

**TOWN OF LAKESIDE  
MINUTES OF THE REGULAR CITY COUNCIL MEETING  
9830 CONFEDERATE PARK ROAD  
LAKESIDE, TEXAS**

**DATE: AUGUST 9, 2012**

**6:30 P.M.**

1. The meeting was called to order at 6:30 p.m. by Mayor Pro Tem Kim Ware.  
In attendance were Mayor Pro Tem Kim Ware, Councilmembers Jim Elliott, Dale Martin and Amy Robinson. Mayor Patrick Jacob and Councilmember Gaspare LaDuca were absent. Staff members present were Town Administrator/Secretary Dianna Buchanan, Police Chief Lee Pitts, Water Superintendent Craig Bennett and City Attorney Kenneth East.
2. The Pledge of Allegiance was recited.
3. Mayor Pro Tem Kim Ware received the Statement of Officer from Mr. Richard Dennis, newly appointed Alternate Member for the Planning and Zoning Commission.
4. Mayor Pro Tem Kim Ware administered the Oath of Office to Mr. Richard Dennis, newly appointed Alternate Member for the Planning and Zoning Commission.
5. There were no visitors with items of business not on the agenda.
6. Motion by Councilmember Dale Martin and second by Councilmember Jim Elliott to approve the June 14, 2012, Regular City Council Meeting Minutes. Motion approved unanimously. Mayor Patrick Jacob and Councilmember Gaspare LaDuca were absent.
- 7. COMMISSION AND STAFF REPORTS**
  - A. Chief Pitts gave the monthly Police Department report. He reported there was 1 9-1-1 hang up, 1 abandoned vehicle, 6 alarm calls, 3 ambulance calls, 11 assists other agency, 1 burglary, 1 disturbance, 1 domestic, 1 fire call, 5 follow up investigations, 5 investigations, 5 meet complainants, 1 mental person, 2 noise complaints, 4 ordinance violations, 1 stolen vehicle, 3 suspicious persons, 1 suspicious vehicle, 2 thefts, 1 warrant service and 4 house watches were received.
  - B. Ms. Buchanan reported that the monthly revenue from building permits for the month of July was \$16,847.88, which included the permit for the new Dollar General to begin construction.
  - C. Ms. Buchanan reported the monthly financial report. The operating account balance as of July 31, 2012, was \$759,110.68. The Certificates of Deposit

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maintain a balance is \$720,000, and the combined interest received year to date from certificates of deposit is \$7,870.10.

- D. Mr. Craig Bennett gave the monthly water department report. He expressed his appreciation to City Council for approval of new equipment for the water department as part of the new budget, and said the equipment will be a big help. There were main leaks on Claiborn, Vanshire Road, and Jarvis Way. All were repaired successfully. On Watercross, a customer's plumbing had to be repaired due to a meter exchange. The contractor for the Oakridge water line replacement is getting a late start mainly because there was a problem getting all of the line locates done. A fire hydrant manufacturer representative came out to look at several fire hydrants we have that were not working, and helped to repair them free of charge. The water tap for the new Dollar General store was completed and buried. There was an air lock on the booster pumps due to a valve being turned on that was off (it was unknown exactly what the valve would do, as there was nothing documented on it). Staff added faucets to the diaphragm valves to release the air and if it happens again in the future, the faucets will solve the problem. Well number 15 is back on line. It had a restriction in the system, and was building up too much pressure. We traced the problem down to an old check valve on the ground storage tank that was not opening or closing all the way. The inside line was plugged by a diver so staff could add a 4" gate valve and a new 4" check valve to the outside line. As always, all 820 meters were read, late notices and disconnects were completed. Dead end main flushing was done. The monthly water samples came back free of bacteria. Mr. Bennett said he attended 40 hours of continuing education as required for his water and sewer license. He also attended a 2 day public drinking water conference Tuesday and Wednesday, August 7<sup>th</sup> and 8<sup>th</sup>.
- E. Planning and Zoning Commissioner Fred Finch addressed Council about the recent activity of the commission. He advised that the Commission did all concur at their last meeting that regulations are needed for decorative fencing in residential districts and that the Planning and Zoning Commission would be working on a recommendation for Council at its August 20, 2012, meeting regarding the same. Mr. Finch also reminded City Council that he would appreciate them taking time to provide their suggestions about revising the accessory building regulations in the Zoning Ordinance.
- F. Road Commissioner Megan Arnold, P.E. was not present, but provided a written report that Ms. Buchanan read into the record. The report noted that the Town staff had made repairs throughout Town during the last weeks of July with hot

mix asphalt. Also, Tarrant County performed right-of-way maintenance along Vanshire Road and cleared brush and tree limbs from the roadway. Ms. Arnold's report also advised that the work to construct a valley gutter for drainage improvements to Lakeside Oaks Circle will begin near the end of August, and after the private contractor is finished, Tarrant County will repair the asphalt in the same area. Lastly, her report advised that TxDOT is still working to make progress on the FM1886 and Western Trails project.

## **8. ACTION ITEMS**

1. Motion by Councilmember Amy Robinson and second by Councilmember Dale Martin to approve a Professional Services Agreement with J. Stowe & Co. to perform a study to determine the valuation of the certificated service area for water and related service facilities provided by Lakeside to a part of Unincorporated Tarrant County, the fiscal impact of selling the certificate of convenience and necessity for water for this same area, and a cost analysis of water resource alternatives in an amount not to exceed \$38,500, to be funded by the FY 2012-2013 budget. The motion was approved unanimously. Mayor Patrick Jacob and Councilmember Gaspare LaDuca were absent.
2. Motion by Councilmember Dale Martin and second by Councilmember Amy Robinson to approve a resolution authorizing continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of 10 cents per capita to the Steering Committee to fund regulatory and related activities in the amount of \$130.70, to be funded by the FY 2012-2013 budget. Motion approved unanimously. Mayor Patrick Jacob and Councilmember Gaspare LaDuca were absent.

## **9. DISCUSSION ITEMS**

- A. Chief Pitts discussed the upcoming National Night Out Event to be held at Lakeside Town Hall on October 2, 2012, in a cooperative effort with the Tarrant County Sheriff's Office.

## **10. ANNOUNCEMENTS**

Ms. Ware asked Ms. Buchanan to relay the thank you from Lake Worth for the assistance the Lakeside Police Department provided at the accident in the Target store parking lot last week. Ms. Buchanan said she received an email from the Lake Worth city manager expressing thanks for mutual aid by the Police Department. Ms. Ware said she appreciates the professionalism of our current Police Department and the quality work they do in the community.

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11. There being no other business, Mayor Pro Tem Kim Ware adjourned the meeting at 7:00 p.m.

SIGNED:

ATTEST:

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PATRICK JACOB  
MAYOR

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DIANNA BUCHANAN  
TOWN ADMINISTRATOR/SECRETARY