

**TOWN OF LAKESIDE  
MINUTES OF THE CITY COUNCIL SPECIAL MEETING  
9830 CONFEDERATE PARK ROAD  
LAKESIDE, TEXAS**

**DATE: SEPTEMBER 25, 2012**

**6:30 p.m.**

1. The meeting was called to order at 6:30 p.m. by Mayor Patrick Jacob.
2. The Pledge of Allegiance was recited.
3. ROLL CALL-The Mayor took roll. In attendance were Mayor Patrick Jacob, Council Members Jim Elliott, Dale Martin, Amy Robinson and Gaspare LaDuca. Mayor Pro Tem Kim Ware was not present at the time of roll call, but did arrive at 6:38 p.m.

Staff members present were Town Administrator/Secretary Dianna Buchanan.

4. Town Administrator/City Secretary Dianna Buchanan submitted her resignation to City Council. A copy of the resignation letter is attached and made a part of these minutes.
5. Mayor Jacob adjourned the meeting into Executive Session at 6:34 p.m.
  - A. Pursuant to Section 551.073, Consult with Attorney regarding a proposed Settlement and Release Agreement in the matter of Larry Bolin, et. al v. Chesapeake Exploration, LLC and Davis Land Services LLC
  - B. Pursuant to Section 551.074-Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
    1. Town Administrator/City Secretary
6. The Mayor returned the meeting to regular session at 7:23 p.m.
  - A. Motion by Councilmember Amy Robinson and second by Councilmember Dale Martin to approve the Settlement and Release Agreement in the matter of Larry Bolin, et. al v. Chesapeake Exploration, LLC and Davis Land Services LLC as presented. Motion approved unanimously.
  - B. Motion by Mayor Pro Tem Kim Ware and second by Councilmember Dale Martin to accept the resignation of Ms. Buchanan; to split the position into two separate positions-that of Town Administrator and City Secretary; and, to authorize staff to advertise for both position for applications. Motion approved unanimously.

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7. Ms. Ware announced that Sting Fling Festival is this weekend in Azle. Also National Night Out is here at Lakeside Town Hall on Tuesday, October 2<sup>nd</sup> from 6 pm to 8 pm.
8. The meeting was adjourned by Mayor Patrick Jacob at 7:30 p.m.

SIGNED:

ATTEST:

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PATRICK JACOB  
MAYOR

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DIANNA BUCHANAN  
TOWN ADMINISTRATOR/SECRETARY

Dianna Buchanan



September 19, 2012

Honorable Mayor Patrick Jacob  
Honorable City Council  
Town of Lakeside

RE: Resignation

Honorable Mayor and Council:

Please accept this written statement as an advance notice of my resignation from the Town of Lakeside. I intend to work through the next weeks with my last day being Wednesday, October 17, 2012. I hope this gives Council an opportunity to find a suitable replacement. If you would like, I am more than willing to provide training and orientation to the newcomer(s).

My decision to resign was finalized after careful consideration of all factors. I regret leaving friends here; however, I feel the change will be beneficial to my long-term career goals and objectives. Please know that I am committed to doing whatever it takes to close out the Fiscal Year 2011-2012 accounting requirements and end of year reports.

I sincerely thank you for the opportunities, experience and knowledge I have gained during my career at the Town of Lakeside. I have so enjoyed working with the staff as well as the Council and citizens. If there is anything I can do to provide a smoother transition during my remaining weeks, please let me know.

Sincerely,

*Dianna K. Buchanan*

Dianna Buchanan