

TOWN OF LAKESIDE MINUTES

Regular City Council Meeting Thursday, February 14, 2013

I. Call to Order – Mayor Jacob called the Regular Council Meeting to order at 6:30 P.M. The following City Council Members were present:

Jim Elliott	Council Member Place 1
Dale Martin	Council Member Place 2
Kim Ware	Council Member Place 3/Mayor Pro-Tem
Amy Robinson	Council Member Place 4

Town Administrator, Randy Whiteman, City Secretary, Deborah McLemore, Police Chief, Lee Pitts, Water Department Supervisor, Craig Bennett and City Attorney Ken East were also present.

Mayor Jacob led the recitation of the Pledge of Allegiance

II. COMMENTS, PRESENTATIONS ANNOUNCEMENT AND REPORTS

- ◆ **Citizen Comments** – Ms Ute K. Mercado addressed the Council expressing three specific concerns. (1) Made a suggestion that the Town conduct the Annual Clean Sweep earlier than April, (2) The muddy appearance of the bar ditch in front of the Dollar General, and (3) Questions regarding the Town water system. Town Administrator, Randy Whiteman referred her to Craig Bennett for her concerns regarding the water system.

◆ **Commission and Staff Reports**

Police Department

Chief Lee Pitts

- Presented his monthly report for January 2013 and the yearly Racial Profiling report
- Chief Pitts advised Council he is still waiting on the report of the forgery/fraud case committed against the City of Lakeside in December.
- Advised that Monday, February 11, 2013 a suicide had occurred in the Town, he is awaiting the final report from the Medical Examiner.
- On January 28, 2013 he attended the Wolf Creek HOA meeting to address citizens concerns regarding recent property thefts.

Administration

Town Administrator

- Randy reviewed the January status of the water billing, permits and re-inspection fees with the Council.

Financial Report

City Secretary

- The City Secretary asked Council if they had any questions regarding the reports. There were none.

Water Department

Craig Bennett

- Craig presented the Council with his January monthly report and updated the Council on the results of the sewer investigation.

Planning & Zoning

Fred Finch

- Mr. Finch advised Council there was not much to report for last month.
- There are two applications for the Alternate 1 position on the Planning and Zoning Commission in the Council packets and he urged Council to appoint one of them to the Commission.
- Mr. Finch said he had gotten some suggestions and input from the Council regarding the drafting of a City Ordinance for accessory buildings. He stated that he had been approached, recently, by a citizen who is considering building an accessory building, and has questions regarding the City regulations.

Road Commission Report

Meg Arnold

- Meg Arnold was not present. Town Administrator asked Council Member Amy Robinson if she wanted to report on the meeting with TXDOT regarding the drainage issue at Western Trails. Council Member Robinson advised that the meeting went well. TXDOT has done some designs and presented them at the meeting. There was a discussion regarding some modifications. TXDOT is putting together a list of materials and their costs. Randy Whiteman stated according to our contract, the City is responsible to purchase the materials and TXDOT performs the labor and construction. Council Member Robinson stated TXDOT will put a culvert underneath Western Trails, and will do some grading upstream and downstream on both sides of the street to alleviate the water that puddles up at the two residences. They are hoping to schedule the work to be done by the end of March.

III. CONSENT AGENDA

- Approve Minutes from the January 10, 2013 Regular Council Meeting – Council Member Martin made a motion to approve the consent agenda. The motion was seconded by Council Member Elliott. Vote 4 – 0. Motion carried.

IV. REGULAR AGENDA

ITEM 1. DISCUSSION/ACTION- Consider Resolution 2013-03 Order of Joint General Election Town of Lakeside. Council may take any action deemed necessary. Council Member Martin made a motion to approve Resolution 2013-03 Ordering of Joint General Election for the

May 11, 2013 election. The motion was seconded by Council Member Robinson. Vote 4 – 0. Motion carried.

ITEM 2. DISCUSSION/ACTION – Review staff report and consider amending the water rate(s) for multiple users on one meter and/or the establishing a rate based on meter size. Council may take any action deemed necessary. Town Administrator explained the comparison chart reflecting the water rates of surrounding cities. After Council discussion, Council agreed to allow the Town Administrator to make rate recommendations.

ITEM 3. DISCUSS/ACTION – Considering approving a new copier contract. Council may take any action deemed necessary. No Action was taken at this time.

ITEM 4. DISCUSS/ACTION – Review applications and consider appointing an applicant to Alternate 1 on the Planning and Zoning Commission. Council may take any action deemed necessary. After review of the applications, Mayor Pro-Tem Ware made a motion to approve Betty Mohr to the position of Alternate 1 on the Planning and Zoning Commission. The motion was seconded by Council Member Martin. Vote 4 – 0. Motion carried.

ITEM 5. DISCUSSION ONLY – Consider Town Administrator suggestions for future ordinances authorizing or regulating Subdivisions, Personnel Employee Retirement, Municipal Utility Water/Wastewater, Court of Record, Parking and Town Administrator.

Draft of Subdivisions Ordinance – Town Administrator briefed the Council on the draft. After some discussion Council would like the attorney to review the proposed ordinance, return it to the Town Administrator then on to the Planning and Zoning Commission for their recommendations.

Draft of Water and Sewer Ordinance – After Council discussion, Council requested that the Town Administrator return next month with his recommendations on ordinance.

Draft of Parking Ordinance – Chief Pitts advised the Council that he was recommending two changes to the existing ordinance specifically to Sections 70.02 and 70.03. He was requesting input from the Council on 70.02 (c). After Council discussion, Council requested that the Chief rework the draft of the ordinance highlighting the requested changes and resubmit to Council.

Draft of Municipal Court Ordinance – Town Administrator explained to Council the reasoning behind considering switching to a municipal court of record. He told Council before proceeding with the Ordinance he suggested tracking the cases for a few months and then present the results to the Council for discussion and possible further action.

Draft of Chapter 33: Personnel, Section 33.01 Texas Municipal Retirement System (TMRS) – Town Administrator presented the draft to the Council advising he had made a few changes, but basically documenting what the Town's current policy is in regards to its option and elections the Town has decided to participate in with TMRS.

Draft of Town Administrator Position - Town Administrator advised Council that the Town currently does not have an ordinance establishing the position of Town Administrator. Randy reviewed the proposed ordinance with the Council requesting their input regarding in particular

Section 31.05 Powers and Duties. Randy will do additional research and resubmit to the Council.

At 8:35 p.m. Council Member Robinson left the meeting.


ITEM 6. DISCUSSION/ACTION – Review the Agreement For the Provisions of Treated Water Service To Residents of Watercress Drive. Council may take any action of deemed necessary. Town Administrator brought this agreement to the Council’s attention in light of the current discussions with Fort Worth. No action was taken at this time.


ITEM 7. DISCUSSION/ACTION – Consider and discuss long range water system, improvements, storage, sources, and funding alternatives. Council may take any action deemed necessary. No action was taken at this time.

V. EXECUTIVE SESSION At 9:08 p.m. the Council adjourned to executive (closed) session to consult with its attorney for the purposes permitted by Section 551.071 of the Texas Government Code with regard to legal questions Council Members may have regarding Item 6 and 7, above.

Council came out of executive session and returned to open session at 9:37 p.m. No action was taken.

VI. ADJOURNMENT Mayor adjourned the meeting at 9:40 p.m.


Patrick Jacob, Mayor

ATTEST:

Deborah McLemore, City Secretary