

**TOWN OF LAKESIDE
MINUTES OF THE REGULAR CITY COUNCIL MEETING
9830 CONFEDERATE PARK ROAD
LAKESIDE, TEXAS**

DATE: February 9, 2012

6:30 p.m.

1. The meeting was called to order at 6:32 p.m. by Mayor Patrick Jacob.

In attendance were Mayor Patrick Jacob, Councilmembers Don Pitts, Dale Martin, Amy Robinson and Gaspare LaDuca. Councilmember Kim Ware was absent. Staff members present were Town Administrator Dianna Buchanan, Police Chief Lee Pitts, Water Superintendent Craig Bennett, and City Attorney Kenneth East. Planning Consultant Dan Boutwell with Municipal Planning Resources Group was also present.

2. The pledge of allegiance was recited.
3. Recognition of visitors with items of business not on the agenda. Ms. Maggie Hinshaw, 107 Townes, acknowledged Ms. Buchanan for her diligence in having a cable removed from her back yard.
4. Motion by Mr. Dale Martin and second by Mr. Gaspare LaDuca to approve the January 10, 2012, Special City Council Meeting Minutes and the January 12, 2012, Regular City Council Meeting Minutes. Motion approved unanimously. Ms. Kim Ware was absent.

5. Commission and Staff Reports

- A. Chief Lee Pitts gave the monthly Police Department report. He reported there were 2 9-1-1 hang ups, 3 alarm calls, 2 animal complaints, 1 arrest-not traffic, 1 assist other agency, 2 burglaries, 2 DUI/DWI, 1 fire call, 1 found property, 6 investigations, 1 motorist assist, 1 stolen vehicle, 2 suspicious persons, 1 theft, 1 trespassing.
- B. Ms. Buchanan reported the monthly financial report. The operating account balance as of January 31, 2012, was \$831,991.78. The Certificate of Deposit balance is \$720,000.
- C. Mr. Craig Bennett reported the monthly water department activity. There were main breaks at the corner of Western Trails and Mountain Ridge Ct., and Trailside Ct. W., and a service leak on Ella Young. All were repaired. A valve was located on Trailside to isolate a leak. When this valve was located, and when any valve is located, they are brought up to grade level and a 18x18x6 concrete box is poured around the valve to keep them from shifting with the ground and so staff can locate the valve easily in the future. The Tier 2 Chemical Report was turned in for 2011, and will be copied to the Lake Worth Fire Department so if there is an emergency involving chlorine, they will be better prepared upon arrival. Additional hours were spent at the sewer plant cleaning

spray heads and pumps because of the influx of rainfall. Extra time was spent on animal control issues during the month. Late notices for water bills were hung and meters were read. Monthly dead end main flushing was completed. James McDonald passed his Wastewater exam, and now has a Class D Wastewater Treatment Operator Certification. Wheco added several wells to the Scada system this month. The engineers will be surveying Oakridge for the water line replacement in the next weeks. The bac-t test returned clean. Walter Richardson is no longer with the Town, and applications are being taken to fill the water technician position.

- D. Ms. Megan Arnold, P.E., was not in attendance, but did provide a written report. She noted that construction at the southern end of Vanshire Road East/West is complete or nearing completion. Portions of the road in this area have been repaired and the remaining roadway will be repaired next month. Further, that areas at the intersections of Western Trails Road and Mountain View Court West and Western Trails Road and Trailside Court West have been damaged by water line leaks. These areas will be repaired soon, with permanent repairs being made next month. Places where potholes have formed and where previous repairs have been damaged are near 531 Crest Ridge Drive, at the intersection of Aquilla and Stone Drive and near 504 Emily Drive. These are planned to be repaired next month.

6. Action Items

- A. Mr. Dan Boutwell of Municipal Planning Resources Group addressed Council regarding a request for a new and unlisted use in the commercial zoned district.

Motion by Mr. Don Pitts and second by Mr. Gaspare LaDuca to conclude that the definition for "building material sales" with the applicable special conditions, as listed in the Permitted Land Use Table, Commercial Zoning, is broad enough to encompass the definition of the requested new and unlisted use of "retail and wholesale concrete and box pipe sales with onsite contractor office and outside storage". Motion approved unanimously. Ms. Kim Ware was absent.

- B. Motion by Mr. Dale Martin and second by Mr. Don Pitts to approve the Joint Election Agreement and Contract for Election Services with the Tarrant County Elections Administrator in the amount of \$4,257.00. Motion approved unanimously. Ms. Kim Ware was absent.

Council Meeting Minutes
February 9, 2012
Page 3

7. **ORDER OF ELECTION**-Motion by Mr. Dale Martin and second by Ms. Amy Robinson to order the Joint General Election for May 12, 2012, to elect Council Place 1, Council Place 2 and Council Place 3. Motion approved unanimously. Ms. Kim Ware was absent.

8. Mayor Patrick Jacob retired the Council to Executive Session at 7:15 p.m.

Pursuant to Texas Government Code, Section 551.072, to retire to executive session to discuss and deliberate about the purchase, exchange, lease or value of real property.

9. Mayor Patrick Jacob reconvened Council to Regular Session at 7:38 p.m. No action was taken as a result of Executive Session.

10. DISCUSSION ITEMS

A. Ms. Buchanan reported on the meeting held on February 8, 2012, with TxDOT regarding the improvements needed on FM 1886 to repair intersecting roads and drainage issues in Lakeside near the same. Mayor Jacob, Councilmember Robinson, Ms. Buchanan and Chief Pitts were in attendance. TxDOT is interested in executing a Memorandum of Understanding (MOU) with Lakeside whereby Lakeside would pay for the required materials for the projects that need to be done, and TxDOT would furnish the labor and equipment necessary to complete the projects. The project at Western Trails and FM 1886 will be done first, and the timeline for work to begin is estimated to be in May, 2012. TxDOT is working up a figure for the estimated cost of materials. The Town will also need to plan to complete drainage and road improvements on Mountain Ridge Court West either prior to the TxDOT project or at the same time because the repairs done at Western Trails and FM 1886 will increase the flow of water towards the natural runoff, which goes through the Mountain Ridge Court W. cul-de-sac. Burton Engineering did a study in 2009 that details the needed improvements. Details will be furnished to Council when they are received from TxDOT so Council can decide what action to take.

B. The Lakeside Spring Clean Sweep will be held on Saturday, April 21, 2012, at Town Hall. All activities will be from 9 am to 12 noon. Volunteers will pick up litter in the Town. Sierra Shred will perform paper shredding. The minimum fee will be \$5 per box up to a large letter size storage box or kitchen size trash bag. Innovative Electronics Recycling will be here to collect unwanted electronics for recycling including computers, televisions, printers, etc. There will also be a low cost pet vaccination clinic here at Town Hall by Lakeside Animal Hospital and Town staff will be on hand to do pet registrations for residents. Information will

Council Meeting Minutes
February 9, 2012
Page 4

be sent out in upcoming newsletters. The events are open to anyone, not just residents.

11. **ANNOUNCEMENTS**—Mayor Pro Tem Don Pitts announced that he will not be running for re-election to Council Place One. He feels it is time for someone new to serve.

12. **ADJOURNMENT**--The meeting was adjourned at 7:48 p.m.

SIGNED:

ATTEST:

PATRICK JACOB
MAYOR

DIANNA BUCHANAN
TOWN ADMINISTRATOR/SECRETARY