Investment rate of return	6.75%
Projected salary increases	3.50% to 11.5% including inflation
Includes inflation at	2.5%
Retirement Age	Experience-based table of rates that are specific to the Town's plan of benefits. Last updated for the 2019 valuation pursuant to an experience study of the period 2014-2018
Mortality	Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. Pre-Retirement: PUB(10) mortality tables, with the Public Safety tables for males and the General Employee table used for females. The rates are projected on a fully generational basis with scale UMP.

Other Information: There were no benefit changes during the year.

**F. Discount Rate and Investments**

The expected rate of return on pension plan investments is 6.75%; the municipal bond rate is 2.75% (based on the weekly rate closest to but not later than the measurement date of the 20-Year Bond Buyer Index as published by the Federal Reserve). A single discount rate of 6.75% was used to measure the total pension liability as of December 31, 2019. This single discount rate was based on the expected rate of return on pension plan investments of 6.75%. Based on the stated assumptions and the projection of cash flows, the Town's fiduciary net position and future contributions were sufficient to finance the future benefit payments of the current plan members for all projection years. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of the projected benefit payments to determine the total pension liability for the Town.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**5. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

The projection of cash flows used to determine the single discount rate for the Town assumed that the funding policy adopted by the TMRS Board will remain in effect for all future years. Under this funding policy, the Town will finance the unfunded actuarial accrued liability over the years remaining for the closed period existing for each base in addition to the employer portion of all future benefit accruals (i.e. the employer normal cost). The long-term expected rate of return was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5%. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-term Expected Real Rate of Return</b>
Total Equity	30.0%	6.27%
Core Fixed Income	10.0%	4.55%
Non-Core Fixed Income	20.0%	3.47%
Real Return	10.0%	1.52%
Real Estate	10.0%	9.83%
Absolute Return	10.0%	3.77%
Private Equity	10.0%	N/A
<b>Total</b>	<b>100.0%</b>	

**G. Discount Rate Sensitivity Analysis**

The following schedule shows the impact of the Net Pension Liability if the discount rate used was 1% less than and 1% greater than the discount rate that was actually used (6.75%).

	<b>1% Decrease 5.75%</b>	<b>Discount Rate 6.75%</b>	<b>1% Increase 7.75%</b>
Town's proportionate share of the net pension plan liability	\$556,184	\$282,425	\$58,807

**H. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At September 30, 2020, the Town reported a liability of \$282,425 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2019 and the total pension liability used to calculate the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all Pension Plan participants, actuarially determined. At September 30, 2020, the Town's proportion of the collective net pension liability was 84.62%, which was a decrease of 3.26% from its proportion measured as of September 30, 2019.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**5. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

For the year ended September 30, 2020, the Town recognized pension expense of \$110,490. Pension expense represents the change in the net pension liability during the measurement period, adjusted for actual contributions and the deferred recognition of changes in investment gain/loss, actuarial gain/loss, actuarial assumptions or method, and plan benefits.

At September 30, 2020, the Town reported its proportionate share of the TMRS deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred (Inflows) Outflows In Future Expense</b>
Differences between expected and actual economic experience	\$32,691
Changes in actuarial assumptions	(9,364)
Difference between projected and actual investment earnings	(87,042)
<b>Total</b>	<b><u>\$(63,715)</u></b>

Deferred outflows of resources and deferred inflows of resources above represent the unamortized portion of changes to net pension liability to be recognized in future periods in a systematic and rational manner. The net amounts of the Town's deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

<b>Year ended September 30:</b>	<b>Amount</b>
2020	\$ 10,266
2021	(984)
2022	1,301
2023	(21,759)
2024	-
Thereafter	-
	<b><u>\$ (11,176)</u></b>

**6. SUPPLEMENTAL DEATH BENEFITS**

*Plan Description*

The Town contributes to the Supplemental Death Benefits Fund ("SDBF"), a cost-sharing multiple-employer defined benefit group term life insurance plan operated by TMRS. This is a separate trust administered by the TMRS Board of Trustees. The Town elected, by ordinance, to provide group-term life insurance coverage to both current and retired employees. The Town may terminate coverage under and discontinue participation in the SDBF by adopting an ordinance before November 1 of any year to be effective the following January 1.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**6. SUPPLEMENTAL DEATH BENEFITS (CONTINUED)**

*Benefits Provided*

The death benefit for active employees provides a lump-sum payment approximately equal to the employee's annual salary (calculated based on the employee's actual earnings, for the 12-month period preceding the month of death); retired employees are insured for \$7,500; this coverage is another post-employment benefit (OPEB). As the SDBF covers both active and retiree participants, with no segregation of assets, the SDBF is considered to be an unfunded OPEB plan (i.e. no assets are accumulated).

Membership in the plan as of the measurement date of December 31, 2019 was as follows:

Inactive employees or beneficiaries currently receiving benefits	3
Inactive employees entitled to but not yet receiving benefits	1
Number of active employees receiving benefits	<u>18</u>
Total	<u>22</u>

*Contributions*

Contributions are made monthly based on the covered payroll of employee members of the participating member Town. The contractually required contribution rate is determined annually for each town (currently 0.33% of covered payroll). The rate is based on the mortality and service experience of all employees covered by the SDBF and the demographics specific to the workforce of the town. There is a one-year delay between the actuarial valuation that serves as the basis for the employer contribution rate and the calendar year when the rate goes into effect. The funding policy of this plan is to assure that adequate resources are available to meet all death benefit payments for the upcoming year; the intent is not to prefund retiree term life insurance during employees' entire careers. As such, contributions are utilized to fund active member deaths on a pay-as-you-go basis; any excess contributions and investment income over payments then become net position available for benefits.

The Town's contributions to SDBF for the years ended September 30, 2020, 2019, 2018 were \$3,110, \$2,074, \$1,848, respectively, which equaled 100% of the required employer contributions each year.

*Discount Rate*

The TMRS SDBF program is treated as unfunded OPEB plan because the SDBF trust covers both active employees and retirees and the assets are not segregated for these groups. Under GASB Statement No. 75, the discount rate for an unfunded OPEB plan should be based on 20-year tax-exempt AA or higher Municipal Bonds. Therefore, a discount rate of 2.75% based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2019.

*Basis of Allocation*

Pension items are allocated between governmental activities and business-type activities on the basis of employee payroll funding. For the year ended September 30, 2020, those percentages were 68% and 32%, respectively, which approximated the prior year's allocations.



**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**6. SUPPLEMENTAL DEATH BENEFITS (CONTINUED)**

Changes in the Total OPEB Liability:

Balance at December 31, 2018	\$ 24,851
Changes for the year:	
Service cost	5,777
Interest on Total OPEB Liability	1,024
Difference between expected and actual experience	(4,369)
Changes in assumptions or other inputs	7,133
Benefit payments	(267)
Net changes	<u>9,298</u>
Balance at December 31, 2019	<u>\$ 34,149</u>

Ending total OPEB liability is as of December 31, 2019. Changes of assumptions reflect a change in the discount rate from 3.71% as of December 31, 2018 to 2.75% as of December 31, 2019.

*Sensitivity Analysis*

The following presents the total OPEB liability of the employer, calculated using the discount rate of 2.75%, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (1.75%) or 1 percentage point higher (3.75%) than the current rate. Note that the healthcare cost trend rate does not affect the total OPEB liability, so sensitivity to the healthcare cost trend rate is not shown.

	1% Decrease 1.75%	Current 2.75%	1% Increase 3.75%
Town's Net OPEB Liability	<u>\$ 40,686</u>	<u>\$ 34,149</u>	<u>\$ 28,995</u>

*OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB Activity*

For the year ended September 30, 2020, the Town recognized OPEB expense of \$6,575.

As of September 30, 2019, the Town reported deferred outflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference in expected and actual experience	\$ -	\$ (6,359)
Change in assumptions	5,727	-
Total	<u>\$ 5,727</u>	<u>\$ (6,359)</u>

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**6. SUPPLEMENTAL DEATH BENEFITS (CONTINUED)**

Amounts currently reported as deferred outflows and deferred inflows of resources related to OPEB expense, excluding contributions subsequent to the measurement date, will be recognized in future OPEB expense as follows:

Year ended September 30:	Amount
2020	\$ (226)
2021	(226)
2022	(331)
2023	(243)
2024	394
Thereafter	-
Total	<u>\$ (632)</u>

**7. CONTINGENCIES**

From time to time, the Town is involved in routine litigation that arises in the ordinary course of the Town's business. There are no pending significant legal proceedings to which the Town is a party for which management believes the ultimate outcome would have a material adverse effect on the Town's financial position.

**8. PRIOR PERIOD ADJUSTMENT**

Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* - This statement changes the focus of accounting of postemployment benefits other than pensions from whether they are responsibly funding the benefits over time to a point-in time liability that is reflected on the employer's financial statements for any actuarially underfunded portion of benefits earned to date. The implementation of GASB Statement No. 75 for the Town's Supplemental Death Benefits Fund resulted in restatement of the beginning net position, the recording of the total OPEB liability under Statement No. 75, and the beginning deferred inflows and outflows.

Ending Net Position at September 30, 2019, as previously reported	\$ 5,120,810
Adoption of GASB No. 75 for the Supplemental Death Benefits Fund	
Net prior period adjustments	<u>88,962</u>
Beginning Net Position as of October 1, 2019, as restated	<u>\$ 5,209,772</u>

**9. SUBSEQUENT EVENTS**

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

**Town of Lakeside, Texas**  
Notes to Basic Financial Statements

**9. SUBSEQUENT EVENTS (CONTINUED)**

The full impact of the COVID-19 pandemic continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Town's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global response to curb its spread, the Town is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity.

The Town has evaluated subsequent events from September 30, 2020 through the report date. Management has determined that there are no other events to disclose.

**REQUIRED SUPPLEMENTARY INFORMATION**

**Town of Lakeside, Texas**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Year Ended September 30, 2020**

	Budgeted Amounts			Variance favorable (unfavorable)
	Original	Final	Actual	
REVENUES				
Property taxes	\$ 624,612	\$ 624,612	\$ 652,893	\$ 28,281
Franchise taxes	85,000	85,000	71,674	(13,326)
Sales taxes	327,297	327,297	362,912	35,615
Fines and service fees	300,000	300,000	178,306	(121,694)
Permits, plats and inspections	10,400	10,400	27,351	16,951
Interest	-	-	19,241	19,241
Other	50,675	166,725	159,173	(7,552)
TOTAL REVENUES	1,397,984	1,514,034	1,471,550	(42,484)
EXPENDITURES				
General and administrative	835,673	965,673	790,657	175,016
Corporation court	178,230	178,230	157,496	20,734
Public works	67,000	67,000	44,406	22,594
Police department	911,190	911,190	840,369	70,821
TOTAL EXPENDITURES	1,992,093	2,122,093	1,832,928	289,165
Excess (deficiency) of revenues over (under) expenditures	\$ (594,109)	\$ (608,059)	(361,378)	\$ 246,681
NET CHANGE IN FUND BALANCES			(361,378)	
FUND BALANCE, BEGINNING OF YEAR			1,783,858	
FUND BALANCE, END OF YEAR			\$ 1,422,480	

The accompanying notes are an integral part of these financial statements.

**Town of Lakeside, Texas**  
Notes to the Required Supplementary Budget Information  
For the Year Ended September 30, 2020

**General Budget Policies**

The original budget is adopted by the Town Council prior to the beginning of the fiscal year for the General Fund. Transfers of appropriations between departments require the approval of Town Council.

**Town of Lakeside, Texas**  
Texas Municipal Retirement System (Unaudited)  
Schedule of Changes in Net Pension Liability and Related Ratios  
Last Six Measurement Years

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b>TOTAL PENSION LIABILITY</b>			
Service cost	\$ 140,424	\$ 105,416	\$ 90,583
Interest (on the total pension liability)	109,879	84,131	74,215
Changes of benefit terms	150,817	-	-
Difference between expected and actual experience	50,458	37,292	(9,086)
Change of assumptions	(14,453)	-	-
Benefit payments, including refunds of employee contributions	(15,962)	(11,458)	(20,986)
Net change in total pension liability	\$ 421,163	\$ 215,381	\$ 134,726
Total pension liability - beginning	1,414,791	1,199,410	1,064,684
Total Pension liability- ending (a)	<u>\$ 1,835,954</u>	<u>\$ 1,414,791</u>	<u>\$ 1,199,410</u>
 <b>PLAN FIDUCIARY NET POSITION</b>			
Contributions – employer	\$ 78,697	\$ 61,433	\$ 52,117
Contributions – employee	55,881	46,956	41,362
Net investment income	192,726	(35,489)	135,359
Benefit payments, including refunds of employee contributions	(15,962)	(11,458)	(20,986)
Administrative expense	(1,086)	(685)	(701)
Other	(33)	(36)	(35)
Net change in plan fiduciary net position	\$ 310,223	\$ 60,721	\$ 207,116
Plan fiduciary net position – beginning	1,243,306	1,182,585	975,469
Plan fiduciary net position – ending (b)	\$ 1,553,529	\$ 1,243,306	\$ 1,182,585
Net pension liability (asset) – ending (a) – (b)	<u>\$ 282,425</u>	<u>\$ 171,485</u>	<u>\$ 16,825</u>
 Plan fiduciary net position as a percentage of total pension liability	84.62%	87.88%	98.60%
 Covered employee payroll	\$ 888,762	\$ 782,597	\$ 689,365
 Net pension liability (asset) as a percentage of covered employee payroll	31.78%	21.91%	2.44%

**Town of Lakeside, Texas**  
Texas Municipal Retirement System (Unaudited)  
Schedule of Changes in Net Pension Liability and Related Ratios (continued)  
Last Six Measurement Years

	<u>2016</u>	<u>2015</u>	<u>2014</u>
<b>TOTAL PENSION LIABILITY</b>			
Service cost	\$ 82,003	\$ 72,674	\$ 57,691
Interest (on the total pension liability)	63,503	56,010	48,820
Changes of benefit terms	-	-	-
Difference between expected and actual experience	24,079	(6,497)	(1,374)
Change of assumptions	-	23,393	-
Benefit payments, including refunds of employee contributions	(9,376)	(9,818)	(10,016)
Net change in total pension liability	\$ 160,209	\$ 135,762	\$ 95,121
Total pension liability - beginning	904,475	768,713	673,592
Total Pension liability- ending (a)	<u>\$ 1,064,684</u>	<u>\$ 904,475</u>	<u>\$ 768,713</u>
 <b>PLAN FIDUCIARY NET POSITION</b>			
Contributions – employer	\$ 44,803	\$ 39,217	\$ 21,481
Contributions – employee	37,703	33,776	28,389
Net investment income	57,216	1,154	40,202
Benefit payments, including refunds of employee contributions	(9,376)	(9,818)	(10,016)
Administrative expense	(646)	(703)	(420)
Other	(35)	(35)	(35)
Net change in plan fiduciary net position	\$ 129,665	\$ 63,591	\$ 79,601
Plan fiduciary net position – beginning	845,804	782,213	702,612
Plan fiduciary net position – ending (b)	\$ 975,469	\$ 845,804	\$ 782,213
Net pension liability – ending (a) – (b)	<u>\$ 89,215</u>	<u>\$ 58,671</u>	<u>\$ (13,500)</u>
 Plan fiduciary net position as a percentage of total pension liability	91.62%	93.51%	101.76%
 Covered employee payroll	\$ 628,378	\$ 562,931	\$ 473,147
 Net pension liability as a percentage of covered employee payroll	14.20%	10.42%	(2.85%)

The amounts presented are for each measurement year, which end the preceding December 31 of the Town's fiscal year end. Net pension liability is calculated using new methodology and will be presented prospectively in accordance with GASB 68.

Ten years of data should be presented in this schedule but data was unavailable prior to 2014.



**Town of Lakeside, Texas**  
Texas Municipal Retirement System (Unaudited)  
Schedule of the Town's Pension Contributions  
Last Six Fiscal Years

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Actuarially determined contribution	\$ 78,697	\$ 61,433	\$ 52,117
Contributions in relation to the actuarially determined contribution	<u>78,697</u>	<u>61,433</u>	<u>52,117</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Town's covered employee payroll	\$ 888,762	\$ 782,597	\$ 689,365
Contributions as a percentage of covered employee payroll	8.85%	7.85%	7.56%
	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contribution	\$ 44,803	\$ 39,236	\$ 26,733
Contributions in relation to the actuarially determined contribution	<u>44,803</u>	<u>39,217</u>	<u>21,481</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ 19</u>	<u>\$ 5,252</u>
Town's covered employee payroll	\$ 628,378	\$ 562,931	\$ 473,147
Contributions as a percentage of covered employee payroll	7.13%	6.97%	4.54%

Valuation Date December 31, 2019

**Methods and Assumptions Used to Determine Contribution Rates:**

Actuarial cost method	Entry Age Normal
Amortization method	Level Percent of Payroll, Closed
Remaining amortization period	24.0 years
Asset valuation method	10-year smoothed market; 12% soft corridor
Inflation rate of return	2.50%
Retirement Age	Varies by age and service; 3.5% to 11.5% including inflation
Mortality rate	2.50%

The actuarial methods and assumptions are primarily based on an actuarial investigation of the experience of TMRS over the four year period from December 31, 2014 to December 31, 2018. They were adopted in 2019 and first used in the December 31, 2019 actuarial valuation. Post-retirement: 2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP. Pre-retirement: PUB(10) mortality tables, with the Public Safety Table used for males and the General Employee table used for females. The rates are projected on a fully generational basis with scale UMP.

**Town of Lakeside, Texas**  
Texas Municipal Retirement System Supplemental Death Benefit (Unaudited)  
Schedule of Changes in Total OPEB Liability and Related Ratios  
Last Two Measurement Years

	2019	2018
<b>TOTAL OPEB LIABILITY:</b>		
Service cost	\$ 5,777	\$ 5,791
Interest	1,024	896
Difference between expected and actual experience	(4,369)	(4,223)
Change in assumptions	7,133	(1,684)
Benefit payments	(267)	(235)
Total change in total OPEB liability	9,298	545
Total OPEB liability - beginning	24,851	24,306
Total OPEB liability - ending	<u>\$ 34,149</u>	<u>\$ 24,851</u>
 <b>COVERED PAYROLL</b>	 \$ 888,762	 \$ 782,597

Total OPEB liability as a percentage of covered payroll	3.84%	3.18%
---	-------	-------

The amounts presented are for each measurement year, which end the preceding December 31 of the Town's fiscal year end. Total OPEB liability is calculated using a new methodology and will be presented prospectively in accordance with GASB 75.

Ten years of data should be presented in this schedule but data was unavailable prior to 2017.

Notes to Schedule:

No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75 to pay related benefits. Changes of assumptions reflect the effects of changes in the discount rate each period. The discount rate for fiscal years 2019, 2018, and 2017 were 2.75%, 3.71%, and 3.31%, respectively.

Summary of Actuarial Assumptions:

Inflation	2.50%
Salary increase	3.50% to 11.50% including inflation
Discount rate*	2.75%
Retirees' share of benefit-related costs	\$0
Administrative expenses	All administrative expenses are paid through the Pension Trust and accounted for under reporting requirements under GASB Statement No. 68.
 Mortality rates - service retirees	 RP2019 Municipal Retirees of Texas Mortality Tables. The rates are projected on a fully generational basis with scale UMP.
 Mortality rates - disabled retirees	 PP2019 Municipal Retirees of Texas Mortality Tables with a 4 year set-forth for males and a 3 year set-forth for females. In addition, a 3.5% and 3% minimum mortality rate will be applied to reflect the impairment for younger members who become disabled for males and females, respectively. The rates are projected on a fully generational basis by Scale UMP to account for future mortality improvements subject to the floor.

\*The discount rate was based on the Fidelity Index's "20-Year Municipal GO AA Index" rate as of December 31, 2019.

# Racial Profiling Report | Full report

---

Agency Name: TOWN OF LAKESIDE  
Reporting Date: 01/06/2021  
TCOLE Agency Number: 2201800  
Chief Administrator: Lee Pitts  
Agency Contact Information:  
Phone: (817) 237-1234  
Email: lpitts@lakesidetexas.us  
Mailing Address: 9834 Confederate Park Rd  
Lakeside, TX 76108

This Agency filed a full report

TOWN OF LAKESIDE has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the TOWN OF LAKESIDE from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the TOWN OF LAKESIDE if the individual believes that a peace officer employed by the TOWN OF LAKESIDE has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the TOWN OF LAKESIDE who, after an investigation, is shown to have engaged in racial profiling in violation of the TOWN OF LAKESIDE policy;
- 6) requires collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
  - a. the race or ethnicity of the individual detained;
  - b. whether a search was conducted and, if so, whether the individual detained consented to the search;

- c. whether the peace officer knew the race or ethnicity of the individual detained before detaining the individual;
- d. whether the peace officer used physical force that resulted in bodily injury during the stop;
- e. the location of the stop;
- f. the reason for the stop.

7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:

- a. the Commission on Law Enforcement; and
- b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The TOWN OF LAKESIDE has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Lee Pitts

Chief Administrator

  
\_\_\_\_\_

Date: 01/06/2021

Total Stops: 2164

---

### Street address or approximate location of the stop

City Street: 21  
 US Highway: 1  
 County Road: 1  
 State Highway: 2140  
 Private Property or Other: 1

### Was race or ethnicity known prior to stop?

Yes: 24 1.10%  
 No: 2140 98.89%

### Race or Ethnicity

Alaska Native/American Indian: 7 0.32%  
 Asian/Pacific Islander: 22 1.01%  
 Black: 88 4.06%  
 White: 1778 82.16%  
 Hispanic/Latino: 269 12.43%

### Gender

Female: 40.43%

Total 875

Alaska Native/American Indian: 3 Asian/Pacific Islander: 5 Black: 28  
 White: 743 Hispanic/Latino: 96

Male:

Total 1289 59.56%

Alaska Native/American Indian: 4 Asian/Pacific Islander: 17 Black: 60  
 White: 1035 Hispanic/Latino: 173

## Reason for stop?

### Violation of law:

Total 7 100%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	7	Hispanic/Latino:	0		

### Preexisting knowledge:

Total 1 100%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	1	Hispanic/Latino:	0		

### Moving Traffic Violation:

Total 1939 89.60%

Alaska Native/American Indian:	7	Asian/Pacific Islander:	18	Black:	79
White:	1591	Hispanic/Latino:	244		

### Vehicle Traffic Violation:

Total 217 10.02%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	4	Black:	9
White:	179	Hispanic/Latino:	25		

## Was a search conducted?

### Yes:

Total 7 0.32%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	2
White:	5	Hispanic/Latino:	0		

### No:

Total 2157 99.67%

Alaska Native/American Indian:	7	Asian/Pacific Islander:	22	Black:	86
White:	1773	Hispanic/Latino:	269		

## Reason for search?

### Consent:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

### Contraband in plain view:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Probable cause:

Total 7

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	2
White:	5	Hispanic/Latino:	0		

Inventory:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Incident to arrest:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

## Was Contraband discovered?

Yes:

Total 6

Did the finding result in arrest (total should equal previous column)?

Alaska Native/American Indian:	0	Yes	0	No	0
Asian/Pacific Islander:	0	Yes	0	No	0
Black:	2	Yes	0	No	2
White:	4	Yes	0	No	4
Hispanic/Latino:	0	Yes	0	No	0

No:

Total 1

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	1	Hispanic/Latino:	0		

## Description of Contraband

Drugs:

Total 5

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	2
White:	3	Hispanic/Latino:	0		

Currency:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Weapons:

Total 1

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	1	Hispanic/Latino:	0		

Alcohol:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Stolen property:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Other:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

## Result of the stop

Verbal warning:

Total 174 8.04%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	1	Black:	13
White:	144	Hispanic/Latino:	16		

Written warning:

Total 242 11.18%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	6	Black:	17
White:	202	Hispanic/Latino:	17		

Citation:

Total 1748 80.77%

Alaska Native/American Indian:	7	Asian/Pacific Islander:	15	Black:	58
White:	1432	Hispanic/Latino:	236		



Written warning and arrest:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Citation and arrest:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Arrest:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

## Arrest based on

Violation of Penal Code:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Violation of a Traffic Law:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Violation of City Ordinance:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

Outstanding Warrant:

Total 0

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

## Was physical force resulting in bodily injury used during stop

Yes:

Total 0 0%

Alaska Native/American Indian:	0	Asian/Pacific Islander:	0	Black:	0
White:	0	Hispanic/Latino:	0		

No:

Total 2164 100%

Alaska Native/American Indian:	7	Asian/Pacific Islander:	22	Black:	88
White:	1778	Hispanic/Latino:	269		

## Number of complaints of racial profiling

Total 0

Resulted in disciplinary action 0

Did not result in disciplinary action 0

Submitted electronically to the



The Texas Commission on Law Enforcement



## TARRANT COUNTY COMMISSIONERS COURT

G. K. MAENIUS  
COUNTY ADMINISTRATOR

January 28, 2021

Tarrant County Mayors

### Re: Tarrant County 2021 Transportation Bond Program – Call For Projects

Dear Mayor:

As our region continues to experience tremendous growth, we recognize the important role a dependable and efficient transportation system plays in the preservation of economic vitality and goods movement. In 2006, voters approved a \$200 million Transportation Bond Program that funded much needed improvements to many of the arterials and highways that traverse our municipalities. Since 2006, however, Tarrant County has become one of the fastest growing counties in the nation, resulting in an increased demand on our transportation system. In response to this challenge, the Tarrant County Commissioners Court (the Court) is developing a new Transportation Bond Program (Program) for voter approval in November of this year. The attached 2021 Transportation Bond Program Policy (Bond Policy), approved by the Court on January 19, 2021, provides additional information about this Program.

The Tarrant County Commissioners Court invites your municipality to submit to the County any projects that meet the requirements of the Bond Policy's Call for Projects category. In order for projects to be selected for funding in this Program, the submitting agency must certify that its required fifty percent (50%) funding share is identified and available and that construction can begin within five (5) years from the date the Program is approved by voters. Please review this policy carefully when considering projects for submittal through the Call for Projects. Project submittals must be no more than ten (10) pages in length and include the following information:

1. Letter of Request from the City's Mayor;
2. City Resolution by the governing body supporting the project(s) submittal;
3. Identification of each project's cost estimate and funding sources;
4. Detailed description of each project, including concept drawings or preliminary schematics;
5. If the project is included in a local planning document (e.g. Master Thoroughfare Plan), please identify the plan and the date of its adoption by the submitting agency.

Please email each project submittal to [tc-transportation@tarrantcounty.com](mailto:tc-transportation@tarrantcounty.com) by 5:00 p.m. Central Time on Friday, April 16, 2021. Staff from our Transportation Services Department will review the submittals and reach out to your staff should additional information be required. If you have any questions related to the submittal process, please contact Jessica Phillips at 817-884-1250.

As our County continues to grow, the Commissioners Court remains committed to meeting the challenges to our transportation system through strategic cooperation with our municipal and regional stakeholders. Please contact Mike Galizio, Planning Manager, at 817-884-1653 or Randy Skinner, Director of Transportation Services, should you have any questions about this Program.

Thank you for your interest in this strategic partnership opportunity.

Sincerely,

A handwritten signature in blue ink, appearing to read "G.K. Maenius". The signature is stylized with a large "G" and "K" and a cursive "Maenius".

G.K. Maenius

Cc: Tarrant County Commissioners Court Members  
Michael Morris, Director of Transportation, NCTCOG  
Carl Johnson, District Engineer, TxDOT  
Randall Skinner, Director of Transportation Services

## **TARRANT COUNTY 2021 TRANSPORTATION BOND PROGRAM POLICY**

Tarrant County continues to experience significant population growth, placing demands on the current transportation system. As the County continues to grow to an estimated 3 million residents by 2045, it will require a maturing local arterial system that connects to expanded highways designed to facilitate the efficient movement of goods and people. Transportation improvements of this nature have typically been funded through municipal bond Programs, cash-on-hand capital improvement programs or the distribution of state and federal dollars. Unfortunately, these funds do not meet the growing need for transportation improvements countywide.

In 2006, residents of Tarrant County overwhelmingly approved a \$200 million Transportation Bond Program to fund approximately 120 road improvement projects across the county. Many of these projects resulted in roadway expansions and intersection improvements that decreased commuting times while addressing safety concerns. The addition of turn lanes at intersections reduced traffic queues, resulting in positive impacts to air quality. However, since 2006, population increases and strong economic development within Tarrant County have once again highlighted the need for further improvements to our transportation system. These improvements, including, but not limited to, congestion mitigation, safety enhancements and system connectivity, will be critical to ensuring a safe and reliable roadway network.

In recent years, improvements to the Interstate Highways within the County have provided much-needed additional capacity designed to improve traffic flow. Some of these improvements were funded through public-private partnerships with TxDOT and the federal government. However, in order for mobility to reach its potential, the supporting thoroughfare system must be improved. Many of the major thoroughfares and local arterials in need of expansion and upgrades are located within municipalities that face limited funding options for transportation improvements.

For these reasons, the Tarrant County Commissioners Court ("Commissioners Court") supports the development of a new Transportation Bond Program ("Program") designed to meet the critical transportation infrastructure needs across Tarrant County through the shared financing of strategically significant transportation projects. The Commissioners Court recommends that this Program consist of the following five elements:

### **I. PROGRAM GOALS**

With voter approval, Tarrant County will implement a Program aimed at increasing mobility, reducing congestion, enhancing safety and improving connectivity. On March 7, 2006, the Tarrant County Commissioners Court approved a resolution expressing its intent to be fiscally responsible in the issuance of the bonds that are approved by voters. The intent is to only issue bonds if the County has the capacity to repay the bonds without a tax rate increase. It is the goal of the Program to be open to a broad range of projects and to encourage participation from a broad range of public agencies. Funding priority will be given to "shovel ready" projects that are fully funded and can begin construction within five years from the date that the bond election is approved by voters.

### **II. PROGRAM STRUCTURE**

The intent of this Program is to provide financial support for the purpose of advancing transportation improvements throughout Tarrant County. This support will be manifested through a voter-approved

Transportation Bond Program of up to \$400 million. The Program will include the following three main funding categories:

**A. Call for Projects (*Fund Allocation: up to \$200 million*)**

This funding category is designed to leverage resources through a Call for Projects with municipalities to maximize the cost-effectiveness of each bond funded project. The Tarrant County Transportation Services Department (“Transportation Services”) will notify all municipalities in Tarrant County of the proposed Program and will request project submittals for review and evaluation in the Call for Projects. Other public agencies may submit projects for consideration but must include a letter of support from the municipality where the project is located. Private entities may not submit projects; however, private entities are encouraged to participate in the funding of a bond project by partnering with a public agency. Projects in this category will require a local funding match of at least fifty percent (50%) of the total project cost identified in the municipality’s project submittal. Upon voter approval of the Program, the specific dollar amount obligated to each project in this category will remain unchanged; cost overruns will not be funded in this category. However, if a project’s final cost is less than the amount obligated in the Program, the County will only fund up to fifty percent (50%) of the lead agency’s actual costs.

**B. Discretionary (*Fund Allocation: up to \$75 million*)**

This funding category will allocate \$15 million to each of the five Commissioners Court members for any transportation-related project as described in this policy. A funding match from a public agency is desired, but is not required for projects in this category. At the discretion of the respective Commissioners Court member in whose district the project is located, and with full Commissioners Court approval, funds in this category may also be allocated to projects programmed in the other two funding categories identified in this policy.

**C. Countywide Initiatives and Partnerships (*Fund Allocation: up to \$125 million*)**

This funding category will reserve funding for strategic projects identified by the Commissioners Court aimed at providing multi-jurisdictional benefits and enhancing financial leveraging opportunities. The following initiatives or partnership projects are eligible for funding:

- Texas Department of Transportation (TxDOT) rural arterial expansions and other “on-system” improvement projects;
- National Highway System (NHS) “off-system” pavement and bridge projects that support the attainment of federal performance measure targets identified by TxDOT and the North Central Texas Council of Governments (NCTCOG);
- Partnership projects to leverage funding for federal discretionary grant applications submitted by municipalities, TxDOT, and NCTCOG;
- Specific transportation projects within priority corridors (e.g. West Tarrant Transportation Initiative) earmarked by the Commissioners Court;
- Grade separations at arterial intersections or at railroad crossings associated with roadway improvement projects;
- County initiatives (e.g. drainage improvements impacting roadways, shoulder improvements) aimed at improving mobility or safety on the roadway system;
- Bicycle/pedestrian projects that provide safe routes to schools, address gaps in the regional bicycle/trail network, or promote connectivity to other modes of travel;



- Contingency/emergency events (\$1 million will be reserved for this purpose).

At the discretion of the Commissioners Court, initiatives other than those listed above may be funded in this category. The matching fund requirement for projects in this category will be determined by the Commissioners Court on a case-by-case basis.

### III. PROJECT ELIGIBILITY CRITERIA

Projects submitted to the County through the Call for Projects must meet the following criteria:

- Each project submittal must include a City Council resolution supporting the proposed project and certifying the local funding commitment, a description of the municipality's funding plan, and a concept or preliminary design drawing of the proposed project.
- The lead agency is responsible for providing all information requested by the County to evaluate and rank the project.
- Each phase of a multi-phase project should be submitted as separate projects.
- Overlays and reconstruction projects are eligible but are subject to the evaluation process and the fifty percent (50%) local match requirements.
- Neighborhood streets that provide connectivity to major thoroughfares are eligible for funding.
- The lead agency's direct costs (e.g. staff or consultant time for project management and inspection) are not eligible for reimbursement; however, the cost for any inspection required by other agencies (e.g. TxDOT) or entities (e.g. railroad companies) are eligible.
- Project costs incurred prior to the date of the bond election are ineligible for reimbursement.

The following criteria will be applicable to all three funding categories:

- Projects that are located in more than one municipality or jurisdiction are eligible. However, this Program will require that one entity be designated as the lead agency for project implementation and coordination. Any agreements between participating municipalities to identify the lead agency must be executed prior to the obligation of bond funding.
- Projects located within special districts (e.g. Tax Increment Financing districts) will be considered on a case-by-case basis.
- The Program will reimburse for only transportation-related costs (preliminary engineering, design, right-of-way acquisition, and construction) as determined by Transportation Services. Enhancements, including park benches, landscape lighting, trees, monuments, etc. are not eligible for reimbursement. Expenses related to the construction of sidewalks, multi-use paths, street lighting, drainage, and the relocation or replacement of utilities and water/sewer infrastructure are eligible for reimbursement by the County if such improvements are directly related to, or are necessary for, a roadway improvement selected for funding in this Program.

In addition to the above criteria, the Commissioners Court may consider other factors when determining the eligibility of a project funded in this Program.

### IV. PROJECT EVALUATION AND SELECTION

Projects eligible for funding in this Program will be evaluated as described below.

#### **A. Call for Projects**

The Commissioners Court will appoint three members each to a Project Evaluation Committee (PEC). The fifteen (15) member PEC will convene regularly to develop the evaluation criteria for scoring the project submittals. The PEC will evaluate each project and establish a prioritized list of projects for submittal to the Commissioners Court. The Court may modify this list at its discretion. Once the final project list is approved by the Commissioners Court, Transportation Services will execute an Agreement with the lead agency to obligate the funds to the top ranked projects in this funding category.

## **B. Discretionary**

Each Commissioners Court member will have full discretion to select Program eligible projects in this category. The Commissioners Court members or their staff will provide written notification to the Transportation Services Department of commitments to fund projects in this category. Each project funded in this category will require the approval of the entire Commissioners Court through the execution of an Agreement.

## **C. Countywide Initiatives and Partnerships**

Projects in this category will be selected by the Commissioners Court. Transportation Services staff, with consultant assistance and in coordination with local and regional partners, will evaluate specific projects aimed at addressing transportation needs as described in this policy. Once projects have been identified by staff, the Commissioners Court will take action on Program funding eligibility.

## **V. PROGRAM IMPLEMENTATION AND ADMINISTRATION**

The Program will be implemented and administered by Transportation Services with consultant assistance. The consultant will provide assistance with the development of evaluation criteria, PEC materials, and the prioritization list to be presented for the Commissioners Court for consideration, as well as other tasks as needed.

Prior to the start of a project approved for funding in the Call for Projects category, Tarrant County and the lead agency must enter into an Agreement that clearly defines the project scope, schedule, and conditions that must be met for reimbursement. However, for projects funded in the Discretionary or Countywide Initiatives and Partnerships categories, the County may enter into an Agreement with a lead agency at any time during the project, if deemed necessary by the Commissioners Court. The term of the Agreement will be dependent upon bond funding availability and the project schedule provided by the lead agency. All scope changes, implementation schedule extensions, and funding modifications are subject to Commissioners Court approval. Reimbursement requests are also subject to the approval of the Commissioners Court member for the County precinct where the project is located and must also be submitted by the Tarrant County Auditor's Office as a payment claim for Commissioners Court approval.

Except for County-initiated projects located outside of municipal limits, Tarrant County staff and elected officials will not be responsible for direct project management responsibilities pertaining to any project funded in this Program. The lead agency will be responsible for project implementation and on-going costs for operations and maintenance. However, to provide accountability and transparency regarding the use of bond funds, Transportation Services will utilize consultant assistance to ensure compliance with the terms of this policy and to assist in the tracking of project schedules and the administration of bond funds. Other services to be provided by the consultant may include assistance with the timely processing of Agreements and Amendments, reimbursement requests, and status reports. In addition, other consultant services may include project oversight, website updates, public relations, and promotional efforts.



If any project in the Program experiences significant delays or funding problems, the Commissioners Court reserves the right to remove a project from this Program. Consistent with the Excess Funds Policy approved for the 2006 Program, any excess funds resulting from a withdrawn project or cost savings from a completed project will be divided equally among the five Commissioner Court members.

#### BOND ELECTION

Implementation of this Program will be contingent upon the Commissioners Court approval of a final project list and subsequent action to call a bond election. If approved by Tarrant County voters, the bonds will be issued over a period of time to ensure the property tax rate will not increase.